



BOARD OF COMMISSIONERS AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

April 1, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Amendment to the Contract for Services FY2024-2025 for the Boys & Girls Club, increasing the contract amount from \$43,650 to \$55,000.
- b. Funding Agreement between Wyoming Energy Authority and Campbell County for Bishop Road Reconstruction, in the amount of \$1,000,000 with a term ending June 30, 2025.

4. Comment Letters

- a. Gillette Community College District - Acknowledgement of CDL classroom remodel
- b. Campbell County Senior Center - Acknowledgment of withdrawal from maintenance account for dance floor resurfacing project

5. Grants

- a. City of Gillette 1% Applications
 - i. Adult Treatment Courts - \$25,000 for Substance Abuse Treatment and Mental Health Services
 - ii. Juvenile & Family Treatment Court - \$15,000 for Mental Health Therapy and Quality of Life funds
 - iii. Parks & Recreation - \$4,000 for 4th of July Activities
- b. Campbell County Community Public Recreation District Applications
 - i. Library - \$4,300 for Youth Program Support
 - ii. Library - \$7,700 for 5th Grade Author Visit Dusti Bowling
 - iii. Library - \$16,000 for Junior High Author Visit
 - iv. Library - \$3,500 for Large Print Books for Visually Impaired
 - v. Library - \$1,030 for Films
 - vi. Parks & Recreation - \$151,630 for Intramural Sports

6. Budget Line Item Transfers

- a. **Children's Developmental Services**
Transfer \$300 from 100701-62450 General Admin EE Dev Meet Trav Meal Lodg to 100701-64700 General Admin Medical Supplies
Transfer \$20,000 from 310311-46150 Unanticipated Revenue Project: 311G25UNAN-FEDERAL to 310702-42460 Federal Op Grant HlthWelCultRec
Transfer \$20,000 from 310311-67400 Other Grants-Unanticipated

Project:311G25UNAN-CDS to 310702-67040 Fed Op Grant HlthWelCultRec

Project:702GS25CHF-ADPUBLEG

b. **Parks and Recreation**

Transfer \$600 from 100771-62450 EE Dev Meet Trav Meal Lodg Project: 770771-EMPLTRAN-STAFFDEV to 1000771-62760 Office Equip Main Contracts Project: 770771-OFFICONTR-COPIERMAIN

Transfer \$400 from 100771-62450 EE Dev Meet Trav Meal Lodg Project: 770771-EMPLTRAN-TRAVTRAN to 100771-62760 Office Equip Main Contracts Project: 770771+-OFFICONTR-COPIERMAIN

c. **Road and Bridge**

Transfer \$1,500 from 100141-62000 Postage & Freight to 100141-64000 Supplies

d. **Sheriff's Office**

Transfer \$367,387 from 310311-46150 Unanticipated Revenue Project: 311G25UNAN-STATE to 310051-42720 State Cap Grant Pub Safety Project:051GS25BOM-STATE

Transfer \$321,156 from 310311-67400 Other Grants-Unanticipated Project: 311G25UNAN-SHERIFF to 310051-68200 Cap Outlay-Equipment Project:051GS25BOM-CAPEQUIP

Transfer \$46,231 from 310311-67400 Other Grants-Unanticipated Project: 311G25UNAN-SHERIFF to 310051-67220 State Op Grant Pub Safety Project:051GS25BOM-SUPPLIES

e. **Treasurer**

Transfer \$114.92 from 100031-62060 Printing/Spec Form to 100031-62720 Software Cost

Transfer \$200.00 from 100031-62060 Printing/Spec Form to 100031.62720 Software Cost

