



BOARD OF COMMISSIONERS AMENDED AGENDA

DEL SHELSTAD • JIM FORD • KELLEY MCCREERY • BOB JORDAN • SCOTT CLEM

December 17, 2024 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

a. Commissioner's Office

Transfer \$2,572.00 from 310311-46150 Unanticipated Revenue Project: 311G25UNAN-LOCAL to 310311-42400-Fed Op Grant Gen Gov Project: 311GF25EDA-FEDERAL
Transfer \$2,572.00 from 310311-67400 Other Grants - Unanticipated Project: 311G25UNAN-COMMISSIONER to 310311-67010 Fed Op Grant Gent Gov Project: 311GF25EDA-TRAVEL

b. Children's Developmental Services

Transfer \$24,361.58 from Unanticipated Revenue Project: 311G25UNAN-FEDERAL to 310704-42560-Fed Cap Grant HlthWelCultRec Project: 704GF25SUV-FEDERAL
Transfer \$24,361.58 from Other Grants-Unanticipated Project: 311G25UNAN-CDS to 310704-68210 Cap Outlay-Vehicles Project: 704GF25SUV-CAPEQUIP
Transfer \$62,078.42 from 310704-42460 Fed Op Grant HlthWelCultRec Project: 704GF25EHS-FEDERAL to 310704-42560 Fed Cap Grant HlthWelCultRec Project: 704GF25SUV-FEDERAL
Transfer \$62,078.42 from 310704-67040 Fed Op Grant HlthWelCultRec to 310704-68210 Cap Outlay-Vehicles Project: 704GF25SUV-CAPEQUIP

c. Fleet Management

Transfer \$230.00 from 100016-65000 Vehicle/Equip Repair/Maint to 100016-62100 Advert/Publication/Legal

d. Parks & Recreation

Transfer \$433.00 from 100772-64000 Supplies Project: 770772-SUPPLIES-GENEQUIP to 100772-64000 Supplies Project: 770772-SUPPLIES-SKATESHARP
Transfer \$4,000.00 from 100776-65060 Grounds Maintenance Project: 770776-GROUNDMAIN-FERTILIZER to 100776-65060 Grounds Maintenance Project: 770776-GROUNDMAIN-SAND

e. Public Health

Transfer \$18,411.08 from 310401-67040-Fed Op Grant HlthWelCultRec to 310401-68120 Cap Outlay-Buildings Improv Project: 401GF23VAC-BUILDIMP

f. Public Works

Transfer \$3,938.25 from 170081-66935 District Support Grants to 170081-66935 District Support Grants Project: 081DSG>RAFERD>WATER>NONREGION
Transfer \$851.00 from 170081-66935 District Support Grants to 170081-66935 District Support Grants Project: 081DSG>WARDCREEK>WATER>NONREGION

4. Cancellation/Rebate of Taxes

- a. #2021-380; 2021-383 through 401; 2021-432; 2021-433; 2021-434; 2021-436; 2021-437

5. Comment Letters

- a. Submission to U.S. Bureau of Land Management (BLM) a Protest of Proposed Resource Management Plan Amendment and Final Environmental Impact Statement for Greater Sage-Grouse Rangewide Planning (Federal Register/Vol.89, No. 221/Friday, November 15, 2024/Notices)

6. Grants

- a. Community Service Block Grant Assurances Contract Documents for FY26

7. Hand Warrants

a. AFLAC	\$32.38
CCEHBT - Health/Dental/Aflac	\$769,021.55
Gallagher Benefit Services	\$19,252.98
VSP of Wyoming	\$8,654.94
Wyoming Retirement Life Systems	\$416.00
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$682.17
Campbell Cnty Clerk Tax Acct	\$319,753.09
Campbell Cnty Treasurer - FLX/HSA	\$42,301.93
Great West Trust Company	\$26,453.61
Wyoming Child Support	\$2,425.88

The following are the claims for Part-Time Employees summarized by department for November 2024; Clerk, \$2,743.63; Sheriff-Detention, \$1,332.80; Public Works, \$3,938.60; Coroner, \$3,920.00; Extension, \$720.00; District Clerk of Court, \$2,837.86; Public Health, \$2,615.73; Children's Center, \$24,395.50; Museum, \$2,068.30; Fair, \$600.00; Library, \$60,156.20; Parks & Recreation, \$66,989.79.

8. Minutes - Board of Commissioners

- a. Directors Meeting 12/2/2024
- b. Commissioners Regular Meeting 12/3/2024
- c. Public Land Board Meeting 12/11/2024

9. Monthly Reports

- a. Clerks Office - November 2024
- b. District Court - November 2024
- c. Sheriff's Office - November 2024

10. Payroll Payments

- a. 11/9/24; 11/23/24; 11/30/24

11. Position Vacancy Justifications

- a. Children's Developmental Services - Nurse (Part Time)
- b. Museum - Administrative Assistant (Part Time)
- c. Public Health - Nurse
- d. Public Works - Custodian
- e. Public Works - Executive Director
- f. Sheriff's Office - Detention Officer
- g. Treasurer - Deputy I

12. Resolutions

- a. Amendment One to Resolution 3088 County Commissioners Regular Meeting Schedule for 2025
 1. The second meeting in January will be held on January 21, 2025.
 2. The first regular meetings in May and October will be moved from Tuesdays to Wednesdays and held in Wright. The May 8, 2025 and October 2, 2025 meetings will be held at 6:00 PM in the Wright Town Hall, 395 Lariat Way.

VOUCHERS

13. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

14. Commission Calendar
15. Veterans Update - Lee Yake & Laura Cox

REGULAR BUSINESS

16. **9:10 Southside Hangar Development AIP057, Bipartisan Infrastructure Law (BIL) Grant Application** - *Shelly Besel*
17. **9:15 Sheriff's Office Medical Director Contract** - *Captain Kevin Theis*
18. **9:20 Sole Source Purchase - Special Response Unit Grant for Armor, Helmets & Shields** - *Dan Maul*
19. **9:25 Emergency Management Performance Grant (EMPG) Award Agreement** - *John Gillenwater*
20. **9:30 Questica Budget Management Software Agreement** - *Cindy Lovelace/Sandra Beeman*
21. **9:35 Board Appointments, Airport Board** - *Chairman Shelstad*
22. **9:36 Board Appointment, Corrections Board** - *Chairman Shelstad*
23. **9:37 Board Appointment, Fair Board** - *Chairman Shelstad*
24. **9:38 Board Appointment, Lodging Tax Board** - *Chairman Shelstad*
25. **9:39 Board Appointment, Predator Management Board** - *Chairman Shelstad*
26. **9:40 South Douglas Highway Water & Sewer District Dissolution** - *Michelle Leiker*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

27. 9:45 Public Comment

REGULAR BUSINESS

28. **10:00 Employee Years of Service Recognition** - *Brandy Elder*
29. 10:10 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

30. 10:15 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | **Personnel Matters** | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN