



BOARD OF COMMISSIONERS AMENDED AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

May 20, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. Lawn Care Services Agreement between Strand's Lawn Care LLC and Parks and Recreation Department for mowing, pre-season clean-up, and rock/flower bed maintenance at the Courthouse Site and 4-J Site for the periods of May 1, 2025 to October 1, 2025 and May 1, 2026 to June 30, 2026.

4. Budget Line Item Transfers

- a. **Airport**
Transfer \$2,000 from 100751-6400 General Supplies to 100751-65160 FenceBridgeFuelStorageMaintenance
- b. **Assessor**
Transfer \$78.30 from 100041-62180 Media/Subscription/Periodical to 100041-62100 Advert/Publication/LegalNotice
- c. **Clerk of District Court**
Transfer \$17,500 from 100113-62520 Jurors & Witness Fees to 100113-62280 Legal and Court Costs
Transfer \$2,600 from 100111-64000 Supplies to 100111-62000 Postage & Freight
- d. **Commissioners**
Transfer \$22,473.36 from 100013-63440 Miscellaneous Expenses to 100013-64000 Supplies
- e. **Commissioners/Attorney**
Transfer \$12,335.87 from 100013-63440 Miscellaneous Expense to 100061-64000 Supplies
- f. **Clerk/Commissioners**
Transfer \$20,000 from 100013-63440 Miscellaneous Expenses to 10022-62100 Advert/Publication/LegalNotice
- g. **Commissioners/Library**
Transfer \$7,223.22 from Miscellaneous Expense to 100713-64000 Supplies
- h. **Extension**
Transfer \$600 from 100105-62450 EE Dev Meet Trav Meal Lodg to 100105-63420 Special Event/ Program Cost
Transfer \$250 from 100105-64150 Gasoline to 100105-63420 Special Event/Program Cost
- i. **Parks & Recreation**
Transfer \$1,500 from 100776-63420 Special Event/Program Cost Project:770776-SPECEVENT-PROGCOST to 100776-62450 EE Dev Meet Trav Meal Lodg Project:770776-SPECEVENT-PROGCOST
Transfer \$500 from 100772-64000 Supplies Project:770772-SUPPLIES-GENEQUP to

100772-65000 Vehicle/Equip Repair/Mait Project:770772-VEHEEQREP-VEHMAINT
Transfer \$1,200 from 100772-62180 Media/Subscription/Periodical Project:770772-SATTVMUSIC to 100772-65000 Vehicle/Equip Repair/Mait Project:770772-VEHEEQREP-VEHMAINT

Transfer \$665 from 100776-62200 Assn Dues, Fees, and Licensure Project:770776-ASSNDUES to 100771-62760 Office Equip Maint Contracts Project:7700771-OFFICCONTR-COMPMAINT

Transfer \$835 from 100776-62200 Assn Dues, Fees, and Licensure Project:770776-ASSNDUES to 100771-62760 Office Equip Maint Contracts Project:7700771-OFFICCONTR-COMPMAINT

Transfer \$220 from 100776-62200 Assn Dues, Fees, and Licensure Project:770776-ASSNDUES to 100771-63040 OfficeEquip/Computer/TechLease Project:770771-OFFILEASE-OFFILEASE

Transfer \$5,800 from 100776-63420 Special Event/Program Cost Project:770776-SPECEVENT-PROGCOST to 100776-65060 Grounds Maintenance Project:770776-GROUNDMAIN-SAND

Transfer \$21,200 from 100774-60200 Part Time - Regular Project: 770774-GROUNDSKPR to 100774-62260 Professional Services Project: 770774-PROFSERV

j. **Fair**

Transfer \$2,000 from 100731-62450 EE Dev Meet Trav Meal Lodg to 100731-63420 Professional Service

Transfer \$5,000 from 100731-62450 EE Dev Meet Trav Meal Lodg to 100731-63420 Special Event/Program Cost

5. Cancellation/Rebate of Taxes

- a. # 2021-583 through 2021-585

6. Capital Requests

- a. Fleet Management—Requesting to purchase new tires and batteries for the donated Freightliner bomb vehicle in an amount not to exceed \$5,000 from account 120122-68210 Capital Outlay—Vehicles.

7. Contingency Fund Requests

- a. Airport - Requesting contingency funds to open a bank account to deposit credit card fees for the FBO; transfer \$500 from 100013-68900 Contingency to 100753-62320 Fees.

8. Hand Warrants

a. Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$341.91
Campbell Cnty Clerk Tax Acct	\$327,503.16
Campbell Cnty Treasurer - FLX/HSA	\$79,265.22
Wyoming Child Support	\$830.21

9. Minutes - Board of Commissioners

- a. Directors Meeting 5/5/2025
b. Commissioners Regular Meeting 5/7/2025

10. Monthly Reports

- a. Clerk of District Court - April 2025
b. Sheriff's Office - April 2025
c. Treasurer's Office - April 2025

11. Position Vacancy Justifications

- a. Children's Developmental Services - Instructional Assistant

- b. Sheriff's Office - Detention Officer

VOUCHERS

12. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

13. Commission Calendar
14. Veterans Update - Lee Yake/Laura Cox

REGULAR BUSINESS

15. **9:10 Employee Years of Service Recognition** - *Jana Webb & Kristen Verhelst*
16. **9:15 Wyoming Horse Racing LLC Off Track Betting (OTB) Proposal** - *Chairman McCreery/Wyoming Horse Racing,LLC*
17. **9:20 FY2026 National Highway Traffic Safety Administration (NHTSA) Impaired Driving Grant Application** - *Paul Pownall*
18. **9:25 Board Appointment, Adult Treatment Courts Board** - *Chad Beeman*
19. **9:30 Campbell County Coordinated Benefits Trust Agreement** - *Brandy Elder*
20. **9:35 Resolution for Special Prosecution** - *Kyle Ferris*
21. **9:40 Piper Acres Preliminary Plat** - *Sam Proffer*
22. **9:50 State Historical Records Advisory Board (SHRAB) Grant Application** - *Robert Henning*

PUBLIC HEARING

23. **10:00 Resolution Providing for Issuance of Revenue Bonds by the South Dakota Health and Educational Facilities Authority for Sanford** - *Ronni Martin*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

24. 10:15 Public Comment
25. 10:30 Commissioners Final Comments

LUNCH BREAK

1:30 PM | EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

26. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | **Pending or Potential Litigation** | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

2:00 PM | WORKSHOP

27. Public Records 101 - State of Wyoming Ombudsman, Darlena Potter

ADJOURN