Campbell County
wyoming

BOARD OF COMMISSIONERS AMENDED AGENDA

DEL SHELSTAD ● JIM FORD ● BUTCH KNUTSON ● KELLEY MCCREERY ● BOB JORDAN

May 21, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation

2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

a. **Airport**
Transfer $20,172.89 from 310311-67400 Other Grants - Unanticipated Project 311G24UNAN-AIRPORT to 310751-67280 State Cap Grant Pub Works Project 751GS2326X-PROFSERV
Transfer $20,172.89 310311-46150 Unanticipated Revenue Project 311G24UNAN-STATE to 310751-42740 State Cap Grant Pub Works Project 751GS2326X-STATE
Transfer $136,800.00 from 310311-67400 Other Grants - Unanticipated Project 311G24UNAN-AIRPORT to 310751-67280 State Cap Grant Pub Works Project 751GS2415A-ADMIN
Transfer $136,800.00 from 310311-46150 Unanticipated Revenue Project 311G24UNAN-STATE to 310751-42740 State Cap Grant Pub Works Project 751GS2415A-STATE

b. **Assessor**
Transfer $65.70 from 100041-63040 Office Equip/Computer/TechLease to 100041-62400 Advert/Publication/LegalNotice

c. **Clerk**
Transfer $20,000.00 from 100013-62280 Legal and Court Costs to 100022-62100 Advert/Publication/LegalNotice

d. **Commissioners**
Transfer $6,500.00 from 100012-62450 EE Dev Meet Trav Meal Lodg to 100012-64000 Supplies
Transfer $2,000.00 from 100012-62180 Media/Subscriptions/Periodical to 100012-62720 Software Cost

e. **Extension**
Transfer $1,010.00 from 100101-65020 Furn/Equip Repair & Maint to 100101-65000 Vehicle/Equip Repair/Maint
Transfer $500.00 from 100103-64150 Gasoline to 100103-62450 EE Deve Meet Air Meal Lodg
Transfer $250.00 from 100103-63420 Special Event/Program Cost to 100103-62450 EE Dev Meet Air Meal Lodg

f. **Juvenile & Family Drug Court**
Transfer $2,500.00 from 310452-67220 CJSB Mental Health Project 452GS23CJS-MENTTREAT to 310452-67220 CJSB Direct Services Project 452GS23CJS-DIRSVCS

g. **Library**
Transfer $160.00 from 100711-62450 EE Dev Meet Trav Meal Lodg to 100711-62200 Assn Dues, Fees and Licensure

Transfer $1,000.00 from 100711-62450 EE Dev Meet Trav Meal Lodg to 100711-62000 Postage & Freight

h. **Parks & Recreation**
Transfer $510.00 100771-62220 Utilities Project 770771-UTILITIES-PROPNAGAS to 100771-63060 Board & Committee Expense Project 770771-BOARDEXP
Transfer $6,330.00 from 100776-65060 Grounds Maintenance Project 770776-GROUNDMAIN-FERTILIZER to Project 770776-GROUNDMAIN-SAND

i. **Public Works**
Transfer $200.00 from 100084-68160 Capital - Parks Project 08424004-PARKS to Project 08424015-BELLNOB

j. **Sheriff**
Transfer $1,150.00 from 100052-64650 Food Service to 100052-62020 Communication/Network Expense
Transfer $10,000.00 from 100052-64650 Food Service to 100052-62450 EE Dev Meet Trav Meal Lodg
Transfer $3,500.00 from 100052-64650 Food Service to 100051-64050 Office/Computer Supplies Project 051SUPPL-COMPSUPP
Transfer $3,000.00 from 100051-624560 Janitorial Services to 100051-64050 Office/Computer Supplies Project 051SUPPL-OFFICESUPP
Transfer $100.00 from 310051-67380 Local Op Grant Pub Safety Project 051DG23DOG-K-9-SUPPLIES-FY24 to 310051-68200 Cap Outlay-Equipment Project 051DG23DOG-K-9-CAPEQUIP-FY24
Transfer $630.09 3100510-67380 Local Op Grant Pub Safety Project 051DG23DOG-K-9-SUPPLIES-FY24 to Project 051GD23DOG-K-9-VETERINARY
Transfer $1,600.00 from 360052-64000 Supplies to 360052-62260 Professional Services

4. Cancellation/Rebate of Taxes

a. #2021-335, 2021-336, 2021-337, 2021-338, 2021-339, 2021-340, 2021-341, 2021-342, 2021-343, 2021-344, 2021-345, 2021-346, 2021-347, 2021-348

5. Capital Requests

a. Parks & Recreation - Request to reallocate excess 1% Funds to purchase a Bright Sign XD235 4K Standard I/O Player to display digital information behind the control desk. Transfer $600 from 170775-66955 to 100231-68220.

6. Contingency Fund Requests

a. Parks & Recreation - To reorder pool liner materials to prevent a 10% increase in cost; the project will be completed in FY2024-2025. Transfer $250,000 from 100013-69800 Contingency to 100084-68120 Capital Outlay-Buildings Improv

7. Hand Warrants

a.	Campco Federal Credit Union	$150.00
	Campbell County Clerk Tax Account	$319,483.39
	Campbell County Treasurer - FLX/HSA	$44,938.68
	Great West Trust Company	$28,815.00
	Wyoming Child Support	$1,096.88

8. Leases

a. Clerk - Pitney Bowes Postage Machine Lease, 60 months, $280.43 monthly amount.

b. Sheriff - Communications Tower Lease Agreement between Ark Land LLC (successor-in-interest to Paul R. Stuart of Paul R. Stuart Revocable Trust) and Campbell County to extend the term for five (5) additional years through and including June 11, 2029.

9. Minutes

a. Board of Commissioners - Joint Powers Budget Meeting 4/10/2024

b. Board of Commissioners - Joint Powers Budget Meeting 5/1/2024
c. Board of Commissioners - Special Meeting State Shooting Complex 5/6/2024
d. Board of Commissioners - Directors Meeting 5/6/2024
e. Board of Commissioners - Regular Meeting 5/7/2024
f. Board of Commissioners - Special Meeting BRECC Action Challenge Program 5/15/2024

10. Monthly Reports

a. District Court Clerk - April 2024
b. Sheriff's Office - April 2024
c. Treasurer's Office - April 2024

11. Official Bond and Oath

a. Board of Cooperative Higher Education Services, Public Official Bond - Anne Ochs
b. Los Caballos Service & Improvement District - Troy Collins
c. Pinnacle Heights Improvement & Service District - Anita Czapeczka

12. Position Vacancy Justifications

a. Airport - Operations Tech
b. Sheriff's Office - Detention Officer

13. Mobile Computing Device Request

a. Airport - Jeff Mooney, Director of Operations - Access on county laptop.

VOUCHERS

14. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

15. Commission Calendar

16. Veterans Update - Lee Yake/Laura Cox

REGULAR BUSINESS

17. **9:10 Mental Health Awareness Month Proclamation** - *Ashley McRae*

18. **9:15 High Intensity Drug Trafficking Area (HIDTA) FY25 Grant Agreement** - *Sheriff Matheny*

19. **9:20 Public Health Preparedness & Response Unit Grant Agreement** - *Jane Glaser*

20. **9:25 County Health Officer (CHO) Grant Agreement -** *Jane Glaser*

21. **9:30 Emergency Management Performance Grant Application** - *David King & Michael Phipps*

22. **9:35 Community Service Block Grant (CSBG) Application -** *Kristin Young*

23. **9:40 BLM Fluid Mineral Leases and Leasing Process - Updates to Bonding Requirements on Federal Oil Wells** - *Clark Kissack*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

24. **10:00 Public Comment**

25. **10:30 Commissioners Final Comments**

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

26. Wyoming Statute §16-4-405 – Statutory Reasons for Executive Sessions
Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN