

Office of County Commissioners
October 16, 2024
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Wednesday, October 16, 2024. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Phil Jones led the Invocation and the Pledge of Allegiance.

Present were Scott Clem, Jim Ford, Bob Jordan, Kelley McCreery, Del Shelstad, Commissioners; Sandra Beeman, Executive Director of Administration; Kyle Ferris, Deputy County Attorney; Shelly Edwards, Chief Financial Executive; Cindy Lovelace, County Clerk.

CONSENT AGENDA

Commissioner Ford moved to approve the Consent Agenda as presented. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

Budget Line-Item Transfers

Commissioners

Transfer \$1,632.47 from 100013-63440 Miscellaneous Expense to 100013-63240
Sales/Lodging/Property Tax

Library

Transfer \$200.00 from 100714-64350 Books & Printed Materials Project 71463450-
ADULT-MAGAZINE to 100714-64350 Books & Printed Materials Project 71464350-
YOUNGADULT-BOOKFIC

Public Works

Transfer \$1,625.00 from 170081-66935 District Support Grants to 170081-66935 PROJECT
081DSG-RAFTERD-WATER-NONREGION
Transfer \$8,827.50 from 170081-66935 District Support Grants to 170081-66935 PROJECT
081DSG-MEANS1ST-WATER-NONREGION
Transfer \$5,960.75 from 170081-66935 District Support Grants to 170081-66935 PROJECT
081DSG-BRUNSEN-ROADS-GRAVLMAINT
Transfer \$11,645.06 from 170081-66935 District Support Grants to 170081-66935
PROJECT 081DSG-ORIVAHILLS-GRAVLMAINT
Transfer \$2,259.32 from 170081-66935 District Support Grants to 170081-66935 PROJECT
081DSB-OVERBROOK-ROADS
Transfer \$4,625.00 from 170081-66935 District Support Grants to 170081-66935 PROJECT
081DSG-OVERBROOK-ROADS-GRAVLMAINT
Transfer \$2,478.00 from 170081-66935 District Support Grants to 170081-66935 PROJECT
081-BOXNRANCH-ROAD-GRAVLMAINT
Transfer \$3,950.00 from 170081-66935 District Support Grants to 170081-66935 PROJECT
081-RUSTHILLS-ROADS-GRAVLMAINT
Transfer \$3,926.83 from 170081-66935 District Support Grants to 170081-66935 PROJECT
081DSG-RUSTHILLS-ROADS-DUSTCONT

Cancellation/Rebate of Taxes
#2021-372

Capital Requests

Public Works - Approval to reallocate funds from the Bicentennial Ball Field Drainage Repair to purchase protective cover material for the North Landfill Phase IV-A Cell Construction Change Order No.: 002 Project.
Transfer \$605,000 from 100084-68160 Capital Outlay-Land Improv/Parks Project 08425012-PARKS Bicentennial Ball Field Drainage Repair to Project 08423NLF4A-CONSTRUCT North LF PH IVA Construction

Credit Card Requests

Emergency Management - John Gillenwater, Credit Limit \$3,000

Hand Warrants

AFLAC	\$32.38
HM Life Insurance Company	\$174,463.58
Wyoming Retirement Life Systems	\$448.00
CCEHBT - Health/Dental/Aflac	\$768,077.74
Gallagher Benefit Services	\$19,385.00
VSP of Wyoming	\$8,599.49
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$656.93
Campbell Cnty Clerk Tax Acct	\$321,150.42
Campbell Cnty Treasurer - FLX/HSA	\$42,626.93
Great West Trust Company	\$26,648.61
Sheridan County Circuit Court	\$333.20
Wyoming Child Support	\$1,096.88

Minutes - Board of Commissioners

Directors Meeting 9/30/2024
Regular Commissioners Meeting 10/1/2024
Special Meeting-Landfill 10/8/2024

Monthly Reports

Clerk - September 2024
District Court - September 2024
Sheriff - September 2024
Treasurer's Office - September 2024

941 Tax Report 3rd Qtr, 2024

Workers Comp - 3rd Qtr, 2024

Local Government Annual Report Summary FYE 06/30/2024

Official Bond and Oath

Public Official Bond - Alan Stuber, Campbell County Hospital District

Position Vacancy Justifications

Children's Developmental Services - Instructional Assistant
Children's Developmental Services - Instructional Assistant
Clerk's Office - Deputy County Clerk I/Title Clerk
Commissioners Office - Deputy Director of Administration
Parks and Recreation - Parks Maintenance Tech
Public Works Landfill - Equipment Operator
Public Works Landfill - Mechanic
Sheriff's Office - Communications Coordinator
Sheriff's Office - Detention Officer