7. Cancellation/Rebate of Taxes

- a. #2021-567 thru 569; #2021-571 thru 572; #2021-581

8. Hand Warrants

- a.
- | | |
|-----------------------------------|--------------|
| Campco Federal Credit Union | \$150.00 |
| Circuit Court of Campbell County | \$574.04 |
| Campbell Cnty Clerk Tax Acct | \$328,269.69 |
| Campbell Cnty Treasurer - FLX/HSA | \$74,359.76 |
| Crane Finance | \$429.78 |
| Wyoming Child Support | \$1,754.21 |
| HM Life Insurance Company | \$173,458.77 |
- b. The following are the claims for Part-Time Employees summarized by department for February 2025; Clerk, 1,100.76; Sheriff-Detention, 1,761.31; Public Works, 6,998.60; Coroner, 2,760.00; Extension, 720.00; District Clerk of Court, 4,439.92; Public Health, 2,615.74; Children's Center, 20,241.16; Museum, 2,636.01; Fair, 381.75; Library, 56,199.96; Parks & Recreation, 73,009.79

9. Home Health Agency License

- a. Campbell County Public Health Nursing Services - Submission of the Home Health Agency License Renewal Application to the State of Wyoming, Department of Health Aging Division, in the amount of \$150.00

10. Minutes

- a. Directors Meeting 3/17/2025
- b. Regular Commissioners Meeting 3/18/2025
- c. Museum Board Meeting 3/18/2025
- d. Public Land Board Meeting 3/20/2025
- e. Library Board Meeting 3/24/2025

- f. Senior Center Board Meeting 3/26/2025
- g. Children's Developmental Services Board Meeting 3/26/2025
- h. Public Health Board Meeting 3/27/2025

11. Monthly Reports

- a. Treasurer's Office

12. Payroll Payments

- a. 2/1/2025; 2/15/2025, 2/28/2025

13. Position Vacancy Justifications

- a. Attorney's Office - Deputy County Attorney
- b. Children's Developmental Services - Administrative Assistant
- c. Clerk's Office - Elections Clerk
- d. Commissioner's Office - Administrative Assistant
- e. Library - Youth Services Coordinator

VOUCHERS

- 14.** Vouchers

CALENDAR OF EVENTS

- 15.** Commission Calendar

REGULAR BUSINESS

- 16. 9:05 Week of the Young Child Proclamation** - *Nathan Grotrian/Stephanie Stevens*
- 17. 9:10 Sexual Assault Awareness Month Proclamation** - *Tatyana Walker*
- 18. 9:15 Fireworks Storage Resolution** - *Randy and Rob Sinclair*
- 19. 9:17 Fireworks 2025 Resolution** - *Randy & Rob Sinclair*
- 20. 9:20 Semiquincentennial Committee Resolution** - *Robert Henning*
- 21. 9:25 HIDTA Grant Application Fiscal Year 2026** - *Captain Paul Pownall/Lieutenant Dan Maul*
- 22. 9:30 Sole Source Request, 980 Loader Major Overhaul** - *Kevin Geis*
- 23. 9:35 Budget Allocation & Position Vacancy Justification, Public Works Engineer** - *Brandy Elder/Bill Beastrom*
- 24. 9:40 Sutherland Property Certificate of Purchase, Transfer to City of Gillette** - *Kyle Ferris/Rachael Knust*
- 25. 9:45 CAM-PLEX High Priority Capital Maintenance Funding Memorandum of Understanding** - *Kyle Ferris*
- 26. 9:50 Purchase Agreement for 486 N. Garner Lake Road Property** - *Sandra Beeman/Jamie Tarver*
- 27. 9:55 Campbell County Commissioners Scholarship Policy** - *Kristin Young*
- 28. 10:00 Black Hills Energy Gas Line Easements at Airport** - *Todd Chatfield/Kyle Ferris*
- 29. 10:05 Airport Fixed Based Operator (FBO)** - *Todd Chatfield/Kyle Ferris*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 30.** 10:30 Public Comment

31. Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

32. 11:00 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | **Real Estate – Site Selection or Purchases** | Attorney-Client Privileged Information

SPAETH RANCH GRAZING LEASE

33. 1:00 Inquiry Session - This session is open to all individuals who are interested in leasing the Spaeth Ranch and have questions regarding the property.

ADJOURN