



BOARD OF COMMISSIONERS - AMENDED AGENDA

DEL SHELSTAD • JIM FORD • BUTCH KNUTSON • KELLEY MCCREERY • BOB JORDAN

February 6, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation - Bruce Williams
Anyone interested in providing the invocation during a regular meeting may contact the Commissioners Office (307) 682-7283 to sign up and be added to the schedule.
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Campbell County Adult Diversion Court: Data Collection and Sharing Agreement between Wyoming Judicial Branch (WJB), State Wyoming Department of Health (WDH), State of Wyoming, Department of Correction (DOC), Campbell County Adult Treatment Courts, Adult Diversion Court, Campbell County Sheriff's Office (CCSO) City of Gillette Police Department (GPD), and Gillette Municipal Court (GMC) for the purpose of sharing data to measure the effectiveness of the Campbell County Adult Diversion Court.
- b. Bishop Road Funding - Amendment One to the Funding Agreement between the Wyoming Energy Authority (WEA) and Campbell County - Section '4.A' changes funds being paid to County from Governor's Office to Wyoming Energy Authority. No changes to responsibility of County or WEA.
- c. T-7 Road Reconstruction Funding - Amendment One to the Funding Agreement between the Wyoming Energy Authority (WEA) and Campbell County - Section '4.A' changes funds being paid to County from Governor's Office to Wyoming Energy Authority. No changes to responsibility of County or WEA.

4. Budget Line Item Transfers

- a. Emergency Management
Transfer \$55,740.00 310311-67400 from Other Grants - Unanticipated Project 31124UNAN-EMPG-ARPA to 310411-68120 Cap Outlay-Buildings Improv Project 411GF24ARP-BUILDIMP

Transfer \$20,050.00 from 310311-46150 Unanticipated Revenue Project 311G24UNAN-FEDERAL to 310411-42520 Fed Cap Grant Pub Safety Project 411GF24ARP-FEDERAL

Transfer \$15,370.00 from 310411-67070 Fed Cap Grant Pub Safety Project 411GF24ARP-NONCONS to 310411-68120 Cap Outlay-Building Improv Project 411GF24ARP-BUILDIMP

Transfer \$70,840.00 from 100013-66760 County Matching Funds Project 311G24UNAN-EMPG-ARPA-MTCH to 100411-68120 Cap Outlay-Buildings Improv
- b. Extension
Transfer \$455.00 from 100102-62450 EE Dev Meet Trav Meal Lodg to 100101-62450 EE Dev Meet Trav Meal Lodg

- c. Museum
Transfer \$1,000.00 from 100721-63420 Special Event/Program Cost to 100721-63060 Board and Committee Expenses
- d. Parks & Recreation
Transfer \$175.00 from 100772-62450 EE Dev Meet Trav Meal Lodg Project 770772-EMPLTRAN-STAFFDEV to 100772-62200 Assn Dues, Fees and Licensure Project 770772-ASSNDUE

Transfer \$250.00 from 100771-62450 EE Dev Meet Trav Meal Lodg Project 770771-EMPLTRAN-STAFFDEV to Project 770771-EMPLTRAN-TRAVTRAN

Transfer \$76.00 from 100772-64000 Supplies Project 770772-SUPPLIES-GENEQUIP to 100772-64700 Medical Supplies Project 770772-MEDSUPP
- e. Parks & Recreations/Wright Recreation Center
Transfer \$1,800.00 from 100773-60200 Part Time-Regular Project 770773-AQUATICS-LIFEGUARD to Project 770773-AQUATICS-WSIINSTRUCT
- f. Public Works
Transfer \$1,500.00 from 100084-68120 Capital Outlay-Building Project 08424014 Airport Water Heater Replacement to Project 08424006 Airport Secured Area Flooring
- g. Treasurer
Transfer \$2.04 from 100031-64050 Office/Computer Supplies to 100031-64000 Supplies

5. Cancellation/Rebate of Taxes

- a. #2021-317, 2021-318

6. Comment Letters

- a. Comment Letter to the United States Forest Service regarding the Forest Service Land Management Plan Direction for Old-Growth Forest Conditions Across the National Forest System - Notice of Intent to Prepare an Environmental Impact Statement

7. Contingency Funds Requests

- a. Commissioners Office/Public Works - Door Lock Project. Transfer \$488,295.00 from 100013-69800 Contingency to 100084-65080 Building Maintenance
- b. Public Health - Requesting funds to cover indigent burials for the remainder of fiscal year 2023-2024. Transfer \$13,600.00 from 100013-69800 Contingency to 100407-62580 Indigent Burials

8. Credit Card Request

- a. Commissioners Office - Robert Jordan, Credit Limit \$5,000

9. Hand Warrants

- a. AT&T Mobility - Airport \$191.51
- AT&T Mobility - CDS \$136.02
- AT&T Mobility - EMT \$165.23
- AT&T Mobility - Parks & Rec \$186.37
- Black Hills Energy - Parks & Rec \$21,504.15
- Black Hills Energy - Parks & Rec \$600.01
- Black Hills Energy - Parks & Rec \$5,233.61
- Black Hills Energy - Parks & Rec \$202.88
- Black Hills Energy - Parks & Rec \$446.44
- Black Hills Energy - Parks & Rec \$922.54
- Black Hills Energy - Parks & Rec \$107.99

Black Hills Energy - Parks & Rec	\$575.77
Black Hills Energy - Parks & Rec	\$729.65
Black Hills Energy - CDS	\$1,012.44
Black Hills Energy - Public Works	\$781.87
Black Hills Energy - Public Works	\$811.22
Black Hills Energy - Public Works	\$471.64
Black Hills Energy - Public Works	\$1,784.52
Black Hills Energy - Public Works	\$725.77
Black Hills Energy - Library	\$892.79
Black Hills Energy - Public Works	\$10,538.98
Black Hills Energy - Public Works	\$1,149.86
Campco Federal Credit Union	\$150.00
Campbell County Clerk Tax Account	\$313,561.43
Campbell County Treasurer - FLX/HSA	\$36,891.63
Centurylink	\$398.85
Charter Communications - Airport	\$231.70
Charter Communications - Airport	\$274.89
Charter Communications - Parks & Rec	\$136.98
Charter Communications - Parks & Rec	\$301.16
City of Gillette	\$42,320.57
FedEx	\$82.48
Great West Trust Company	\$28,557.50
Paintbrush Services	\$1,238.00
Powder River Energy	\$1,383.74
Powder River Energy	\$7,686.93
Sheridan County Circuit Court	\$331.93
Verizon Wireless - CCEMA	\$38.52
Verizon Wireless - Fair	\$50.61
Verizon Wireless - Public Health	\$550.08
Verizon Wireless - Public Works	\$40.05
Waste Connections of Wyoming	\$1,238.95
Western Waste Solutions	\$385.00
Wright Water & Sewer	\$250.25
Wyoming Child Support	\$1,171.88
HM Life Insurance Company - Stop/Loss	\$179,621.80
Wyoming Retirement System	\$488,333.30
Wyoming Dept. of Workforce Services	\$109,975.46
AFLAC	\$32.38
Black Hills Energy	\$5,239.31
Black Hills Energy	\$3,622.81
Black Hills Energy	\$406.35
Black Hills Energy	\$590.67
Black Hills Energy	\$9,686.08
Campbell County Clerk Tax Account	\$25,741.60
Campbell County Treasurer - FLX/HSA	\$5,462.49
Centurylink Communications	\$677.75
Centurylink	\$16,176.51
Great West Trust Company	\$835.00
Powder River Energy	\$504.67
Verizon Wireless - JPO	\$249.55

Verizon Wireless - Sheriff	\$5,116.98
Western Waste Solutions	\$612.87
Wyoming Retirement Life Systems	\$504.00

10. Minutes

- a. Board of Commissioners - Special Meeting, January 16, 2024
- b. Board of Commissioners - Managers Meeting, January 16, 2024
- c. Board of Commissioners - Regular Meeting, January 17, 2024
- d. Board of Commissioners - Fire Board Meeting, January 23, 2024
- e. Board of Commissioners - Special Meeting, January 24, 2024

11. Monthly Reports

- a. County Clerk - January 2024
- b. Workers Comp - 4th QTR 2023
- c. 941 Tax Report - 4th QTR 2023

12. Official Bond and Oath

- a. Campbell County Community Public Recreation District - Kenneth Clouston
- b. Campbell County Predatory Board - Kenda Ford

13. Payroll Payments

- a. January 06, 2024; January 20, 2024; January 31, 2024

14. Position Vacancy Justifications

- a. Children's Developmental Services - Nurse (Part-Time)
- b. Commissioner's Office - Executive Administrative Director
- c. Library - Circulation Services Specialist (Part-Time)
- d. Library - References Services Specialist (Part-Time)
- e. Library - Youth Services Specialist
- f. Library - Youth Services Specialist (Part-Time)
- g. Sheriff's Office - Administrative Assistant
- h. Sheriff's Office - Administrative Assistant (Part-Time)
- i. Sheriff's Office - Communication Technician
- j. Sheriff's Office - Detention Officer

VOUCHERS

- 15. Vouchers - January 17, 2023 and February 6, 2024

CALENDAR OF EVENTS

- 16. Commission Calendar

REGULAR BUSINESS

- 17. 9:10 Circuit Court of the Sixth Judicial District Part-Time Magistrates W.S. 5-9-210 - *Joe Bolton*
- 18. 9:15 Board Appointment, CARE Board Election Ratification - *Kristin Young*
- 19. 9:20 Prevention and Treatment of Problematic Gambling Proposal, Personal Fronters Inc. - *Kay Guire/Kristin Young*
- 20. 9:30 Volunteer Board Appointment Policy #1.005 - *Leslie Perkins*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 21.** 9:40 Public Comment
- 22.** 10:00 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 23.** 10:05 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN