



## **BOARD OF COMMISSIONERS AGENDA**

DEL SHELSTAD • JIM FORD • KELLEY MCCREERY • BOB JORDAN • SCOTT CLEM

**September 17, 2024 | Commissioners Chambers | 500 S. Gillette Avenue**

**8:00 AM Board Briefing | 9:00 AM Regular Meeting**

### **CALL TO ORDER**

1. Invocation
2. Pledge of Allegiance

### **CONSENT AGENDA**

#### **3. Budget Line Item Transfers**

##### **a. Clerk-Elections**

Transfer \$475.00 from 100023-63380 Election Judges Expense to 100023-62260 Professional Services

##### **b. Extension**

Transfer \$37.09 from 100102-64150 Gasoline to 100101-64150 Gasoline

##### **c. Public Health - FY24**

Transfer \$7,343.40 from 100401-64700 Medical Supplies to 100401-62450 EE Dev Meet Travel Meal

#### **4. Cancellation/Rebate of Taxes**

- a. 2021-366, 2021-367, 2021-368, 2021-369, 2021-370, 2021-371

#### **5. Capital Requests**

##### **a. Public Works**

Change of Capital Request to reallocate funds from the Bicentennial Ball Field Drainage Project to County Well Maintenance Projects at Bell Nob, North Landfill, and Centennial Section.

Transfer \$155,000.00 from 100084-68160 Cap Outlay-Land Improv/Parks Project 08425012-PARKS Bicentennial Ball Field Drainage to 100084-68160 Cap Outlay-Land Improv/Parks Project 084ANNMAIN-WATER County Well Maintenance

#### **6. Credit Card Requests**

- a. Scott Clem, Commissioner - Credit Limit \$5,000

#### **7. Funding Requests**

- a. Approval to fund a lunch for the Wyoming Energy Summit and Mine Tour for state legislators from PRB coal consuming states hosted by Wyoming Energy Authority (WEA), in the amount not to exceed \$500.00.

#### **8. Hand Warrants**

- |                                   |              |
|-----------------------------------|--------------|
| a. AFLAC                          | \$32.38      |
| Campco Federal Credit Union       | \$150.00     |
| Campbell Cnty Clerk Tax Acct      | \$322,473.98 |
| CCEHBT - Health/Dental/Aflac      | \$784,230.19 |
| Campbell Cnty Treasurer - FLX/HSA | \$43,508.18  |
| Great West Trust Company          | \$27,000.00  |

|                                 |              |
|---------------------------------|--------------|
| Gallagher Benefit Services      | \$21,068.11  |
| Sheridan County Circuit Court   | \$333.19     |
| VSP of Wyoming                  | \$8,809.87   |
| Wyoming Child Support           | \$1,096.88   |
| Wyoming Retirement Life Systems | \$448.00     |
| Wyoming Retirement Systems      | \$501,512.98 |

**9. Minutes**

- a. Directors Meeting 9/3/2024
- b. Regular Commissioners Meeting 9/4/2024
- c. Public Land Board Meeting 9/12/2024

**10. Monthly Reports**

- a. Clerks Office - August 2024
- b. District Court - August 2024
- c. Sheriff's Office - August 2024

**11. Payroll Payments**

- a. August 3, 2024; August 17, 2024; August 31, 2024

**12. Position Vacancy Justifications**

- a. Children's Developmental Services - Instructional Assistant
- b. Clerk of District Court - Deputy District Court Clerk I
- c. Public Works - Landfill Supervisor
- d. Sheriff's Office - Administrative Assistant
- e. Sheriff's Office - Communication Technician

**13. Scholarships**

- a. Approval of Kaydence Black for the University of Wyoming 2024-2025 County Commissioners Renewal Scholarship and approval of up to \$4,000 (\$500 per semester, per student) for scholarships for Caden Randall, Jorge Reyes Aldana, Selena Melendez, and Paige Jaramillo.

**VOUCHERS**

- 14. Vouchers

**CALENDAR OF EVENTS/VETERANS UPDATE**

- 15. Commission Calendar
- 16. Veterans Update - Lee Yake/Laura Cox

**REGULAR BUSINESS**

- 17. **9:10 Wreaths Across America, Proclamation Request** - *Toni Brown*
- 18. **9:15 Suicide Awareness and Prevention Month Proclamation** - *Ashley McRae*
- 19. **9:20 Employee Years of Service Recognition** - *Maureen Costello/Jana Webb*
- 20. **9:25 Community Service Block Grant (CSBG) Agreement** - *Cris Schmitz*
- 21. **9:30 Temporary Assistance for Needy Families - Community Partnership Initiative (TANF/CPI) Grant Agreement** - *Cris Schmitz*
- 22. **9:35 Red Hills Improvement and Service District Formation** - *Michelle Leiker*
- 23. **9:40 High Country Improvement & Service District Board Members** - *Michelle Leiker*

- 24. 9:45 Pronghorn Industrial Park, Construction Bid Award** - *Matt Olsen*
- 25. 9:50 UWE FY2025 Annual Contribution Agreement** - *Kim Fry*
- 26. 9:55 Quitclaim Deed, 11 Northern Drive, Weed & Pest** - *Sandra Beeman*
- 27. 10:00 Council of Community Service, Housing Capacity Issue** - *Mikel Scott*

#### **PUBLIC HEARING**

- 28. 10:15 Sinoloa Restaurant Liquor License** - *Cindy Lovelace*

#### **REGULAR BUSINESS**

- 29. 10:30 County Property Divestment Bid Proposals, 486 N. Garner Lake Road** - *Sandra Beeman*

- *Bid Proposal Presentation from Monument Properties, LLC*

- 30. 10:45 Board Appointments, Corrections Board** - *Chairman Shelstad*

#### **PUBLIC COMMENT**

*Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.*

- 31. 10:50 Public Comment**
- 32. 11:15 Commissioners Final Comments**

#### **EXECUTIVE SESSION**

- 33. 11:20 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information**

#### **ADJOURN**