



BOARD OF COMMISSIONERS AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

February 19, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Child Find Program - Memorandum of Understanding between Campbell County School District and Children's Developmental Services for conducting child find activities in the amount of \$85,000 for the period of August 27, 2024 to 6/30/2025

4. Budget Line Item Transfers

a. Commissioner's Office

Transfer \$2,000 from 100012-62450 EE Dev Meet Trav Meal Lodge to 100012-64000 Supplies

b. Extension

Transfer \$26.63 from 100102-64150 Gasoline to 100101-64150 Gasoline

Transfer \$26.63 from 100103-64150 Gasoline to 100101-64150 Gasoline

c. Museum

Transfer \$750 from 100721-62450 EE Dev Meet Trav Meal Lodg to 100721-63060 Board and Committee Expenses

d. Public Health

Transfer \$15.99 from 310406-67040 Fed Op Grant HlthWelCultRec Project:

406G23PMO-Comprevent-CapacityEnh to 310406-67040 Fed Op Grant HlthWelCultRec Project: 406G25CPG-Comprevent CapacityEnh

Transfer \$19.66 from 100407-62255 Vaccine to 100401-62450 EE Dev Meet Trav Meal Lodg

e. Public Works

Transfer \$500 from 100083-64150 Gasoline to 100083-65000 Vehicle & Equip Repairs

f. Sheriff

Transfer \$2000 from 310311-46150 Unanticipated Revenue Project:311G25UNAN-LOCAL to 310051-42840 Local Grants/Aid Project: 051GL25EOG-LOCAL

Transfer \$1453.66 from 310311-46150 Unanticipated Revenue Project: 311G25UNAN-Federal to 310051-42420 Fed Op Grants Public Safety Project: 051GF25DRE-Federal

Transfer \$1453.66 from 310311-67400 Other Grants-Unanticipated Project:

311G25UNAN-Sheriff to 310051-67020 Fed Op Grants Public Safety Project: 051GF25DRE-EMPLTRAN

Transfer \$3545 from 310311-46150 Unanticipated Revenue Project: 311G25UNAN-Federal to 310051-42420 Fed Op Grants Public Safety Project: 051GFBVP-Federal

Transfer \$3545 from 310311-67400 Other Grants-Unanticipated Project:

311G25UNAN-Sheriff to 310051-67020 Fed Op Grants Public Safety Project:

051GFBVP- FEDERAL- CAPEQUIP

5. Bylaws

- a. Wellness Committee Updated Bylaws
- 6. Cancellation/Rebate of Taxes**
 - a. #2021-504
- 7. Capital Requests**
 - a. Fleet - Request to reallocate remaining funds from equipment unfitting for maintenance pick-up trucks for engine replacement for landfill 2017 Ram 2500 pick-up, asset # 14171103, in the amount not to exceed \$15,000 from account 120121-682210 Cap Outlay - Vehicles.
- 8. Donations**
 - a. Sheriff's Office - Donation of \$2,000 from EOG Resources for the K-9 Program.
- 9. Hand Warrants**
 - a.

AFLAC	\$32.38
Campbell Cnty Clerk Tax Acct	\$25,408.70
Campbell Cnty Treasurer - FLX/HSA	\$6,400.32
Great West Trust Company	\$1,295.00
Wyoming Retirement Life Systems	\$400.00
Wyoming Retirement Systems	\$506,496.83
CCEHBT - Health/Dental/Aflac	\$767,616.81
Gallagher Benefit Services	\$19,662.67
VSP of Wyoming	\$8,708.48
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$342.96
Campbell Cnty Clerk Tax Acct	\$317,043.19
Campbell Cnty Treasurer - FLX/HSA	\$44,912.00
Great West Trust Company	\$27,914.45
Wyoming Child Support	\$2,256.36
- 10. IT Equipment Requests**
 - a. Assessor - Replace two printers; transfer \$1,500 from 100041-62450 EE Dev Meet Trav Meal Lodg to 100231-68220 Capital Outlay-Computer/Tech Equipment.
 - b. Sheriff - Replace two scanners and a TV for the training room; transfer \$1,544.42 from 100051-64050 Office/Computer Supplies Project 051SUPPL-COMPSUPP to 100231-68220 Capital Outlay-Computer/Tech Equipment.
- 11. Minutes - Board of Commissioners**
 - a. Directors Meeting 2/3/2025
 - b. Commissioners Regular Meeting 2/4/2025
- 12. Monthly Reports**
 - a. Clerk of the District Court - January 2025
 - b. County Clerk - January 2025
 - c. Sheriff's Office - January 2025
 - d. Treasurer's Office - January 2025
- 13. Official Bond and Oath**
 - a. Public Official Bond - Timothy Patrick Hallinan, Board of Cooperative Higher Education Services
 - b. Public Official Bond - Rebecca Vondrak, South Side Improvement and Service District

14. Payroll Payments

- a. 1/4/2025; 1/18/2025; 1/31/2025

15. Position Vacancy Justifications

- a. Children's Developmental Services - Instructional Assistant (2 Positions)
- b. Public Works - Maintenance Technician Master
- c. Sheriff's Office - Detention Officer
- d. Treasurer's Office - Accounting Manager

16. Position Allocation Change Request

- a. Parks & Recreation - Requesting to change the Senior Life Guard position from part-time (20 hours/week) to full-time (40 hours/week); benefits have been budgeted, so there are no changes to the existing budget.

VOUCHERS

- 17. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

- 18. Commission Calendar
- 19. Veterans Update - Lee Yake

REGULAR BUSINESS

- 20. **9:10 Employee Years of Service Recognition** - *Maureen Costello/Jana Webb*
- 21. **9:15 Sole Source Service Request for Sheriff's Radio Communication System** - *Undersheriff Reynolds*
- 22. **9:20 Sheriff's Communication Center Consoles Project Bid Award** - *Undersheriff Reynolds*
- 23. **9:25 OUR Rescue Grant Application** - *Lieutenant Dan Maul & Deputy Justin Cody*
- 24. **9:30 District Support Grant, Bennor ISD** - *Clark Melinkovich*
- 25. **9:35 District Support Grant, Graceland ISD** - *Clark Melinkovich*
- 26. **9:40 District Support Grant, Los Caballos** - *Clark Melinkovich*
- 27. **9:45 District Support Grant, Pinnacle Heights ISD** - *Clark Melinkovich*
- 28. **9:50 Creation of Personnel Guideline 213: Corrective Action** - *Brandy Elder*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 29. 9:55 Public Comment

PUBLIC HEARING

- 30. **10:15 Parks and Recreation Budget Amendments Fiscal Year 2024-2025** - *Cindy Lovelace*
- 31. **10:30 New Rozet Townsite Street & Alley Vacation** - *Sam Proffer*

COMMISSIONERS FINAL COMMENTS

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 32. 10:45 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | **Personnel Matters** | **Pending or Potential Litigation** | National Security Matters | Real Estate – Site Selection or Purchases | **Attorney-Client Privileged Information**

ADJOURN