



BOARD OF COMMISSIONERS AGENDA

DEL SHELSTAD • JIM FORD • KELLEY MCCREERY • BOB JORDAN • SCOTT CLEM

October 1, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Amendment One to the Contract between Wyoming Department of Health and Children's Developmental Services to increase the federal portion of Part C by \$10,000 for Training & Technical Assistance - original contract \$1,039,305.60 increased to \$1,049,305.60.
- b. Statement of Consideration & Warranty Deed - Gillette College Foundation conveys and warrants to Campbell County a tract of land located in Tract A of the Gillette College Rodeo Subdivision and Annexation Plat, as recorded in Book 10 of plats, page 81 in the Campbell County Courthouse.
- c. Grazing Lease between Campbell County and Zebroski Brothers Cattle Company LLC to graze on the Centennial Section, 14 Northern Drive, in the amount of 10,500 for the period of October 1, 2024 to January 19, 2026.

4. Budget Line Item Transfers

- a. **Airport**
Transfer \$1,187.00 from 100752-68140 PRF-Cap Outlay-Rd St Bdg Runway to 100752-68200 Cap Outlay-Equipment Project 751GS2531A-MATCH

5. Hand Warrants

a. Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$656.93
Campbell Cnty Clerk Tax Acct	\$330,148.18
Campbell Cnty Treasurer - FLX/HSA	\$44,218.18
Great West Trust Company	\$26,309.00
Sheridan County Circuit Court	\$333.19
Wyoming Child Support	\$1,096.88
Campbell Cnty Clerk Tax Acct	\$25,739.67
Campbell Cnty Treasurer - FLX/HSA	\$2,329.49
Great West Trust Company	\$795.00
Wyoming Retirement Systems	\$503,146.81

The following are the claims for Part-Time Employees summarized by department of September 2024; Clerk, 2,275.51; Sheriff-Detention 1,883.81; Public Works, 3,804.00; Coroner, 2,760; Extension, 174.00; District Clerk of Court, 692.60; Human Resources, 27.00; Public Health, 2,562.93; Children's Center, 13,801.07; Museum, 2,499.87; Fair, 1,695.25; Library, 54,844.58; Parks & Recreation, 87,078.20.

6. Minutes - Board of Commissioners

- a. Directors Meeting 9/16/2024
- b. Regular Commissioners Meeting 9/17/2024
- c. Special Meeting - Governor's Energy Forum 9/17/2024
- d. Lodging Tax Board Meeting 9/19/2024
- e. Public Health Meeting 9/19/2024

7. Monthly Reports

- a. Treasurer's Office - August 2024

8. Official Bond and Oath

- a. Public Official Bond - Scott M. Clem, Campbell County Commissioner

9. Payroll Payments

- a. August 31, 2024; September 14, 2024; September 30, 2024

10. Position Vacancy Justifications

- a. Public Health - WIC (Women, Infants and Children) Supervisor
- b. Public Library - Technical Services Specialist
- c. Public Library - Youth Services Specialist
- d. Sheriff's Office - Detention Officer (2 Positions)

VOUCHERS

- 11. Vouchers

CALENDAR OF EVENTS

- 12. Commission Calendar

REGULAR BUSINESS

- 13. **9:05 2024 Wyoming Region 1 Regional Hazard Mitigation Plan Resolution** - *Michael Phipps*
- 14. **9:10 District Support Grant, Box N Ranch Rd ISD** - *Clark Melinkovich*
- 15. **9:15 District Support Grant, Brunsen Road ISD** - *Clark Melinkovich*
- 16. **9:20 District Support Grant, Means First Extension Water & Sewer District** - *Clark Melinkovich*
- 17. **9:25 District Support Grant, Oriva Hills ISD** - *Clark Melinkovich*
- 18. **9:30 District Support Grant, Overbrook ISD** - *Clark Melinkovich*
- 19. **9:35 District Support Grant, Rafter D ISD** - *Clark Melinkovich*
- 20. **9:40 District Support Grant, Rustic Hills ISD** - *Clark Melinkovich*
- 21. **9:45 Seymour Subdivision Easement Vacation Request** - *Sam Proffer*
- 22. **9:50 PRECorp Easement and ROW Agreement #240558** - *Matt Olsen*
- 23. **9:55 Resolution for Special Prosecution** - *Kyle Ferris*
- 24. **10:00 Early Head Start Notice of Award** - *Nathan Grotrian*
- 25. **10:05 Early Head Start Notice of Award One-Time Staff Vehicles** - *Nathan Grotrian*
- 26. **10:10 Devon Energy Wyoming Emergency First Responder Grant Application** - *Quentin Reynolds*

PUBLIC HEARING

- 27. 10:15 Proposed 2024 Amendments for Chapter 6 Subdivision Regulations & Chapter 7 Zoning Regulations - Sam Proffer**

REGULAR BUSINESS

- 28. 10:25 Septic and Property Concern - Larry & Peggy Study**

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 29. 10:45 Public Comment**

- 30. 11:15 Commissioners Final Comments**

EXECUTIVE SESSION

- 31. 11:20 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information**

ADJOURN