



BOARD OF COMMISSIONERS AMENDED AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

March 4, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

a. Children's Developmental Services

Transfer \$12,000 from 310705-60005 Part C Full-Time Regular to 310705-67240 Part C State Op Grant HlthWelCultRec Project: 705G25PTC CONSULTRN

Transfer \$1,000 from 100701-62450 General Admin EE Dev Meet Trav Meal Lodg to 100701-62600 General Admin Employment Testing/Background

Transfer \$5,000 from 310705-60005 Part C Full-Time Regular to 310705-67240 Par C State Op Grant HlthWelCultRec Project: 705G25PTC CONSULTRN

b. Parks and Recreation

Transfer \$560 from 100772-62080 Public Relations/Promotions Project: 770772-PUBRELPROM-PUBRELPROM to 100772-62180 Media/Subscription/Periodical Project: 770772-SATTVMUSIC

Transfer \$975 from 100772-63420 Special Event/Program Cost Project: 770772-CURLING-PROGCOST to 100772-62180 Media/Subscription/Periodical Project: 770772 - SATTVMUSIC

Transfer \$300 from 100774-64250 Landscaping Supplies Project: 770774-LANDSUPP to 10077464000 Supplies Project: 770774-SUPPLIES-PAINTSUPP

c. Public Health

Transfer \$50 from 100407-64150 Gasoline to 100407-64000 Supplies

Transfer \$700 from 100407-62450 EE Dev Meet Trav Meal to 100407-64000 Supplies

Transfer \$1,500 from 100407-62260 Professional Services to 100407-64000 Supplies

d. Public Works/Facilities

Transfer \$1,000 from 100083-65080 Building Maintenance to 100083-65000 Vehicle Repair

Transfer \$500 from 100083-65080 Building Maintenance to 100083-64020 Tools

4. Bylaws

- a. Employee Recognition Committee Bylaws Revised

5. Cancellation/Rebate of Taxes

- a. #2021-473; 2021-475; 2021-542 through 544; 2021-546 through 566

6. Capital Requests

- a. Public Works - Request to reallocate \$10,000 from the Enclosed Trailer and \$10,000 from the Extractor to purchase two replacement SC1500 20D Ecoflex Scrubbers in the amount of \$19,896 from account 100083-68200.

7. Comment Letters

- a. Letter of Support to Wyoming Survey & Analysis Center for Juvenile & Family Drug

Court and services provided through the Y.E.S. House for the Nonparticipating States Program Grant Funding.

8. Hand Warrants

a. Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$717.44
Campbell Cnty Clerk Tax Acct	\$319,196.05
Campbell Cnty Treasurer - FLX/HSA	\$74,337.67
Wyoming Child Support	\$2,256.36
Campbell Cnty Clerk Tax Acct	\$25,471.58
Campbell Cnty Treasurer - FLX/HSA	\$3,495.32
HM Life Insurance Company	\$174,218.92

9. Minutes - Board of Commissioners

- a. Directors Meeting Minutes 2/18/25
- b. Commissioners Regular Meeting 2/19/25
- c. Parks & Recreation Board Meeting Minutes 2/24/25

10. Official Bond and Oath

- a. Public Official Bond - James Tarver, Campbell County Weed & Pest District

11. Position Vacancy Justifications

- a. Clerk of District Court - Deputy District Court Clerk I
- b. Parks and Recreation - Golf Course Superintendent
- c. Parks and Recreation - Golf Maintenance Technician
- d. Parks and Recreation - Parks Maintenance Technician
- e. Public Health - Community Prevention Specialist
- f. Public Works - Master Maintenance Technician

VOUCHERS

- 12. Vouchers

CALENDAR OF EVENTS

- 13. Commission Calendar

REGULAR BUSINESS

- 14. **9:05 Regional Emergency Response Team (RERT) #1 Bomb Team Contract** - Kevin Theis & Mike Hieb
- 15. **9:10 Sole Source Purchase Request, RERT #1 Bomb Equipment** - Kevin Theis & Mike Heib
 - 16. **9:15 Sole Source Service Request, Motor Grader Major Overhaul** - Kevin Geis
- 17. **9:20 Professional Services Agreement Amendment, Annex 2nd Floor Renovations** - Clark Melinkovich
- 18. **9:25 Professional Services Agreement, Bicentennial Park Drainage Design** - Clark Melinkovich
- 19. **9:30 Landfill Disposal Rates** - Bill Beastrom
- 20. **9:35 Compensation Recommendation Fiscal Year 2025-2026** - Brandy Elder
- 21. **9:40 Personnel Guideline - 401 Vacation Leave Update** - Brandy Elder
- 22. **9:45 Personnel Guideline - 403 Sick Leave Update** - Brandy Elder

23. 9:50 Personnel Guideline - 404 FMLA Update - Brandy Elder

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

24. 9:55 Public Comment

25. 10:15 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 26. 10:30** Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN