



BOARD OF COMMISSIONERS AGENDA - AMENDED

DEL SHELSTAD • JIM FORD • BUTCH KNUTSON • KELLEY MCCREERY

January 17, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Amendment to the Optional 1% Contract for Services Agreement between Campbell County and Campbell County Veterans Council to reflect fiscal sponsorship by Veterans of Foreign Wars (VFW) Post 7756.
- b. Amendment Two to and Restatement of the Memorandum of Understanding between Campbell County, the City of Gillette and the Campbell County Land Board to increase the City and County's payment obligation from \$1,500,000 to \$1,840,000 due to the budget amendment to reallocate \$340,000 for portable toilets for other capital expenses required in the Camporee contract.
- c. Amendment No. 3 to the Financial Assistance Award for the Wyoming Innovation Center (Advanced Carbon Products Innovation Center) Project between the United States Department of Commerce Economic Development Administration and Energy Capital Economic Development to extend the Construction Completion Date from August 26, 2023 to August 26, 2024.
- d. Public Health Temporary Assistance for Needy Families (TANF) Award of a one-time sub-grant in the amount of \$10,000 to cover additional TANF salary and expenses for Campbell County.

4. Budget Line Item Transfers

- a. Parks & Recreation - Transfer \$60.00 from 100775-65080 Building Maintenance Project 770775-ADMIN-BUILDMAINT-BUILDMAINT to 100775-65080 Building Maintenance Project 770775-ADMIN-BUILDMAINT-LIGHTMAINT
- b. Public Health - Transfer \$93,166.00 from 310401-67040 Fed Op Grant HlthWelCultRec Project 401GF23VAC-VAXEQUIP to 310401-68120 Cap Outlay - Buildings Improv Project 401GF23VAC-BUILDIMP
- c. Public Works Maintenance - Transfer \$8,000.00 from 100083-60005 Full Time Regular to 100083-60100 Full Time OT
- d. Sheriff's Office - Transfer \$5,924.40 from 100051-64150 Gasoline Project 051PRSTRN-GASOLINE to 100052-62500 Prisoner Transport/Extrad

5. Cancellation/Rebate of Taxes

- a. #2021-307, 2021-308, 2021-311

6. Comment Letters

- a. Submission of letter to Governor Mark Gordon requesting assistance in providing the Air Traffic Control Squadron of the Wyoming Air National Guard to conduct their Annual Training at the Northeast Wyoming Regional Airport in support of the

Pathfinder Camporee airflow from August 3-12, 2024.

- b. Submission of comment letter to the Bureau of Land Management regarding the Notice of Availability of the Draft Resource Management Plan (RMP) and Environmental Impact Statement (EIS) for the Rock Springs RMP Revision, Wyoming.

7. Contingency Request

- a. Clerks Office - Replacement laptop for Chief Deputy Clerk with financial keyboard options and improved battery life. Transfer \$1,977.00 from 100013-69800 Contingency to 100231-68220 Cap Outlay - Computer/Tech Equip

8. Hand Warrants

a. HM Life Insurance Company	\$177,042.69
Wyoming Retirement System	\$481,529.60
CCEHBT - Health/Dental/Aflac	\$766,499.34
Delta Dental of Wyoming	\$1,759.40
Gallagher Benefit Services	\$19,726.40
VSP of Wyoming	\$8,112.70
Campco Federal Credit Union	\$150.00
Campbell Cnty Clerk Tax Acct	\$303,540.85
Campbell Cnty Treasurer - FLX/HSA	\$315,452.57
Sheridan Cnty Circuit Court	\$333.03
Wyoming Child Support	\$882.83

The following are claims for Part-Time Employees summarized by department for December 2023; Sheriff-Detention, 1,357.60; Sheriff-24/7, 1,445.64; Public Works, 3,775.47; Extension, 333.00; District Clerk of Court, 1,265.30; Coroner, 2,200.00 Public Health, 2,563.25; Children's Center, 20,873.22; Museum, 2,901.28; Fair, 991.25; Library, 63,555.37; Parks & Recreation, 60,382.80.

9. Minutes

- a. Board of Commissioners - Special Meeting, December 18, 2023
- b. Board of Commissioners - Directors Meeting, January 2, 2024
- c. Board of Commissioners - Regular Meeting, January 3, 2024

10. Monthly Reports

- a. Clerk of District Court - December 2023
- b. Clerk's Office - December 2023
- c. Sheriff's Office - December 2023
- d. Treasurer's Office - December 2023

11. Official Bond & Oath

- a. Campbell County School District - Joseph J. Lawrence

12. Position Vacancy Justifications

- a. Library - Branch Services Specialist
- b. Library - Reference Services Specialist
- c. Library - Youth Service Specialist
- d. Public Works - Equipment Operator

13. Public Servant Disclosure Statements

- a. County Attorney - Nathan Henkes

14. Request for Proposals

- a. Commissioners Office - Request for Proposals for Professional Audit Services

CALENDAR OF EVENTS/VETERANS UPDATE

- 15.** Commission Calendar

- 16.** Veterans Update

REGULAR BUSINESS

- 17.** 9:10 Employee Years of Service Recognition - *Maureen Costello/Jana Webb*

- 18.** 9:15 PFM Investments Quarterly Report - *Joan Evans/Luke Schneider*

- 19.** 9:45 High Intensity Drug Trafficking Area (HIDTA) Program Grant Funding Proposal - *Eric Seeman*

- 20.** 9:50 Board Appointments, Adult Treatment Courts - *Chad Beeman*

- 21.** 9:55 Commissioner Designated Board Liaisons 2024 - *Chairman Shelstad*

- 22.** 10:00 Budget Message and Calendar FY2024-2025 - *Chairman Shelstad*

PUBLIC HEARING

- 23.** 10:15 Thunder Basin Coal Company LLC Zoning Request - *Sam Proffer*

WORKSHOP

- 24.** 10:25 Trash Issue & Cleanup Discussion - *Michael Elmore/Matt Olsen*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 25.** 10:45 Public Comment

- 26.** 11:00 Commissioners Final Comments

EXECUTIVE SESSION

- 27.** 11:05 Wyoming Statute 16-4-405: Statutory Reasons
Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access
| Personnel Matters | Pending or Potential Litigation | National Security Matters | Real
Estate – Site Selection or Purchases | Attorney Client Privileged Information

REGULAR BUSINESS II

- 28.** 11:30 Endpoint Detection & Response Services Memorandum of Agreement - *Phil Harvey*

- 29.** 11:35 Transfer of Accounting Manager Position - *Chairman Shelstad*

ADJOURN