



BOARD OF COMMISSIONERS AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

February 4, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

a. Sheriff's Office & Commissioners

Transfer \$11,667 from 310051-42420 Fed Op Grant Pub Safety to 310311-46150 Unanticipated Revenue Project:311G25UNAN-FEDERAL

Transfer \$11,667 from 310051-67020 Fed Op Grant Pub Safety to 310311-67400 Other Grants - Unanticipated Project:311G25UNAN-SHERIFF

Transfer \$24,531.88 from 310051-67020 Fed Op Grant Pub Safety Project:051GF25SRU-SRU to 310051-68200 Cap Outlay - Equipment Project:051GF25SRU-CAREQUIP

Transfer \$1,661.31 from 310051-67380 Local Op Grant Pub Safety Project:051GL25DEV-EMPLTRAN to 310051-68220 Capital Outlay - Computer Tech/Equipment Project:051GL25DEV-CAP

Transfer \$700.00 from 310051-67380 Local Op Grant Pub Safety Project:051GL25DEV-EMPLTRAN to 310051-62720 Software Costs (Subs/Maint) Project 051GL25DEV-SOFTWARE

4. Capital Requests

- a. Public Works - Request to reallocate funds from the Road and Bridge Reroof Project, due to changes in scope and cost, to prioritize the replacement of the Airport HVAC/Boiler; transfer \$250,000 for the project design from 100084-68120 Cap Outlay-Building Improv Project 08425018 to Project Airport HVAC Replacement.

5. Contingency Fund Requests

- a. Public Works - Request to use One Percent Contingency funds to cover the remaining portion of the Senior Center Replacement Flooring Project; transfer \$25,027.53 from 170013-69800 1% Contingency to 100083-65080 Building Maintenance.

6. Credit Card Requests

- a. Clerk's Office - Robin Vail, Chief Deputy Clerk; Credit Limit \$3,000

7. Hand Warrants

a. Campco Federal Credit Union	\$150.00
Campbell Cnty Clerk Tax Acct	\$326,080.25
Campbell Cnty Treasurer - FLX/HSA	\$46,207.00
Great West Trust Company	\$27,999.45
Wyoming Child Support	\$2,256.36
Wyoming Dept of Workforce Services	\$119,784.42
HM Life Insurance Company	\$174,979.07

- b. The following are the claims for Part-Time Employees summarized by department for January 2025; Clerk, 1,480.00; Sheriff-Detention, 1,332.80; Public Works, 6,028.80; Coroner, 2,300.00; Extension, 408.00; District Clerk of Court, 2,896.67; Public Health, 2,615.74; Children's Center, 12,076.76; Museum, 1,552.43; Fair, 492.00; Library, 53,619.09; Parks & Recreation, 63,180.25.

8. IT Equipment Requests

- a. ITS - Request to reallocate funds from the desktop purchase, which came under budget, to complete the Cottonwood Room Projector Project, which increased due to vendor prices. Transfer \$1,332.88 from 100231-68220 Capital Outlay - Computer/Tech Equipment to 100231-68220 Capital Outlay-Computer/Tech Equipment.
- b. Treasurer's Office - To purchase a new printer to replace an unexpected printer failure. Transfer \$1,015.00 from 100231.68220 Capital Outlay - Computer/Tech Equipment to 100231.68220 - Capital Outlay-Computer/Tech Equipment

9. Minutes - Board of Commissioners

- a. Commissioner Regular Meeting 1/21/2025
- b. Special Meeting - Governor Gordan's Wildfire Restoration & Recovery Community Forum 1/27/2025
- c. 2025 Vision Dinner 1/30/2025

10. Monthly Reports

- a. Treasurer - December 2024
- b. Worker's Comp - 4th Qtr, 2024

11. Opioid Settlement

- a. Opioid Settlement Report January 1, 2023 - December 31, 2024

12. Position Vacancy Justifications

- a. Public Works - Custodian I
- b. Public Works - Financial Specialist

13. Public Servant Disclosures

- a. County Attorney - Nathan Henkes

VOUCHERS

- 14. Vouchers

CALENDAR OF EVENTS

- 15. Commission Calendar

REGULAR BUSINESS

- 16. **9:05 Hours of Work Policy Revision** - *Brandy Elder*
- 17. **9:10 Budget Message and Calendar FY2025-2026** - *Chairman McCreery*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 18. 9:20 Public Comment
- 19. 9:45 Commissioners Final Comments

WORKSHOP

- 20. **10:00 Facilities Maintenance Discussion** - *Dwayne Dillinger*

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

21. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN