

Office of County Commissioners

December 4, 2023

Gillette, Wyoming

Directors Meeting

The Campbell County Board of Commissioners met for a Directors Meeting, Monday, December 4, 2023, at 1:30 PM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad, Commissioners; Denton Knapp, Director of Administration; Sandra Beeman, Deputy Director of Administration; Matt Olsen, Public Works Executive Director; Kyle Ferris, Deputy County Attorney; Kelly Wallem, County Attorney Office Manager; Phil Harvey, ITS Director; Dwayne Dillinger, Parks and Recreation Executive Director; Todd Chatfield, Airport Director; Shelly Besel, Airport Administrative Coordinator; Robert Henning, Museum Director; Crystal Nichols, Human Resources; Leslie Perkins, Public Information Officer; Shannon Ireland, Chief Deputy County Clerk; Amanda Milnes, Clerk's Office Accounting Manager; Kristen Verhelst, Clerk's Office Accounting Specialist; Cindy Lovelace, County Clerk; Jessica Seders, Campbell County Convention & Visitors Bureau Executive Director; Alison Gee, Attorney, Lubnau Law Office, P.C.; members of the Lodging Tax Board; members of the press.

Jessica Seders and Alison Gee presented a proposed Amendment to the Lodging Tax Capital Construction Fund MOU due to the purchase of a building by the Campbell County Convention and Visitors Bureau and Gillette Main Street. Discussion was held.

Discussion was held on options to assign county emails to county Board members.

Discussion was held on the voucher approval process once the Clerk's office begins processing vouchers two times per month.

Crystal Nichols provided updates for the Human Resources Department.

Denton Knapp provided an update on the RFP for County Audit Services.

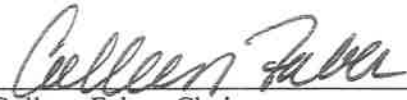
Matt Olsen provided project updates for the Public Works Department. Discussion was held.

There being no further business to come before the Commissioners, the meeting was adjourned at 3:01 PM.

The next Directors Meeting to be held January 2, 2024, at 1:30 PM.



Cindy Lovelace, County Clerk  
Board of County Commissioners



Colleen Faber, Chairman  
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: [www.campbellcountyny.gov](http://www.campbellcountyny.gov)