VOUCHERS

Commissioner McCreery moved the Board approve the Vouchers, as presented. Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Air Solutions	Cap Outlay-Bldgs Improv	\$18,230.00
Albertsons Dist Crt	Jurors/Witness Fees	\$40.95
Alignment Pros	Vehicle Maint	\$25.00
Allen, Joye E.	Investigation & Trial	\$11.00
Amazon Capital Svc	Supplies, Postage/Freight, Spec Event/ Prog Cost, Merch/Supplies for Resale, Med/Office/Computer Supplies	\$3,120.86
Ameri Tech Equipment	Tools	\$2,098.95
American Millennium	Comm/Net Exp	\$63.06
American Welding	Bldg Maint	\$61.68
Architectural Spec	Bldg Maint	\$843.04
Associated Glass	Bldg Maint	\$1,804.83
Autozone	Vehicle Maint	\$183.99
B M Suppliers	Supplies	\$4,760.00
Bellamy, Donald S	Assn Dues, Fees & Licensure	\$237.50
Bennett Weber Hermst	Prof Svcs	\$17,800.00
Big Horn Tire	Vehicle Maint	\$2,025.58
Black Hills Enrg Gas	Utilities	\$2,252.61
Bomgaars	Prof Svcs, Spec Event/Prog Cost, Supplies	\$1,240.20
Border States Elec	Prof Svcs, Bldg Maint	\$1,446.38
Boys Girls Club Cc	1% Hum Serv & Extern Sub Ab	\$2,740.24
Breannas Bakery	Jurors/Witness Fees	\$56.00
Buffalo Porta Potty	Vehicle Maint	\$250.00
Burns McDonnell Eng	Cap Outlay-Land Improv/Parks	\$42,603.70
CBH Co Op	Utilities	\$1,275.75
CC Chamber Of Commer	EE Dev Meet Air Meal Lodg	\$4,650.00

CC Conservation Dist	1% Hum Serv & Extern Sub Ab	\$134,235.00
CC Dist Crt Rev Wit	Jurors/Witness Fees	\$4,085.31
CC Fire Dept	Joint Powers Fire Board	\$1,227,902.00
CC Treasurer	Sales/Lodging/Property Tax	\$1,406.79
CDW Government	Software Cost (Subs/Maint), Tech Equip	\$2,471.80
CEM Sales & Service	Cap Outlay-Bldgs Improv	\$16,961.40
Centurylink Phone	Comm/Net Exp	\$196.03
Charter Comm Cable	Comm/Net Exp, Utilities	\$1,102.78
City Gillette Misc	Prof Svcs, Comm/Net Exp	\$3,280.00
City Gillette Util	Utilities	\$136,463.92
Collins Commun	Prof Svcs	\$64.80
Contractors Supply	Bldg Maint, Road Materials, Pstge/Freight	\$868.57
Coremr	Software Cost (Subs/Maint)	\$500.00
Cowboy Supply House	Janitorial Supplies	\$2,385.60
Crescent Electric	Tools	\$79.97
Criticall	Software Cost (Subs/Maint)	\$483.00
Cross Cnty Solar Pum	Prof Svcs	\$1,300.00
Crum Electric Supply	Tools, Postage/Freight	\$8,539.36
CT Accessories	Cap Outlay-Vehicles, Vehicle Maint	\$2,680.00
Cummins Sales Svc	Vehicle Maint	\$270.21
DISA Global Solution	Postage/Freight	\$4,770.00
Election Systems	Election, Ballot, Coding	\$7,199.50
Employment Testing	Employment Testing/Background	\$173.00
Ewing, Dianna H.	Legal/Court Costs	\$311.85
Espresso Lube	Vehicle Maint	\$87.99
Fadness-Jelly, Sandr	EE Dev Meet Air Meal Lodg	\$39.96
Farmer Brothers Co	Postage/Freight	\$807.48
Firemaster	Misc Exp	\$286.00
First Citizens Bank	Office Equip/Computer/Tech Lease	\$16,464.00
First Natl Bnk Visa	EE Dev Meet Air Meal Lodg, Recognition,	\$649.50
Floyds Truck Center	Vehicle Maint	\$3,119.28
Fountain People	Cap Outlay-Bldgs Improv	\$27,730.00
Fry, Kimberly D.	Postage/Freight	\$246.77
Furman, Craig M.	Investigation & Trial	\$150.00
Gillette Abuse Refug	1% Hum Serv & Extern Sub Ab, Fed Op	\$14,460.24
Gillette News Record	Advert/Publication/Legal Notice	\$10,742.55
Gillette Winsupply	Bldg Maint	\$555.43
Glaser, Jane C.	EE Dev Meet Air Meal Lodg	\$38.65
Govens Farm Ranch	Road Materials, Janitorial Supplies	\$1,980.76
Greasewood Water	Road Materials	\$1,581.84
Grossenburg Implemnt	Vehicle Maint	\$435.49
Homax Oil Sales	Diesel Fuel, Lubricants	\$9,065.33
Home Fire Foods	Planning Commission-Misc, EE Dev Meet	\$401.75

HookD Up Recovery	Prof Svcs	\$275.00
Horning Horning McG	Legal/Court Costs	\$22.00
Hoskinson Health	Employment Testing/Background	\$150.00
HUB International	Spec Event/Prog Cost	\$4,442.00
Humphrey Law	Legal/Court Costs	\$8,180.17
Idler, Haley R.	Fed Op Grant HlthWelCult Rec	\$56.34
Inland Truck Parts	Supplies, Vehicle Maint	\$1,991.44
Innerface Architect	Cap Outlay-Bldgs Improv	\$2,125.00
Intoximeters	Postage/Freight	\$1,850.00
IRS Dept Of Treas	Excise Tax Payable	\$399.32
J V Restaurant Suppl	Postage/Freight	\$367.75
Jadco Services LLC	Vehicle Maint	\$247.43
Jims Heating Ac Ref	Prof Svcs	\$4,470.00
Joslyn, Mary Jo	Election Judges	\$236.07
Judicial Dialog Sys	Fees	\$12,502.35
Keyhole Technologies	Road Materials	\$1,400.00
Kimball Midwest	Vehicle Maint	\$272.35
Language Line Sol	Prof Svcs	\$17.70
Liberty Law Offices	Legal/Court Costs	\$8,235.62
Line Finders	Road Materials	\$2,612.50
Lowe Roofing	Prof Svcs	\$87.30
Lubnau Law Office	Legal/Court Costs	\$1,510.50
Mckesson Med Surgic	Fed Op Grant HlthWelCult Rec	\$778.62
Means First Ext Ws	Utilities	\$213.23
Menards Landfill	Supplies	\$59.22
Menards Maintenance	Prof Svcs, Janitorial Supplies	\$174.03
Menards Sheriff	Bldg Maint	\$44.95
Merchen, Pamela J.	EE Dev Meet Air Meal Lodg	\$544.76
Motorola Solutions	Comm/Net Exp	\$3,762.08
Mr Carpet	Bldg Maint	\$500.00
Naramore, James J Md	Med Svcs/Claims	\$1,000.00
Norco	Supplies, Vehicle Maint	\$8,221.91
North Star Leasing	Vehicle Maint	\$207.81
Octane Garage	Vehicle Maint	\$294.00
ODP Business Solutio	Supplies	\$216.50
Office Shop	Office Equip Maint Contracts	\$316.11
Optum HSA	Prof Svcs	\$1,140.75
Oreilly Auto Parts	Vehicle Maint	\$117.18
PartsOne LLC	Vehicle Maint	\$675.99
Personal Frontiers	1% Hum Serv & Extern Sub Ab, Prof Svcs	\$4,647.80
Pete Lien Sons	Road Materials	\$490.00
Peterbilt Of Wyoming	Vehicle Maint	\$304.99
Pharmchem	Supplies	\$1,967.55

Piekkola, Sena M	EE Dev Meet Air Meal Lodg	\$55.02
Pizza Carrello	Jurors/Witness Fees	\$169.00
Points, Jennifer	EE Dev Meet Air Meal Lodg	\$52.80
Powder River En Utl	Utilities	\$12,054.62
Powder River Heating	Bldg Maint	\$121.53
Powder River Worksaf	Spec Event/Prog Cost	\$361.00
Priority Dispatch	Misc Exp	\$850.00
Purvis Industries	Bldg Maint, Vehicle Maint	\$550.36
Quadient Leasing	Postage/Freight	\$287.52
R & W Water Co	Road Materials	\$1,240.50
Razor City Rental	Bldg Maint	\$220.00
Ride Shine Equine	1% Hum Serv & Extern Sub Ab	\$1,000.00
Riley, Makala	EE Dev Meet Air Meal Lodg	\$214.00
Ringer Law	Legal/Court Costs	\$11,937.50
Safety Kleen Systems	Prof Svcs	\$325.50
Sanofi Pasteur	Vaccine	\$808.92
Servall Uniform	Clothing/Uniforms	\$409.72
Sherwin Williams	Bldg Maint	\$557.72
Sign Boss	Vehicle Maint	\$161.44
Simon	Road Materials	\$1,211.60
Snow Crest Chemicals	Bldg Maint	\$9,192.00
Source Office Tech	Office/Computer Supplies	\$67.60
Spotted Dog Ent	Clothing/Uniforms	\$135.00
Sprague, Jerrica	EE Dev Meet Air Meal Lodg	\$26.20
State Oregon Motor	Investigation & Trial	\$3.00
Step Stone Counselin	Med Svcs/Claims	\$8,335.27
Stephens Peck	Supplies	\$125.00
Strands Lawn Care	CCJPFB Maint	\$974.14
Summit Food Services	Supplies	\$237.05
Tactical Ener Entry	EE Dev Meet Air Meal Lodg	\$2,360.00
TD Invest Rainlocker	Vehicle Maint	\$344.00
TD Invest Winland	Vehicle Maint	\$29.21
Temperature Tech	Bldg Maint	\$550.00
The Grease Barrel	Vehicle Maint	\$458.04
Thomson Reuters West	Media/Subs/Periodical	\$1,017.79
Trinity Services Grp	Food Service & Supplies	\$18,731.82
Tru Tech Products	Bldg Maint	\$21.85
Tucker Electric	Bldg Maint	\$287.25
United Parcel Serv	Postage/Freight	\$29.15
Urbin Law Office	Legal/Court Costs	\$331.40
Verizon Public Works	Comm/Net Exp	\$684.12
Visionary Broadband	Comm/Net Exp, Prof Svcs	\$258.23
Vista Leasing Co	OfficeEquip/Computer/TechLease	\$717.00

Vital Records Cont	Prof Svcs	\$523.73
Walmart Dist Crt	Jurors/Witness Fees	\$110.34
Walmart Sheriff	Supplies	\$559.61
Waste Connections	Utilities, Prof Svcs	\$2,857.14
Wesco Distribution	Bldg Maint	\$112.00
Western Stationers	Supplies	\$1,388.71
Western Waste Sol	Utilities	\$670.00
Westwood Pharmacy	Med Svcs/Claims	\$3,216.44
Whites Energy Motors	Cap Outlay-Vehicles, Vehicle Maint	\$1,034.72
Work Warehouse	Spec Event/Prog Cost, Clothing/Uniforms	\$733.48
Wright Water Sewer	Utilities, Road Materials	\$1,925.14
WY Dept Health Prevt	Med Supplies, Med Svcs/Claims	\$574.00
WY Dept Revenue Tax	Sales Tax Payable	\$2,831.13
WY Workers Comp	Accrued Workmens Comp	\$96,739.72
Wyo Conf Bldg Offic	EE Dev Meet Air Meal Lodg	\$175.00
Wyoming Conty Officr	EE Dev Meet Air Meal Lodg	\$600.00
Wyoming Machinery	Vehicle Maint	\$15,712.59
Wyoming Mechanical	Bldg Maint	\$78.20
Wyoming Peace Office	Assn Dues, Fees & Licensure	\$20.00
Wyoming State Bar	Assn Dues, Fees & Licensure	\$2,727.50
Wyoming Water Sol	Supplies, Bldg Maint	\$467.74
Young, Kristin	Supplies	\$23.16
Youth Emergency Serv	1% Hum Serv & Extern Sub Ab, Prof Svcs	\$17,983.93

Commissioner Jordan presented the Commission Calendar of Events.

Laura Cox and Lee Yake presented the Veterans update.

The following employees were recognized for their years of service with Campbell County.

Road & Bridge Department - Shelley Smith, Senior Equipment Operator, 10 Years
Public Works Department - Angela Siegel, Administrative Coordinator, 30 Years
Sheriff's Office - Thomas O'Neal, Lieutenant, 35 Years
Public Health Department - Jane Glaser, Executive Director, 35 Years

Employee Recognition Committee recognized the Road & Bridge Department for their assistance to the Fire Department and other agencies with the fires in Campbell County and presented them with the Star Worthy Award.

Commissioner Clem moved the Board approve Resolution Number 3082 proclaiming October 2024 as "Domestic Violence Awareness Month" in Campbell County, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve and accept the Campbell County Audit for Year Ending June 30, 2023, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

Commissioner Clem moved the Board approve the Agreement between the State of Wyoming, Office of the Attorney General, Division of Criminal Investigation (DCI) and Campbell County for the Sheriff's Office to participate in the Internet Crimes Against Children Task Force Affiliate Program, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad opened the sealed proposals for 486 N. Garner Lake Road.

Public Comment was given.

Commissioner Ford moved the Board convene into Executive Session to discuss Matters Posing Threat to Security of Public Property or Threat to Public Access and Personnel Matters. Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Executive Session was held.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 12:40 PM. The next regular meeting of the Commissioners will be held Thursday, November 7, 2024, at 9:00 AM.



Cindy Lovelace, County Clerk
Board of County Commissioners



Del Shelstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountywy.gov