

Office of County Commissioners
January 17, 2024
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Wednesday, January 17, 2024. Chairman Shelstad called the meeting to order at 9:00 AM. Joe Moerkerke led the Invocation and the Pledge of Allegiance.

Present were Del Shelstad, Jim Ford, Kelley McCreery, Commissioners; Denton Knapp, Director of Administration; Sandra Beeman, Deputy Director of Administration; Cindy Lovelace, County Clerk. Commissioner Butch Knutson was absent.

Commissioner Ford presented the Commission Calendar.

Commissioner Ford moved the Board approve all items of the Consent Agenda as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

CONSENT AGENDA

Agreements

Amendment to the Optional 1% Contract for Services Agreement between Campbell County and Campbell County Veterans Council to reflect fiscal sponsorship by Veterans of Foreign Wars (VFW) Post 7756.

Amendment Two to and Restatement of the Memorandum of Understanding between Campbell County, the City of Gillette, and the Campbell County Land Board to increase the City and County's payment obligation from \$1,500,000 to \$1,840,000 due to the budget amendment to reallocate \$340,000 for portable toilets for other capital expenses required in the Camporee contract.

Amendment No. 3 to the Financial Assistance Award for the Wyoming Innovation Center (Advanced Carbon Products Innovation Center) Project between the United States Department of Commerce Economic Development Administration and Energy Capital Economic Development to extend the Construction Completion Date from August 26, 2023 to August 26, 2024.

Public Health Temporary Assistance for Needy Families (TANF) Award of a one-time sub-grant in the amount of \$10,000 to cover additional TANF salary and expenses for Campbell County.

Budget Line-Item Transfers

Parks & Recreation - Transfer \$60.00 from 100775-65080 Building Maintenance Project 770775-ADMIN-BUILDMAINT-BUILDMAINT to 100775-65080 Building Maintenance Project 770775-ADMIN-BUILDMAINT-LIGHTMAINT

Public Health - Transfer \$93,166.00 from 310401-67040 Fed Op Grant HlthWelCultRec Project 401GF23VAC-VAXEQUIP to 310401-68120 Cap Outlay - Buildings Improv Project

401GF23VAC-BUILDIMP

Public Works Maintenance - Transfer \$8,000.00 from 100083-60005 Full Time Regular to 100083-60100 Full Time OT

Sheriff's Office - Transfer \$5,924.40 from 100051-64150 Gasoline Project 051PRSTRN-GASOLINE to 100052-62500 Prisoner Transport/Extrad

Cancellation/Rebate of Taxes-#2021-307, 2021-308, 2021-311

Comment Letters

Submission of letter to Governor Mark Gordon requesting assistance in providing the Air Traffic Control Squadron of the Wyoming Air National Guard to conduct their Annual Training at the Northeast Wyoming Regional Airport in support of the Pathfinder Camporee airflow from August 3-12, 2024.

Submission of comment letter to the Bureau of Land Management regarding the Notice of Availability of the Draft Resource Management Plan (RMP) and Environmental Impact Statement (EIS) for the Rock Springs RMP Revision, Wyoming.

Contingency Request

Clerks Office - Replacement laptop for Chief Deputy Clerk with financial keyboard options and improved battery life. Transfer \$1,977.00 from 100013-69800 Contingency to 100231-68220 Cap Outlay - Computer/Tech Equip

Hand Warrants

HM Life Insurance Company	\$177,042.69
Wyoming Retirement System	\$481,529.60
CCEHBT - Health/Dental/Aflac	\$766,499.34
Delta Dental of Wyoming	\$1,759.40
Gallagher Benefit Services	\$19,726.40
VSP of Wyoming	\$8,112.70
Campco Federal Credit Union	\$150.00
Campbell Cnty Clerk Tax Acct	\$303,540.85
Campbell Cnty Treasurer - FLX/HSA	\$315,452.57
Sheridan Cnty Circuit Court	\$333.03
Wyoming Child Support	\$882.83

The following are claims for Part-Time Employees summarized by department for December 2023; Sheriff-Detention, 1,357.60; Sheriff-24/7, 1,445.64; Public Works, 3,775.47; Extension, 333.00; District Clerk of Court, 1,265.30; Coroner, 2,200.00 Public Health, 2,563.25; Children's Center, 20,873.22; Museum, 2,901.28; Fair, 991.25; Library, 63,555.37; Parks & Recreation, 60,382.80.

Minutes

Board of Commissioners - Special Meeting, December 18, 2023
Board of Commissioners - Directors Meeting, January 2, 2024

Board of Commissioners - Regular Meeting, January 3, 2024

Monthly Reports

Clerk of District Court - December 2023
Clerk's Office - December 2023
Sheriff's Office - December 2023
Treasurer's Office - December 2023
Official Bond & Oath
Campbell County School District - Joseph J. Lawrence

Position Vacancy Justifications

Library - Branch Services Specialist
Library - Reference Services Specialist
Library - Youth Service Specialist
Public Works - Equipment Operator

Public Servant Disclosure Statements

County Attorney - Nathan Henkes

Request for Proposals

Commissioners Office - Request for Proposals for Professional Audit Services

REGULAR BUSINESS

The following employees were recognized for their Years of Service with Campbell County

Blaine McCart – Equipment Operator, Road & Bridge - 5 Years
Leah Fortner – Speech Pathologies, Children's Developmental Services - 10 Years
Tausha Edmonds – Early Head Start Manager, Children's Developmental Services -15 Years
Julie Centner – Health Services Manager, Sheriff's Office - 20 Years
Penelope "Penny" Schroder - Museum Educator, Rockpile Museum - 30 Years

PFM Investment Performance Review for the Quarter Ended December 31, 2023, was presented by Joan Evans and Luke Schneider.

Commissioner McCreery moved the Board approve the High Intensity Drug Trafficking Area (HIDTA) Program Grant Funding Proposal for the Campbell County Sheriff's Office, in the amount of \$117,458 for the period of January 1, 2025, to December 31, 2025, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board appoint the following to the Adult Treatment Court Board:

Judge Paul Phillips to serve a 3-year term ending December 31, 2026
Greg Steward to serve a 3-year term ending December 31, 2026
Stephanie Humphrey to serve an unexpired 3-year term ending December 31, 2024
Nikki Bowden, non-voting advisory board member, to serve a 1-year term ending December 31, 2024

Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Commissioner Designated Board Liaisons for 2024, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Budget Message and Calendar for Fiscal Year 2024-2025, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

An opportunity for Public Comment was provided. No Public Comment was given.

Public Hearing was held for the Thunder Basin Coal Company LLC Zoning Request.

Commissioner McCreery moved the Board approve the Thunder Basin Coal Company Zoning Request, Case Number 23.08.COZ to zone 1,447.36 acres of their coal operations from Un-zoned to "I-2" Heavy Industrial, as recommended by the Planning Commission. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Workshop was held Michael Elmore to discuss the trash issue in Campbell County and cleanup efforts.

Commissioners Final Comments were given.

Commissioner Ford moved the Board convene into Executive Session to discuss Real Estate, Security and Personnel Matters. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Executive Session was held.

Regular Session resumed at 1:48 PM

Commissioner McCreery moved the board approve the Memorandum of Agreement between the Center for Internet Security, Inc (CIS) and Campbell County for Endpoint Security Services (EDR) through a federal funded program, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board table the approval of transferring the Accounting Manager Position until April 2, 2024. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 1:52 PM The next regular meeting of the Commissioners will be held Tuesday, February 6, 2024, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Cindy Lovelace, County Clerk
Board of County Commissioners



Del Sherstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov

