



BOARD OF COMMISSIONERS AGENDA

DEL SHELSTAD • JIM FORD • KELLEY MCCREERY • BOB JORDAN • SCOTT CLEM

October 16, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

a. Commissioners

Transfer \$1,632.47 from 100013-63440 Miscellaneous Expense to 100013-63240 Sales/Lodging/Property Tax

b. Library

Transfer \$200.00 from 100714-64350 Books & Printed Materials Project 71463450-ADULT-MAGAZINE to 100714-64350 Books & Printed Materials Project 71464350-YOUNGADULT-BOOKFIC

c. Public Works

Transfer \$1,625.00 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081DSG-RAFTERD-WATER-NONREGION

Transfer \$8,827.50 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081DSG-MEANS1ST-WATER-NONREGION

Transfer \$5,960.75 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081DSG-BRUNSEN-ROADS-GRAVLMAINT

Transfer \$11,645.06 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081DSG-ORIVAHILLS-GRAVLMAINT

Transfer \$2,259.32 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081DSB-OVERBROOK-ROADS

Transfer \$4,625.00 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081DSG-OVERBROOK-ROADS-GRAVLMAINT

Transfer \$2,478.00 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081-BOXNRANCH-ROAD-GRAVLMAINT

Transfer \$3,950.00 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081-RUSTHILLS-ROADS-GRAVLMAINT

Transfer \$3,926.83 from 170081-66935 District Support Grants to 170081-66935 PROJECT 081DSG-RUSTHILLS-ROADS-DUSTCONT

4. Cancellation/Rebate of Taxes

- a. #2021-372

5. Capital Requests

- a. Public Works - Approval to reallocate funds from the Bicentennial Ball Field Drainage Repair to purchase protective cover material for the North Landfill Phase IV-A Cell Construction Change Order No.: 002 Project.
Transfer \$605,000 from 100084-68160 Capital Outlay-Land Improv/Parks Project 08425012-PARKS Bicentennial Ball Field Drainage Repair to Project 08423NLF4A-CONSTRUCT North LF PH IVA Construction

6. Credit Card Requests

- a. Emergency Management - John Gillenwater, Credit Limit \$3,000

7. Hand Warrants

a. AFLAC	\$32.38
HM Life Insurance Company	\$174,463.58
Wyoming Retirement Life Systems	\$448.00
CCEHBT - Health/Dental/Aflac	\$768,077.74
Gallagher Benefit Services	\$19,385.00
VSP of Wyoming	\$8,599.49
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$656.93
Campbell Cnty Clerk Tax Acct	\$321,150.42
Campbell Cnty Treasurer - FLX/HSA	\$42,626.93
Great West Trust Company	\$26,648.61
Sheridan County Circuit Court	\$333.20
Wyoming Child Support	\$1,096.88

8. Minutes - Board of Commissioners

- a. Directors Meeting 9/30/2024
- b. Regular Commissioners Meeting 10/1/2024
- c. Special Meeting-Landfill 10/8/2024

9. Monthly Reports

- a. Clerk - September 2024
- b. District Court - September 2024
- c. Sheriff - September 2024
- d. Treasurer's Office - September 2024
- e. 941 Tax Report 3rd Qtr, 2024
- f. Workers Comp - 3rd Qtr, 2024
- g. Local Government Annual Report Summary FYE 06/30/2024

10. Official Bond and Oath

- a. Public Official Bond - Alan Stuber, Campbell County Hospital District

11. Position Vacancy Justifications

- a. Children's Developmental Services - Instructional Assistant
- b. Children's Developmental Services - Instructional Assistant
- c. Clerk's Office - Deputy County Clerk I/Title Clerk
- d. Commissioners Office - Deputy Director of Administration
- e. Parks and Recreation - Parks Maintenance Tech
- f. Public Works Landfill - Equipment Operator
- g. Public Works Landfill - Mechanic
- h. Sheriff's Office - Communications Coordinator
- i. Sheriff's Office - Detention Officer

VOUCHERS

12. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

13. Commission Calendar
14. Veterans Update - Lee Yake/Laura Cox

REGULAR BUSINESS

15. **9:10 Employee Years of Service Recognition** - *Maureen Costello/Jana Webb*
16. **9:15 Star Worthy Award Recipient Recognition** - *Maureen Costello/Jana Webb*
17. **9:20 Domestic Violence Awareness Month Proclamation** - *Shawna McDonald*
18. **9:25 Campbell County Audit Year Ending June 30, 2023** - *Erica Mund*
19. **9:30 Internet Crimes Against Children Task Force Affiliate Agreement** - *Paul Pownall*
20. **9:35 County Property Divestment Bid Proposal Presentations, 486 N. Garner Lake Road** - *Chairman Shelstad*
(The two bid proposals received will be opened during the meeting.)

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

21. 10:00 Public Comment
22. 10:25 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

23. 10:30 **Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access** | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN