



BOARD OF COMMISSIONERS AGENDA

DEL SHELSTAD • JIM FORD • BUTCH KNUTSON • KELLEY MCCREERY • BOB JORDAN

April 16, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

a. Adult Treatment Courts

Transfer \$27,000.00 from 100015-67400 Other Grants-Unanticipated Project
015OPIOID-ADULT-OpioidsOth to 100013-66030 Restricted Use Funds Project
013OPIOID-RESTRICTED

b. Commissioners

Transfer \$538.65 from 100013-62080 Public Relations/Promotions to 100013-62100
Advert/Publication/LegalNotice
Transfer \$125,000.00 from 100013-62280 Legal to 100013-62260 Professional
Services

c. Parks and Recreation

Transfer \$19,082.62 from 100775-65080 Building Maintenance to Project 770775-
ADMIN-BUILDMAINT-BUILDMAINT
Transfer \$183.00 from 100774-62450 EE Dev Meet Trav Meal Lodg Project 770774-
EMPLTRAN-STAFFDEV to Project 770774-EMPLTRAN-TRAVTRAN
Transfer \$89.00 from 100774-65080 Building Maintenance Project 770774-
BUILDMAINT-LIGHTMAINT to Project 770774-BUILDMAINT-ELECSUPP
Transfer \$15.00 from 100772-64000 Supplies Project 770772-SUPPLIES-SAFETYEQUI
to Project 770772-SUPPLIES-SKATESHARP
Transfer \$45.00 from 100772-63420 Special Events/Program Cost Project 770772-
BDAYPARTY-PROGCOST to Project 770772-CURLING-PROGCOST

d. Public Works

Transfer \$4,140.00 from 170081-66935 District Support Grants to Project 081DSG-
CENCAMPCOU-ROADS-SWEEPING
Transfer \$14,036.75 from 170081-66935 District Support Grants to Project 081DSG-
STONEGATE-ROADS-GRAVLMAINT
Transfer \$4,000.00 from 170081-66935 District Support Grants to Project 081DSG-
STONEGATE-ROADS-DUSTCONT
Transfer \$1,750.00 from 170081-66935 District Support Grants to Project 081DSG-
BOXNRANCH-ROADS-DUSTCONT
Transfer \$728.00 from 170081-66935 District Support Grants to Project 081DSG-
BOXNRANCH-ROADS-GRAVLMAINT
Transfer \$7,500.00 from 170081-66935 District Support Grants to Project 081DSG-
ROZETRANCH-ROADS-GRAVLMAINT
Transfer \$4,682.50 from 170081-66935 District Support Grants to Project 081DSG-
GRACELAND-WATER-NONREGION

e. Road and Bridge

Transfer \$2,500.00 from 100141-65160 FenceBridgeFuel Storage Maint to 100141-

62000 Postage & Freight

Transfer \$10,500.00 from 100141-64150 Gasoline to 100141-64020 Tools

Transfer \$105,000.00 from 100141-64200 Diesel Fuel to 100141-65000 Vehicle/Equip
Repair/Maint

f. **Treasurer**

Transfer \$250.00 from 100031-62320 Fees to 100031-62450 EE Dev Meet Trav Meal
Lodg

Transfer \$5,000.00 from 100031-62260 Professional Services to 100031-62000
Postage & Freight

4. Cancellation/Rebate of Taxes

- a. #2021-330

5. Capital Requests

- a. Human Resources - Purchased a reception desk and a second desk for their
office. Transfer \$9,982.29 from 100161-68260 Insurance Claims to 100161-68260
Capital - Office Furniture.

6. Minutes

- a. Board of Commissioners - Directors Meeting 04/01/2024
b. Board of Commissioners - Regular Meeting 04/02/2024

7. Monthly Reports

- a. Clerk - March 2024
b. Clerk of District Court - March 2024
c. Sheriff - March 2024
d. Treasurer - March 2024
e. Worker's Compensation Report - 1st Quarter 2024
f. 941 Tax Report - 1st Quarter 2024

8. Position Vacancy Justifications

- a. Airport - Director of Operations
b. Clerk's Office - Finance Manager

VOUCHERS

9. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

10. Commission Calendar
11. Veterans Update - Lee Yake/Laura Cox

REGULAR BUSINESS

12. **9:10 Employee Years of Service Recognition** - Maureen Costello/Jana Webb
13. **9:15 Most Valuable Personnel (MVP) Award** - Maureen Costello/Jana Webb
14. **9:20 National Day of Prayer Proclamation** - Pastor Marty Crump
15. **9:25 Fireworks Storage 2024 Resolution** - Randy Sinclair/Chief Jeff Bender
16. **9:30 Fireworks 2024 Resolution** - Randy Sinclair/Chief Jeff Bender
17. **9:35 Garner Lake Road Closure for Camporee** - David King/Eric Seeman
18. **9:45 Chapter 4 Proposed Rule Amendments** - Jed Holder
19. **9:50 District Support Grant, Eight Mile I & S District** - Clark Melinkovich

- 20. 9:55 District Support Grant, Fox Ridge I & S District** - *Clark Melinkovich*
- 21. 10:00 District Support Grant, Graceland I & S District** - *Clark Melinkovich*
- 22. 10:05 District Support Grant, Means, Carter & North Hannum I & S District** - *Clark Melinkovich*
- 23. 10:10 Airport Hangar Roof Bid Award** - *Clark Melinkovich*

PUBLIC HEARINGS

- 24. 10:15 Lemke Simple Subdivision and Zoning Request** - *Sam Proffer*
- 25. 10:30 - CSBG and TANF/CPI Grant Applications** - *Kristin Young*
Community Services Block Grant (CSBG) and Temporary Assistance for Needy Families (TANF) Community Partnership Initiative (CPI)

REGULAR BUSINESS II

- 26. 10:35 TANF/CPI Grant Application** - *Kristin Young*
Temporary Assistance for Needy Families (TANF)/Community Partnership Initiative (CPI)
- 27. 10:40 North Landfill Phase 4A Cell Bid Award** - *Matt Olsen*
- 28. 10:45 Airport Road Naming** - *Sam Proffer*
- 29. 10:50 Wise Simple Subdivision Request** - *Sam Proffer*
- 30. 10:55 Property Owner Grievance Regarding a Zoning Code Violation** - *Eduardo Molina*
- 31. 11:10 Appeal to Vacate a Publicly Dedicated Easement** - *Shane Niswender*

WORKSHOP

- 32. 11:30 Chapters 6 & 7 Proposed Rule Amendments** - *Sam Proffer*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 33. 12:00 Public Comment**
- 34. 12:30 Commissioners Final Comments**

LUNCH BREAK

EXECUTIVE SESSION

- 35. 1:30 Wyoming Statute §16-4-405 – Statutory Reasons for Executive Sessions**
Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access |
Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate
– Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN