



## **BOARD OF COMMISSIONERS AGENDA**

DEL SHELSTAD • JIM FORD • KELLEY MCCREERY • BOB JORDAN • SCOTT CLEM

**December 3, 2024 | Commissioners Chambers | 500 S. Gillette Avenue**

**8:00 AM Board Briefing | 9:00 AM Regular Meeting**

### **CALL TO ORDER**

1. Invocation
2. Pledge of Allegiance

### **CONSENT AGENDA**

#### **3. Budget Line Item Transfers**

##### **a. Airport**

Transfer \$57,673.00 from 100084-68120 Cap Outlay - Buildings Improv PROJECT:08425001>AIRPORT to 100751-66760 County Matching funds PROJECT: 751GF25055 Southside Taxilane  
Transfer \$208,000.00 from 100084-68120 Cap Outlay - Buildings Improv PROJECT: 08425001>AIRPORT to 100751-66760 County Matching funds PROJECT: 751GS2544B Southside Utilities  
Transfer \$150,000.00 from 100084-68120 Cap Outlay - Buildings Improv PROJECT: 08425001>AIRPORT to 100751-68100 Cap Outlay - Buildings PROJECT:75125AWOS Airport Weather Station

##### **b. Children's Developmental Services**

Transfer \$32,950.06 from 310311-46150 Unanticipated Revenue PROJECT: 311G25UNAN-FEDERAL to 310703-42460 Fed Op Grant HlthWelCultRec PROJECT: 703G25PTB-FEDERAL-ESSER  
Transfer \$16,463.71 from 310311-67400 Other Grants- Unanticipated PROJECT: 311G25UNAN-CDS to 310703-67040 Fed Op Grant HlthWelCultRec PROJECT 703G25PTB-FEDERAL-MISC  
Transfer \$8,040.45 from 310311-67400 Other Grants - Unanticipated PROJECT: 311G25UNAN-CDS to 310703-67040 Fed Op Grant HlthWelCultRec PROJECT: 703G25PTB-FEDERAL SCHOOL  
Transfer \$8,445.90 from 310311-67400 Other Grants - Unanticipated PROJECT: 311G25UNAN-CDS to 310703-67040 Fed Op Grant HlthWelCultRec PROJECT: 703G25PRB-FEDERAL-T/TA  
Transfer \$3,763 from 100701-60005 Gen Admin Full-Time Regular to 100705-60005 Part C Special Ed Match Full-Time Regular  
Transfer \$43,416.00 from 100701-60005 Gen Admin Full-Time Regular to 100704-60005 Early Head Start Match Full-Time Regular  
Transfer \$288.00 from 100701-61000 Gen Admin FICA/Medicare to 100705-61000 Part C Special Ed Match FICA/Medicare  
Transfer \$4,978.00 from 100701-61000 Gen Admin FICA/Medicare to 100704-61000 Early Head Start Match FICA/Medicare  
Transfer \$1,557.00 from 100701-61500 Gen Admin Insurance Benefits to 100705-61500 Part C Special Ed Match Insurance Benefits  
Transfer \$36,384.00 from 100701-61500 Gen Admin Insurance Benefits to 100704-61500 Early Head Start Match insurance Benefits  
Transfer \$689.00 from 100701-61400 Gen Admin Retirement to 100705-61400 Part C Special Ed Match Retirement  
Transfer \$11,835.00 from 100701-61400 Gen Admin Retirement to 100704-61400

Early Head Start Match Retirement  
Transfer \$9.00 from 100701-61100 Gen Admin Workers Comp to 100705-61100 Part C  
Special Ed Match Workers Comp  
Transfer \$393.00 from 100701-61100 Gen Admin Workers Comp to 100704-61100  
Early Head Start Match Workers Comp  
Transfer \$68,883.00 from 100701-66760 Gen Admin Country Matching Funds to  
100703-66760 Part B Special Ed Match County Matching Funds

c. **Juvenile Diversion**

Transfer \$250.00 from 100454-64050 Office/Computer Supplies to 100454-62000  
Postage & Freight

d. **Parks & Recreation**

Transfer \$6.00 from 100772-64000 Supplies PROJECT: 770772-SUPPLIES-GENEQUIP  
to 100772-64000 Supplies PROJECT: 770772-SUPPLIES-SKATESHARP

e. **Sheriff's Office**

Transfer \$5,000.00 from 310311-46150 Unanticipated Revenue PROJECT:  
311G25UNAN-LOCAL to 610051-42840 Local Grants/Aid PROJECT: 051GL25DEV-LOCAL

**4. Cancellation/Rebate of Taxes**

- a. #2021-373; 2021-375; 2021-376; 2021-377; 2021-378; 2021-379

**5. Capital Requests**

- a. Public Works/Landfill - Request to reallocate the remaining \$35,000 from the budgeted  
loaders to purchase a Trimble Base Station & Radios for Compactors & Radio for Dozer  
at landfill due to the new landfill MSW cell location connectivity issues, account  
170082-66916 1% Solid Waste Operation Capital.

**6. Comment Letters**

- a. Letter of Support to nominate Hank Pridgeon for the Wyoming Entrepreneur of the Year  
Award to the Wyoming Small Business Development Center.

**7. Grants**

- a. Community Service Block Grant (CSBG) - Official Tripartite Board Action Form: The  
CARE Board duly authorizes the submission of the contract requirements and funding  
request for the Campbell County FY26 CSBG Application.
- b. Commissioners Office - Building Resilient Economies in Coal Communities (BRECC)  
Action Challenge Team Grant Application/Travel Request for three (3) members, in the  
amount up to \$8,406.
- c. Sheriff's Office - Drug Recognition Expert (DRE) Training Grant Application/Travel  
Reimbursement, in the amount of \$2,209.60

**8. Hand Warrants**

- |                                   |              |
|-----------------------------------|--------------|
| a. Campco Federal Credit Union    | \$150.00     |
| Circuit Court of Campbell County  | \$733.17     |
| Campbell Cnty Clerk Tax Acct      | \$352,488.43 |
| Campbell Cnty Treasurer - FLX/HSA | \$44,168.    |
| Great West Trust Company          | \$27,133.61  |
| Wyoming Child Support             | \$2,089.75   |

**9. IT Equipment Request**

- a. Public Health - To purchase a printer for a nurse supervisor. Transfer \$299.73 from  
100231-63040 OfficeEquip/Computer/TechLease to 100231-68220 Cap Outlay-  
Computer/Tech Equip

**10. Minutes**

- a. Directors Meeting 11/18/2024
- b. Commissioners Regular Meeting 11/19/2024

c. Parks & Recreation Board Meeting 11/25/2024

**11. Monthly Reports**

a. Sheriff's Office - October 2024

**12. Official Bond and Oath**

a. Sundog Improvement & Service District - Rebecca Vondrak

**13. Opioid Settlement**

a. FY25 Opioid Settlement Payment Amounts Received 7/1/2024-11/30/2024 - Distributor Payment 4 \$ 58,809.56; Teva Payment 2 \$17,082.17; Allergan Payment 2 \$14,983.06; McKinsey \$16,042.23; CVS Payment 1 \$16,533.56; CVS Payment 2 \$13,228.13; Walmart Payment 1 \$130,087.20; Walgreens Payment 1 \$19,127.19; Walgreens Payment 2 \$12,867.06

**14. Position Vacancy Justifications**

- a. Children's Developmental Services - Early Childhood Special Education Instructor
- b. Extension Office - Horticulture Program Coordinator
- c. Juvenile Services - Drug Court Assistant
- d. Library - Youth Services Specialist (Part-Time)
- e. Sheriff's Office - Deputy Sheriff

**VOUCHERS**

15. Vouchers

**CALENDAR OF EVENTS**

16. Commission Calendar

**REGULAR BUSINESS**

- 17. **9:05 Airport Improvement Program Grant Application - Runway 16/34 Pavement Maintenance Project** - *Todd Chatfield*
- 18. **9:10 RoadS Incentive Program (RES 3055), Resolution Amendment Extending to 2025** - *Sam Proffer*
- 19. **9:15 Fleet Vehicle Bid Award, Children's Center SUVs** - *Anthony Langone*
- 20. **9:20 Creation of Position, City Pool Lifeguard Supervisor** - *Brandy Elder*
- 21. **9:25 District Support Grant, Ward Creek ISD** - *Clark Melinkovich*
- 22. **9:30 District Support Grant, Rafter D ISD** - *Clark Melinkovich*
- 23. **9:35 Commissioners Regular Meeting Schedule 2025** - *Sandra Beeman*

**PUBLIC COMMENT**

*Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.*

24. 9:40 Public Comment

25. 9:55 Commissioners Final Comments

**EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons**

- 26. 10:00 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | **Personnel Matters** | Pending or Potential Litigation | National Security Matters | Real Estate - Site Selection or Purchases | Attorney-Client Privileged Information

**ADJOURN**