



BOARD OF COMMISSIONERS AMENDED AGENDA

DEL SHELSTAD • JIM FORD • BUTCH KNUTSON • KELLEY MCCREERY • BOB JORDAN

March 19, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation - *Caleb Nelson*
Anyone interested in providing the invocation during a regular meeting may contact the Commissioner's office (307) 682-7283 to sign up and be added to the schedule.
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

- a. Extension
Transfer \$355.00 from 100106-63420 Special Event/Program Cost to 100106-62450 EE Dev Meet Trav Lodg
- b. Commissioners
Transfer \$25,000.00 from 100013-62280 Legal and Court Costs to 100013-63440 Miscellaneous Expense
- c. Human Resources
Transfer \$10,000.00 from 100161-62880 Insurance Claims Expense to 100161-62450 EE Dev Meet Trav Meal Lodg
Transfer \$1,250.00 from 100161-62880 Insurance Claims Expense to 100161-60475 Employee Assistance Program
- d. ITS
Transfer \$25,000.00 from 100231-68240 Cap Outlay-Computer Programs to 100231-68220 Cap Outlay-Computer/Tech Equip
- e. Emergency Management
Transfer \$7,402.76 from 100411-65030 Warning Com Repair/Maint to 100411-65000 Vehicle/Equip Repair/Maint
Transfer \$35,420.00 from 100411-68120 Cap Outlay Buildings Improv Project 411GF24ARP-BUILDIMP-MATCH to 100013-66760 County Matching Funds Project 31124UNAN-EMPG-ARPA-MTCH
Transfer \$35,690.00 from 310411-68120 Cap Outlay Buildings Improv Project 411GF24ARP-BUILDIMP to 310311-67400 Other Grants - Unanticipated Project 311G24UNAN-EMPG-ARPA
- f. Parks and Recreation
Transfer \$350.00 from 100772-62200 Assn Dues, Fees and Licensure Project 770772-ASSNDUES to 100772-64060 Janitorial Supplies Project 770772-JANITSUPP
Transfer \$900.00 from 100774-64250 Landscaping Supplies Project 770774-LANDS SUPP to 100774-64000 Supplies-Painting Supplies Project 770774-SUPPLIES-PAINT SUPP
Transfer \$60.00 from 100772-62450 EE Dev Meet Trav Meal Lodg Project 770772-EMPLTRAN-STAFFDEV to Project 770772-EMPLTRAN-MEALSLODGE
Transfer \$200.00 from 100772-64000 Supplies Project 770772-SUPPLIES-GENEQUIP to 100772-64060 Janitorial Supplies Project 770772-JANITSUPP
- g. Public Works

Transfer \$1,996.24 from 170081-66935 District Support Grants to Project 081DSG-OVERBROOK-ROADS-DUSTCONT
Transfer \$1,500.00 from 170081-66935 District Support Grants to Project 081DSG-OVERBROOK-ROADS-GRAVLMAINT
Transfer \$15,158.75 from 170081-66935 District Support Grants to Project 081DSG-BUCKSKIN-ROADS-GRAVLMAINT
Transfer \$850.00 from 170081-66935 District Support Grants to Project 081DSG-BENNOREST-ROADS-GRAVLMAINT
Transfer \$2,557.86 from 170081-66935 District Support Grants to Project 081DSG-BENNOREST-ROADS-DUSTCONT

h. Public Works - Landfill

Transfer \$10,000.00 from Part Time-Regular to 100082-60100 Full Time-OT

Transfer \$15,000.00 from Part Time-Regular to 100082-62260 Professional Services

4. Cancellation/Rebate of Taxes

- a. #2021-329

5. Hand Warrants

a. Wyoming Retirement Systems	\$487,467.43
Campco Federal Credit Union	\$150.00
Campbell County Clerk Tax Account	\$306,061.87
Campbell County Treasurer - FLX/HSA	\$43,798.14
Great West Trust Company	\$28,170.00
Sheridan County Circuit Court	\$333.68
Wyoming Child Support	\$1,171.88

6. Job Description Changes

- a. Circulation Specialist - Job Description Changes
b. Technical Services Specialist - Job Description Changes

7. Minutes

- a. Board of Commissioners - Directors Meeting 03/24/2024
b. Board of Commissioners - Regular Meeting 03/05/2024

8. Monthly Reports

- a. Clerk of District Court - February 2024
b. County Clerk - February 2024
c. County Sheriff - February 2024

9. Position Vacancy Justifications

- a. Children's Developmental Services - Speech Pathologist
b. Library - Reference Services Specialist
c. Library - Youth Services Specialist
d. Public Health - Administrative Assistant
e. Public Works - Custodian I

VOUCHERS

10. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

11. Commission Calendar
12. Veterans Update

REGULAR BUSINESS

13. **9:10 Employee Years of Service Recognition** - *Maureen Costello/Jana Webb*
14. **9:15 Fire Restrictions** - *Chief Jeff Bender*
15. **9:20 Temporary Assistance for Needy Families - Maternal Child Health Grant Application** - *Jane Glaser*
16. **9:25 Public Health Emergency Preparedness Grant Application** - *Jane Glaser*
17. **9:30 Juvenile & Family Drug Court CST Grant Application** - *Jim Lyon*
18. **9:35 Adult Treatment Courts CST Grant Application** - *Chad Beeman*
19. **9:40 HDR Engineering Contract Award, Pronghorn Industrial Park Sewer System** - *Matt Olsen*
20. **9:45 Retitling and Classification, Information Technology Director** - *Brandy Elder*
21. **9:50 Creation and Pointing, Chief Financial Executive Position** - *Brandy Elder*
22. **9:55 Campbell County Fire Department Pay Ranges** - *Brandy Elder*
23. **10:00 Ward Creek Improvement & Service District Enlargement** - *Michelle Leiker*
24. **10:05 Contingency Funds Request, Parks & Recreation Privacy Stalls** - *Dwayne Dillinger*
25. **10:10 Purchase and Sale Contract** - *Todd Chatfield/Kyle Ferris*
26. **10:15 Capital Tax Ballot Proposition** - *Chairman Shelstad*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

27. 11:00 Public Comment
28. 11:25 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

29. 11:30 Wyoming Statute §16-4-405 – Statutory Reasons for Executive Sessions
Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access
| Personnel Matters | Pending or Potential Litigation | National Security Matters | Real
Estate – Site Selection or Purchases | Attorney-Client Privileged Information

LUNCH

3:30 PM | PRE-BUDGET WORKSHOP

In preparation for budget week, the Clerk's office will review the budget process with the Board of Commissioners.

ADJOURN