



BOARD OF COMMISSIONERS AGENDA

DEL SHELSTAD • JIM FORD • KELLEY MCCREERY • BOB JORDAN • SCOTT CLEM

November 7, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Contractor Agreement between Norton Construction, Inc. and Campbell County for the Campbell County Children's Developmental Services Center Playground Upgrades Project, in the amount of \$440,000.

4. Budget Line Item Transfers

- a. **Fair**
Transfer \$1,000.00 from 100731-60200 Part Time - Regular to 100731-60700 Part Time - OT
Transfer \$1,000.00 from 100731-62450 EE Dev Meet Trav Meal Lodge to 100731-62260 Professional Services
- b. **Children's Developmental Services**
Transfer \$1000.00 from 100701-62320 Credit Cards to 100701-62600 Background Checks
- c. **Juvenile and Family Drug Court**
Transfer \$250.26 from 310452-67220 State Op Grant Pub Safety Project 452GS25WTC-TRAINING to 310452-68220Cap Outlay-Computer/Tech Equip Project 452GS25WTC-CAPOE&F
- d. **Parks and Recreation**
Transfer \$124.00 from 100772-64000 Supplies Project 770772-SUPPLIES-GENEQUIP to 100772-64100 Clothing Uniforms Project 770772-UNIFORMS

5. Hand Warrants

a. Campbell Cnty Treasurer - FLX/HSA	\$44,316.93
Great West Trust Company	\$34,860.21
Sheridan County Circuit Court	\$505.98
Wyoming Child Support	\$1,403.79
Campbell Cnty Clerk Tax Acct	\$303.73
Wyoming State Treasurer	\$313.55
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$665.43
Campbell Cnty Clerk Tax Acct	\$366,440.27
Campbell Cnty Treasurer - FLX/HSA	\$2,635.74
Great West Trust Company	\$27,488.61
Sheridan County Circuit Court	\$329.12

Wyoming Child Support	\$1,386.56
AFLAC	\$32.38
HM Life Insurance Company	\$176,608.20
Wyoming Retirement Life Systems	\$448.00
Wyoming Retirement Systems	\$740,568.42

The following are the claims for Part-Time Employees summarized by department for October 2024; Clerk, \$2405.01; Sheriff-Detention, \$2,587.20; Public Works, \$5,763.06; Coroner, \$2,250; Extension, \$864; District Clerk of Court, \$3,397.21; Human Resources, \$1,435.50; Public Health, \$3,427.73; Children's Center, \$35,331.23; Museum, \$3,843.70; Fair, \$1,454.00; Library, \$86,911.26; Parks & recreation, \$117,538.43.

6. Minutes

- a. Managers Meeting 10/15/2024
- b. Museum Board Meeting 10/15/2024
- c. Airport Board Meeting 10/16/2024
- d. Commissioners Regular Meeting 10/16/2024
- e. Special Meeting 10/28/2024

7. Mobile Computing Device Request

- a. Public Works - Michael Phipps

8. Payroll Payments

- a. 9/28/24; 10/12/24; 10/26/24; 10/31/24

9. Position Vacancy Justifications

- a. Children's Developmental Services - Instructional Assistant
- b. Children's Developmental Services - Instructional Assistant (PT Floater)
- c. Library - Reference Services Specialist
- d. Library - Youth Services Coordinator
- e. Road & Bridge - Equipment Operator
- f. Sheriff's Office - Detention Officer

VOUCHERS

10. Vouchers

CALENDAR OF EVENTS

11. Commission Calendar

REGULAR BUSINESS

12. **9:05 Felony Treatment Court Magistrate** - Judge Phillips, Judge Bartlett, Chad Beeman
13. **9:10 Operation Green Light NACo Resolution** - Cris Schmitz (CARE Board), Clarence Barry, Randy Sinclair
14. **9:15 Veterans Day Ceremony Fireworks Resolution** - Randy Sinclair, Clarence Barry
15. **9:20 Bishop Road Amendment Agreements** - Matt Olsen
16. **9:25 Landfill Loaders Bid Award** - Matt Olsen
17. **9:30 PRECorp Easement and Right-of-Way Agreement** - Matt Olsen
18. **9:35 Airport Certificate of State Grant-in-Aid, NAVAID Maintenance** - Shelly Besel

- 19. 9:40 Airport Certificate of State Grant-in-Aid, South Side Hangar Development - Todd Chatfield**
- 20. 9:45 FY2025 Non-Participating States Grant Application - Jim Lyon, Ryan Anderson**
- 21. 9:50 County Property Divestment Bid Award, 486 N. Garner Lake Road - Chairman Shelstad**
- 22. 10:00 Old Road & Bridge Lease Agreement, Gillette College CDL Program - Kyle Ferris/Travis Grubb**
- 23. 10:05 Guardian Ad Litem Memorandum of Understanding - Kyle Ferris**
- 24. 10:10 Walk-in Hunting Agreement - Chairman Shelstad**
- 25. 10:15 Board Appointments, Child Support Authority - Chairman Shelstad**

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 26. 10:20 Public Comment**
- 27. 10:30 Commissioners Final Comments**

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 28. 10:35 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information**

ADJOURN