



BOARD OF COMMISSIONERS AGENDA

DEL SHELSTAD • JIM FORD • BUTCH KNUTSON • KELLEY MCCREERY • BOB JORDAN

February 21, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation - Marty Crump
Anyone interested in providing the invocation during a regular meeting may contact the Commissioner's Office (307) 682-7283 to sign up and be added to the schedule.
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Agreement between Temperature Technology Inc. and Campbell County for the Door Lock Project in the amount of \$488,295.00; Contingency Funds Request approved on 2/06/2024.

4. Budget Line Item Transfers

- a. Emergency Management
Transfer \$1,500.00 from 100411-62450 EE Dev Meet Trav Meal Lodg to 100411-62020 Communication/Network
- b. Parks & Recreation
Transfer \$116.00 from 100776-63420 Special Event/Program Cost Project 770776-SPECEVENT-PROGCOST to 100776-62450 EE Dev Meet Trav Meal Lodge Project 770776-EMPL TRAIN-STAFFDEV

Transfer \$232.00 from 100776-63420 Special Event/Program Cost Project 770776-SPECEVENT-PROGCOST to 100776-62450 EE Dev Meet Trav Meal Lodge Project 770776-EMPL TRAIN-TRAVTRAN

Transfer \$476.00 from 100776-63420 Special Event/Program Cost Project 770776-SPECEVENT-PROGCOST to 100776-62450 EE Dev Meet Trav Meal Lodge Project 770776-EMPL TRAIN-MEALSLODG
- c. Public Health
Transfer \$3,437.24 from 100401-60005 Full Time Regular to 100401-60200 Part Time Regular

Transfer \$77,300.00 from 100407-64700 Medical Supplies to 100470-62255 Vaccine

5. Cancellation/Rebate of Taxes

- a. #2021-319, 2021-320, 2021-321, 2021-322

6. Contingency Funds Requests

- a. Human Resources - To purchase AED machines for the Annex Building, not included in the original budget. Transfer \$5,368.33 from 170013-69800 1% Contingency to 170161-66900 1% Emerg/Safety Equip

7. Hand Warrants

- a. The following are the claims for Part-Time Employees summarized by department for January 2024; Sheriff-Detention, 1,366.08; Sheriff-24/7, 1,397.60; Public Works, 3,813.51; Coroner, 2,320.00; Extension, 159.00; District Clerk of Court, 1,261.26; Public Health, 2,793.01; Children's Center, 12,233.08; Museum, 2,508.51; Fair, 506.25; Library, 58,325.40; Parks & Recreation, 61,962.56.

8. Minutes

- a. Board of Commissioners - Special Meeting, January 31, 2024
- b. Board of Commissioners - Directors Meeting, February 5, 2024
- c. Board of Commissioners - Regular Meeting, February 6, 2024
- d. Board of Commissioners - Public Land Board Budget Planning Meeting, February 6, 2024

9. Monthly Reports

- a. Clerk of District Court - January 2024
- b. Sheriff's Office - January 2024
- c. Treasurer's Office - January 2024

10. Office of State Public Defender

- a. Mallory Riley - Full Time Assistant Public Defender for Sixth Judicial District, pursuant to Wyoming Statutes 7-6-103(f).

11. Official Bond and Oath

- a. Public Official Bond - Robert C. Jordan, Campbell County Commissioner

VOUCHERS

12. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

13. Commission Calendar
14. Veterans Update

REGULAR BUSINESS

15. 9:10 Employee Years of Service Recognition - *Maureen Costello/Jana Webb*
16. 9:15 Most Valuable Personnel (MVP) Award - *Maureen Costello/Jana Webb*
17. 9:20 Compensation Committee Recommendation for FY 2024-2025 - *Brandy Elder*
18. 9:25 Creation of Deputy Director Position for Library - *Brandy Elder*
19. 9:30 Additional Hours Request for Wright Library Branch - *Brandy Elder*
20. 9:35 Repointing of Juvenile Services Positions: Diversion Officer and Intensive Treatment Officer - *Brandy Elder*
21. 9:40 Copier Lease Funding, Emergency Management - *David King/Michael Phipps*
22. 9:45 Entitlement Funding 2024 Application - Acquire Aircraft Rescue & Fire Fighting Vehicle - *Todd Chatfield*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

23. 9:50 Public Comment
24. 10:20 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 25.** 10:30 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | **Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information**

ADJOURN