



BOARD OF COMMISSIONERS AGENDA

COLLEEN FABER • DEL SHELSTAD • JIM FORD • BUTCH KNUTSON • KELLEY MCCREERY

January 3, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Congestion Mitigation Air Quality (CMAQ) Program Subrecipient Agreement CM24407 - Update Local Match amount approved on December 19, 2023 from \$48,297 to correct amount of \$49,297.

4. Budget Line Item Transfers

- a. Museum - Transfer \$40,000.00 from 310311-67400 Unanticipated Project 311G24UNAN-MUSEUM to 310721-673400 Local Op Grant HlthWelCulRec Project 721GL24CCP-CHILDREN
- b. Museum - Transfer \$40,000.00 from 310311-46150 Unanticipated Project 311G24UNAN-LOCAL to 310721-42840 Local Grants/Aid Project 721GL24CCP-LOCAL
- c. Public Works - Transfer \$1,500.00 from 170081-66935 District Support Grants to 170081-66935 DSG Project 081DSG-SmallButte-Roads-Gravlmain

5. Cancellation/Rebate of Taxes

- a. #2021-312, 2021-313, 2021-314, 2021-315, 2021-316

6. Designation of Depositories

- a. Approval of the financial institutions on the Certificate of Designation of Depositories as designated depositories of Campbell County's funds for calendar year 2024, pursuant to Wyoming Statute §9-4-818(a).

7. Hand Warrants

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| a. AT&T - Airport | \$ 182.65 |
| Black Hills Energy | \$ 26,168.05 |
| Charter Communications - Parks & Rec | \$ 447.56 |
| Charter Communications - EMT | \$ 59.47 |
| City of Gillette | \$ 41,779.35 |
| Robin Dockery | \$ 267.24 |
| Incite Consulting Group | \$ 6,161.54 |
| Lexisnexis | \$ 977.36 |
| Pitney Bowes Global Financial Services | \$ 165.54 |
| Powder River Energy | \$ 7,520.29 |
| Dept of Transportation, DMV Services | \$ 3.00 |

Thompson Reuters-West	\$ 1,817.48
Vista Leasing Services	\$ 700.00
Vital Records Control	\$ 200.00
Waste Connections of Wyoming	\$ 1,268.20
Wright Water & Sewer District	\$ 460.00
State of Wyoming - Dept of Revenue & Taxation	\$ 261.25
AT&T - Airport	\$ 191.49
AT&T - CDS	\$ 135.99
Black Hills Energy	\$ 7,798.62
Charter Communications - Airport	\$ 274.89
Charter Communications - Airport	\$ 231.70
City of Gillette	\$ 9,916.78
Paintbrush Services	\$ 298.00
Verizon Wireless - EMT	\$ 38.52
Verizon Wireless - JFDC	\$ 249.50
Waste Connections of Wyoming	\$ 2,072.05
AT&T - EMT	\$ 165.21
Black Hills Energy	\$ 15,635.82
Centurylink - Long Distance	\$ 650.75
Centurylink	\$ 16,491.22
City of Gillette	\$ 15,921.30
Verizon Wireless - Fair	\$ 50.61
Verizon Wireless - Public Health	\$ 298.22
Verizon Wireless - Public Works	\$ 40.09
Verizon Wireless - Sheriff	\$ 5,181.48
Western Waste Solutions	\$ 991.50
AFLAC	\$ 32.38
Campco Federal Credit Union	\$ 150.00
Circuit Court of Campbell Cnty	\$ 528.87
Campbell Cnty Clerk Tax Acct	\$ 339,613.19
Campbell Cnty Treasurer - FLX/HSA	\$ 41,483.66
Great West Trust Company	\$ 30,730.00
Sheridan Cnty Circuit Court	\$ 330.86
Wyoming Child Support	\$ 882.83
Wyoming Retirement Life	\$ 496.00

8. Minutes

- a. Board of Commissioners - Directors Meeting, December 18, 2023
- b. Board of Commissioners - Library Board Meeting, December 18, 2023
- c. Board of Commissioners - Regular Meeting, December 19, 2023
- d. Board of Commissioners - Museum Board Meeting, December 19, 2023

9. Mileage Rates 2024

- a. Adoption of Internal Revenue Service 2024 Mileage Rates to \$.67 per mile for Business Mileage and \$.22 per mile for Medical Mileage.

10. Position Vacancy Justifications

- a. Library - Circulation Services Specialist

11. Payroll Payments

- a. 10/31/2023, 11/11/2023, 11/25/2023, 11/30/2023, 12/9/2023, 12/23/2023, 12/31/2023

12. Official Bond & Oath

- a. Board of Cooperative Higher Education Services - Larry Steiger

13. Letter

- a. Submission of letter regarding the completion of the 4th Courtroom for the 6th Judicial District - Campbell County to Honorable Chief Justice Kate M. Fox, J.D., Wyoming Supreme Court.

VOUCHERS

- 14. Vouchers

CALENDAR OF EVENTS

- 15. Commission Calendar

REGULAR BUSINESS

- 16. 9:05 Selection of Board Chairman 2024 - Chairman Faber
- 17. 9:10 Resolution No. 3063 Authorizing an Acting Chairman of the Board 2024 - Commission Chairman
- 18. 9:12 Official Newspaper Designation 2024 - Commission Chairman
- 19. 9:15 Public Servant Disclosures 2024 - Commission Chairman
- 20. 9:20 First Amendment to Lodging Tax Capital Construction Fund MOU - Kyle Ferris
- 21. 9:25 Budget Amendment Request, CAM-PLEX - Aaron Lyles
- 22. 9:30 General Election Ballot Proposition 2024, Campbell County Public Land Board - Aaron Lyles
- 23. 9:40 Resolution No. 3064 Establishing Federal Forest Reserves Apportionment - Kristin Young
- 24. 9:45 Collaborative Data Transfer and Use Agreement, Juvenile Justice Data - Jim Lyon/Erica Wood
- 25. 9:50 Board Appointment, Juvenile & Family Drug Court (JFDC) - Jim Lyon
- 26. 9:52 Board Appointment, Airport - Commission Chairman
- 27. 9:54 Board Appointment, Fair - Commission Chairman
- 28. 9:56 Board Appointment, Lodging Tax - Commission Chairman
- 29. 9:58 Board Appointment, Predator Management District - Commission Chairman
- 30. 10:00 Board Appointment, Regional Water Panel - Commission Chairman

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 31. 10:05 Public Comment
- 32. 10:25 Commissioners Final Comments

EXECUTIVE SESSION

- 33.** 10:30 Wyoming Statute §16-4-405 – Statutory Reasons for Executive Sessions
Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access
Personnel Matters | Pending or Potential Litigation | National Security Matters
Real Estate – Site Selection or Purchases | Attorney Client Privileged Information

ADJOURN