

Office of County Commissioners
November 19, 2024
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, November 19, 2024. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Phil Jones led the Invocation and the Pledge of Allegiance.

Present were Scott Clem, Jim Ford, Bob Jordan, Kelley McCreery, Del Shelstad, Commissioners; Sandra Beeman, Executive Director of Administration; Kyle Ferris, Deputy County Attorney; Shelly Edwards, Chief Financial Executive; Cindy Lovelace, County Clerk.

CONSENT AGENDA

Commissioner Jordan moved the Board approve the Consent Agenda, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Agreements

Contract for Services Agreement Amendment for New Life Wesleyan Church to act as the Fiscal Sponsor for Blessings in a Backpack for FY 2024-2025 County 1% Funding.

Budget Line Item Transfers

Airport

Transfer \$19,791.00 from 100752-68140 Cap Outlay-Rd St Bdg Runway to 100752-68200 Cap Outlay-Equipment Project: 751GF24054-MATCH

Children's Developmental Services

Transfer \$3,300.00 from 310705-60005 Part C Full-Time Regular Project: 705G25PTC ADMIN SALARY FTREG to 310705-67240 Part C State Op Grant HlthWelCultRec Project: 705G25PTC CONSTULT TRN

Transfer \$11,000.00 from 310703-60005 Part B Full-Time Regular Project: 703G25PTC-ADMIN SALARY FTREG to 310703-67240 Project: 703G25PTB-CONSULT TRN

Emergency Management

Transfer \$1,439.60 from 100411-63420 Special Event/Program Cost to 100411-65030 Warning Com Repair/Maint

Library

Transfer \$718.00 from 100713-64420 Electronic Materials Project: 71364420 - ADULT-EVIDEO to 100711-62260 Professional Services

Public Works-Landfill

Transfer \$1,500.00 from 100082-65180 Tires to 100082-64100 Clothing/Uniform

Cancellation/Rebate of Taxes

#2021-375; 2021-376; 2021-377; 2021-378; 2021-380; 2021-382

Hand Warrants

CCEHBT - Health/Dental/Aflac	\$776,177.50
Gallagher Benefit Services	\$19,481.27
VSP of Wyoming	\$8,754.42
Circuit Court of Campbell County	\$682.17
Campbell Cnty Clerk Tax Acct	\$337,923.86
Campbell Cnty Treasurer - FLX/HSA	\$42,301.43
Great West Trust Company	\$26,703.61
Wyoming Child Support	\$1,715.32
Campco Federal Credit Union	\$150.00

Minutes

Directors Meeting 11/6/2024
Commissioners Regular Meeting 11/7/2024

Monthly Reports

Clerk's Office - October 2024
District Court - October 2024

Position Vacancy Justifications

Attorney's Office - Deputy County Attorney
Children's Developmental Services - Instructional Assistant
Public Works/Landfill - Equipment Operator
Sheriff's Office - Administrative Assistant
Sheriff's Office - Detention Officer

VOUCHERS

Commissioner Ford moved the Board approve the Vouchers, as presented. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

A Plus Painting	Bldg Maint	\$350.00
Alignment Pros	Vehicle Maint	\$50.00
Amazon Capital Svc	Supplies, Spec Event/Prog Cost, Office Equip/Computer/TechLease	\$3,193.27
American Millennium	Comm/Net Exp	\$62.20
Architectural Spec	Bldg Maint	\$17,122.27
Armacost Trane Serv	Prof Svcs	\$1,806.20
Arrow Printing Grap	Supplies, Printing/Spec Forms/Archiving	\$250.00
Autozone	Vehicle Maint	\$133.45
Avis Rent A Car Chic	Ins Claims Exp	\$4,657.15
Axon Enterprise	Law Enforcement Supplies	\$803.50
Big Horn Tire	Tires	\$26,006.52
Bighorn Hydraulics	Vehicle Maint	\$277.10
Black Hills Enrg Gas	Fed Op Grant Pub Works, Utilities	\$23,749.26
Bobcat Of Gillette	Bldg Maint	\$53.10
Bomgaars	Supplies, Bldg Maint, Clothing/Uniforms	\$2,949.78

Border States Elec	Bldg Maint	\$589.11
Boys Girls Club Cc	1% Hum Serv & Extern Sub Ab	\$4,344.00
Brown Kennedy Ranch	Royalty Payments/Easements	\$1,122.56
Buffalo Porta Potty	Vehicle Maint	\$125.00
Caveman Sports	Spec Event/Prog Cost	\$120.00
CC Chamber Of Commer	Brd & Comm Exps, Spec Event/Prog Cost	\$80.00
CC Dist Crt Rev Wit	Jurors/Witness Fees	\$3,924.88
CC Health Misc	Wellness Prog Incentive	\$3,335.00
CC Public Land Brd	Utilities	\$7,760.82
CC Treasurer	Fed Op Grant HlthWelCult Rec	\$4,270.82
CDW Government	Software Cost (Subs/Maint)	\$2,287.92
Centurylink Phone	Comm/Net Exp	\$2,208.04
Charm Tex	Inmate Supplies	\$1,616.50
Charter Comm Cable	Comm/Net Exp, Utilities	\$1,356.33
Childrens Home Soc	Investigation & Trial	\$450.00
City Gillette Misc	Prof Svcs, Comm/Net Exp	\$3,280.00
City Gillette Util	Fed Op Grant Pub Works, Utilities	\$109,409.45
Collins Commun	1% Cap Fac Maint Repair, Comm/Net Exp	\$7,480.80
Contractors Supply	Cap Outlay-Bldgs Improv, Bldg Maint	\$29.99
Coremr	Software Cost (Subs/Maint)	\$500.00
Corporate Traditions	Recognition, Apprec Awards	\$150.00
Corrisoft	Electronic Monitoring	\$226.40
Crum Electric Supply	Bldg Maint	\$608.20
Cummins Sales Svc	Vehicle Maint	\$47.40
Detectachem	Postage/Freight	\$1,855.21
Dickeys Bbq	Board & Committee Exps	\$3,021.17
DISA Global Solution	Supplies	\$624.00
Discount Tire	Vehicle Maint	\$91.00
DRU Consulting	Prof Svcs	\$2,957.74
Dustbusters Enter	County Matching Funds	\$57,383.39
Election Systems	Election, Ballot, Coding	\$1,253.50
Energy Cap Econ Dev	1% Hum Serv & Extern Sub Ab	\$33,000.00
Ewing, Dianna H.	Legal/Court Costs	\$804.65
Espresso Lube	Vehicle Maint	\$419.33
Family Health	Med Svcs/Claims	\$5,289.00
Farmer Brothers Co	Postage/Freight	\$807.48
Fastenal Company	Bldg Maint	\$119.92
Firemaster	Vehicle Maint	\$178.50
First Citizens Bank	OfficeEquip/Computer/TechLease	\$16,464.00
First Natl Bnk Visa	EE Dev Meet Air Meal Lodg, State Op	
	Grant HlthWelCultRec, Vehicle Maint	\$4,414.89
Floyds Truck Center	Vehicle Maint	\$1,902.43
Furman, Craig M.	Investigation & Trial	\$75.00

Game One	Janitorial Supplies	\$384.85
Gillette Abuse Refug	1% Hum Serv & Extern Sub Ab	\$6,961.78
Gillette News Record	Advert/Publication/LegalNotice, Public	
	Relations/Promotions	\$13,899.15
Gillette Printing	Supplies	\$672.27
Gillette Steel	Law Enforcement Supplies	\$103.50
Gillette Winsupply	Bldg Maint	\$2,562.32
Golden West Tech	Prof Svcs	\$180.00
Grainger	Cap Outlay-Bldgs Improv	\$556.29
Greasewood Water	Road Materials	\$1,051.56
Grimms Pump Industrl	Postage/Freight	\$234.24
Hakert, Richard J.	Royalty Payments/Easements	\$864.00
High Glass Window	Janitorial Supplies	\$1,073.00
Homax Oil Sales	Diesel Fuel, Lubricants	\$48,666.39
Horning Horning McG	Legal/Court Costs	\$88.00
Hoskinson Health	Employment Testing/Background	\$150.00
Humphrey Law	Legal/Court Costs	\$10,113.91
Idler, Haley R.	Fed Op Grant HlthWelCult Rec	\$146.08
Inland Truck Parts	Supplies, Vehicle Maint	\$18,054.94
Innerface Architect	Cap Outlay-Bldgs Improv	\$7,737.50
Interstate Batt BH	Vehicle Maint	\$199.80
Irri Gators	Prof Svcs	\$170.00
Knecht Home Center	Cap Outlay-Bldgs Improv	\$7.16
Language Line Sol	Prof Svcs	\$14.40
Laundry Loops	Postage/Freight	\$493.00
Liberty Law Offices	Legal/Court Costs	\$3,905.90
Lubnau Law Office	Legal/Court Costs	\$285.00
Lynns Auto Repair	Vehicle Maint	\$1,305.23
Mac's Gunworks	Law Enforcement Supplies	\$850.00
McRae, Ashley D.	Fed Op Grant HlthWelCult Rec	\$20.70
Means First Ext Ws	Utilities	\$218.24
Menards Fleet	Vehicle Maint	\$31.88
Menards Landfill	Supplies	\$290.83
Menards Maintenance	Janitorial Supplies	\$183.07
Menards Road Bridge	Supplies	\$378.68
Menards Sheriff	Law Enforcement Supplies	\$36.80
Merck Sharp Dohme	Vaccine	\$2,318.84
Motorola Solutions	Comm/Net Exp	\$3,762.08
Naramore, James J Md	Med Svcs/Claims	\$1,000.00
Nelson Auto Glass	Vehicle Maint	\$1,092.50
New Horizons Psych	State Op Grant Pub Safety	\$1,710.00
Norco Med Supplies,	Janitorial Supplies, Supplies	\$2,036.11
North Star Leasing	Vehicle Maint	\$207.81

North Star Lighting	Cap Outlay-Vehicles	\$4,400.00
Not Help Him, Sheri	Legal/Court Costs	\$65.45
OCLC, Inc	Prof Svcs	\$13,217.05
ODP Business Solutio	Supplies	\$556.38
Office Shop	Vehicle Maint	\$217.37
Optum Flex	Prof Svcs	\$217.50
Oreilly Auto Parts	Vehicle Maint	\$134.07
Paintbrush Services	Prof Svcs, Vehicle Maint	\$877.00
PartsOne LLC	Bldg & Vehicle Maint, Supplies	\$713.77
PB Global Sheriff	Postage/Freight	\$216.12
Personal Frontiers	1% Hum Serv & Extern Sub Ab, Prof Svcs	\$8,924.70
Pete Lien Sons	Road Materials	\$697.50
Pharmchem	Supplies	\$2,371.90
Piekkola, Sena M	EE Dev Meet Air Meal Lodg	\$49.13
Pokeys Bbq Smoke	Board & Committee Exps	\$716.13
Poole, Amy J.	Fed Op Grant HlthWelCult Rec	\$127.73
Postge Phone Dist	Postage/Freight	\$3,000.00
Powder River En Utl	Fed Op Grant Pub Works, Utilities	\$22,018.58
Powder River Worksaf	Spec Event/Prog Cost	\$582.00
Premier Vehicle Ins	Contingency	\$11,677.55
Priority Dispatch	Misc Exp	\$179.00
Purvis Industries	Vehicle Maint	\$478.92
Qdoba Mexican Grill	Board & Committee Exps	\$261.25
Quality Agg Const	Road Materials	\$42,315.00
Quill Corporation	Supplies	\$240.57
R & W Water Co	Road Materials	\$1,893.50
R B Tire	Vehicle Maint	\$114.98
Rafter D Is Dist	1% District Support Grants	\$7,685.63
RB Services	EE Dev Meet Air Meal Lodg	\$2,500.00
Ricardos Cleaning	Janitorial Supplies	\$1,050.00
Riley, Makala	EE Dev Meet Air Meal Lodg	\$12.50
Ringer Law	Legal/Court Costs	\$2,275.00
Rocky Mtn Fire Sys	CCJPFB Maint	\$1,006.00
Second Chance Minist	1% Hum Serv & Extern Sub Ab	\$7,430.16
Servall Uniform	Clothing/Uniforms	\$334.23
Shepherd, Jennell	State Op Grant HlthWelCultRec	\$1,560.00
Sidwell Company The	Software Cost (Subs/Maint)	\$5,250.00
Simon	Road Materials	\$3,362.40
Snow Crest Chemicals	Bldg Maint	\$3,689.80
Source Office Tech	Supplies, Fed Op Grant HlthWelCult Rec	\$760.76
Spotted Dog Ent	Clothing/Uniforms	\$268.50
Step Stone Counselin	Med Svcs/Claims	\$10,789.21
Strands Lawn Care	CCJPFB Maint	\$700.00

Stryker Medical	Med Svcs/Claims	\$3,315.00
Summit Food Services	Supplies	\$148.30
Taft Engineering	Postage/Freight	\$1,830.95
TD Invest Rainlocker	Vehicle Maint	\$129.00
Temperature Tech	Bldg Maint	\$834.60
The Grease Barrel	Vehicle Maint	\$413.38
Thomas Thomas LLC	Legal/Court Costs	\$1,230.00
Thomas Y Pickett	Prof Svcs	\$13,600.00
Thunder Basin Ford	Vehicle Maint	\$143.80
Thyssenkrupp Elevat	CCJPFB Maint	\$577.92
Travelers Claims	Ins Claims Exp	\$2,114.50
Trinity Services Grp	Food Service & Supplies	\$18,994.53
Tru Tech Products	Bldg Maint	\$13.48
United Parcel Serv	Postage/Freight	\$14.19
Urbin Law Office	Legal/Court Costs	\$857.53
Verizon Adlt Drg Crt	Comm/Net Exp	\$216.17
Verizon Public Works	Comm/Net Exp	\$527.39
Vermeer High Plains	1% Solid Waste Capital	\$107,862.27
Visionary Broadband	Comm/Net Exp	\$165.60
Visitation Advocacy	1% Hum Serv & Extern Sub Ab	\$4,907.67
Wade, Angela	Election Judges Exp	\$151.33
Waste Connections	Fed Op Grant Pub Works, Utilities	\$3,530.65
Western Stationers	Supplies	\$17.99
Westwood Pharmacy	Med Svcs/Claims	\$2,703.54
Whites Energy Motors	Vehicle Maint	\$253.21
Wild Horse Crk Is	1% District Support Grants	\$8,733.43
Work Warehouse	Spec Event/Prog Cost	\$300.00
Wright Water Sewer	Utilities	\$7,622.40
WY Att Gen Backgrd	Employment Testing/Background	\$117.00
WY Dept Health Prev	Med Supplies, Med Svcs/Claims	\$602.00
WY Dept Revenue Tax	Sales Tax Payable	\$2,122.72
WY Guardian Ad Litem	Legal/Court Costs	\$34,746.56
Wyoming County Comm	Assn Dues, Fees & Licensure	\$35,562.60
Wyoming Health Fairs	Wellness Prog Incentive	\$420.00
Wyoming Machinery	Cap Outlay-Equipment, Vehicle Maint	\$146,913.55
Wyoming Water Sol	Supplies	\$15.00
Youth Emergency Serv	1% Hum Serv & Extern Sub Ab, Prof Svcs	\$69,250.42

Commissioner Clem presented the Commission Calendar.

Lee Yake and Laura Cox presented the Veterans Update.

REGULAR BUSINESS

Commissioner McCreery moved the Board approve Resolution Number 3085 proclaiming December 14-21, 2024, as Wreaths Across America Week, as presented. Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Commissioner Jordan moved the Board approve the Grant Award Agreement between the Wyoming Office of Homeland Security and Campbell County purchase body armor and ballistic protection, in the amount of \$58,333 for the period of September 1, 2024, to August 31, 2026, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Clem moved the Board approve Resolution Number 3086 approving the Official Holidays for County Employees for the Year 2025, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the following Community Service Block Grant Sub-Award Agreements for the period of October 1, 2024, to September 20, 2025: Council of Community Services - \$96,300; Personal Frontiers, Inc. - \$45,713; Gillette Reproductive Health - \$34,664; and Gillette Abuse Refuge Foundation - \$45,604, as presented. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

Commissioner Clem moved the Board approve the following Temporary Assistance Needy Families – Community Partnership Initiatives Grant Sub-Award Agreements for the period of October 1, 2024, to September 30, 2025: Council of Community Services - \$26,575.75; Personal Frontiers, Inc - \$11,705.75; Youth Emergency Services - \$39,212.75; and CLIMB Wyoming - \$17,505.75, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Public Comment was given.

Commissioner Jordan moved the Board approve to convene into Executive Session to discuss Personnel Matters. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

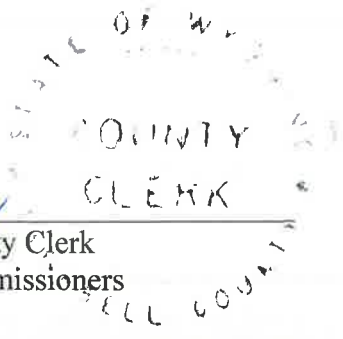
Executive Session was held.

Regular meeting resumed at 10:15 AM.

Public Hearing was held for a new Retail Liquor License application.

Commissioner Jordan moved the Board approve the new Retail Liquor License to L Douglas Mikkelsen, Swingin Doors Saloon, 39 Chuck Wagon Trail, Gillette, WY 82718, effective November 19, 2024, to February 6, 2025, contingent upon zoning requirements. Commissioner McCreery seconded the motion. Commissioners Clem, Jordan, McCreery, Shelstad, voted Aye. Commissioner Ford voted No. Motion carried.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 10:39 AM. The next regular meeting of the Commissioners will be held Tuesday, December 3, 2024, at 9:00 AM.



Cindy Lovelace, County Clerk
Board of County Commissioners



Del Shelstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov