Office of County Commissioners
May 20, 2025
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Wednesday, May 20, 2025. Chairman Kelley McCreery called the meeting to order at 9:00 AM. Caleb Nelson led the Invocation and the Pledge of Allegiance.

Present were Scott Clem, Jim Ford, Bob Jordan, Kelley McCreery, Jerry Means, Commissioners; Sandra Beeman, Executive Director of Administration; Kyle Ferris, Deputy County Attorney; Cindy Lovelace, County Clerk.

CONSENT AGENDA
Commissioner Clem moved the Board approve the Consent Agenda as presented. Commissioner Means seconded the motion. All voted Aye. Motion carried.

Agreements

Lawn Care Services Agreement between Strand's Lawn Care LLC and Parks and Recreation Department for mowing, pre-season clean-up, and rock/flower bed maintenance at the Courthouse Site and 4-J Site for the periods of May 1, 2025, to October 1, 2025 and May 1, 2026 to June 30, 2026.

Budget Line-Item Transfers

Airport
Transfer $2,000 from 100751-6400 General Supplies to 100751-65160 FenceBridgeFuelStorageMaintenance

Assessor
Transfer $78.30 from 100041-62180 Media/Subscription/Periodical to 100041-62100 Advert/Publication/LegalNotice

Clerk of District Court
Transfer $17,500 from 100113-62520 Jurors & Witness Fees to 100113-62280 Legal and Court Costs
Transfer $2,600 from 100111-64000 Supplies to 100111-62000 Postage & Freight

Commissioners
Transfer $22,473.36 from 100013-63440 Miscellaneous Expenses to 100013-64000 Supplies

Commissioners/Attorney
Transfer $12,335.87 from 100013-63440 Miscellaneous Expense to 100061-64000 Supplies

Clerk/Commissioners
Transfer $20,000 from 100013-63440 Miscellaneous Expenses to 10022-62100 Advert/Publication/LegalNotice

Commissioners/Library
Transfer $7,223.22 from Miscellaneous Expense to 100713-64000 Supplies

Extension
Transfer $600 from 100105-62450 EE Dev Meet Trav Meal Lodg to 100105-63420 Special Event/ Program Cost
Transfer $250 from 100105-64150 Gasoline to 100105-63420 Special Event/Program Cost

Parks & Recreation
Transfer $1,500 from 100776-63420 Special Event/Program Cost Project:770776-SPECEVENT-PROGCOST to 100776-62450 EE Dev Meet Trav Meal Lodg Project:770776-SPECEVENT-PROGCOST
Transfer $500 from 100772-64000 Supplies Project:770772-SUPPLIES-GENEQUP to 100772-65000 Vehicle/Equip Repair/Mait Project:770772-VEHEEQREP-VEHMAINT
Transfer $1,200 from 100772-62180 Media/Subscription/Periodical Project:770772-SATTVMUSIC to 100772-65000 Vehicle/Equip Repair/Mait Project:770772-VEHEQREP-VEHMAINT
Transfer $665 from 100776-62200 Assn Dues, Fees, and Licensure Project:770776-ASSNDUES to 100771-62760 Office Equip Maint Contracts Project:7700771-OFFICCONTR-COMPMAINT
Transfer $835 from 100776-62200 Assn Dues, Fees, and Licensure Project:770776-ASSNDUES to 100771-62760 Office Equip Maint Contracts Project:7700771-OFFICCONTR-COMPMAINT
Transfer $220 from 100776-62200 Assn Dues, Fees, and Licensure Project:770776-ASSNDUES to 100771-63040 OfficeEquip/Computer/TechLease Project:770771-OFFILEASE-OFFILEASE
Transfer $5,800 from 100776-63420 Special Event/Program Cost Project:770776-SPECEVENT-PROGCOST to 100776-65060 Grounds Maintenance Project:770776-GROUNDMAIN-SAND
Transfer $21,200 from 100774-60200 Part Time - Regular Project: 770774-GROUNDSKPR to 100774-62260 Professional Services Project: 770774-PROFSERV

Fair
Transfer $2,000 from 100731-62450 EE Dev Meet Trav Meal Lodg to 100731-63420 Professional Service
Transfer $5,000 from 100731-62450 EE Dev Meet Trav Meal Lodg to 100731-63420 Special Event/Program Cost

Cancellation/Rebate of Taxes
# 2021-583 through 2021-585

Capital Requests

Fleet Management—Requesting to purchase new tires and batteries for the donated Freightliner bomb vehicle in an amount not to exceed $5,000 from account 120122-68210 Capital Outlay—Vehicles.

Contingency Fund Requests

Airport - Requesting contingency funds to open a bank account to deposit credit card fees for the FBO; transfer $500 from 100013-68900 Contingency to 100753-62320 Fees.

Hand Warrants

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| Campco Federal Credit Union | $150.00 |
| Circuit Court of Campbell County | $341.91 |
| Campbell Cnty Clerk Tax Acct | $327,503.16 |
| Campbell Cnty Treasurer - FLX/HSA | $79,265.22 |
| Wyoming Child Support | $830.21 |

Minutes - Board of Commissioners

Directors Meeting 5/5/2025

Commissioners Regular Meeting 5/7/2025

Monthly Reports

Clerk of District Court - April 2025

Sheriff's Office - April 2025

Treasurer's Office - April 2025

Position Vacancy Justifications

Children's Developmental Services - Instructional Assistant

Sheriff's Office - Detention Officer

VOUCHERS

Commissioner Ford moved the Board approve the Consent Agenda as presented. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

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| Absolute Auto | Vehicle Maint | $357.35 |
| Action Lock Key | Bldg Maint | $107.94 |
| Advance Auto Parts | Vehicle Maint | $7.13 |
| Albertsons Sheriff | EE Dev Meet Air Meal Lodg | $91.95 |
| Alignment Pros | Vehicle Maint | $805.91 |
| Amazon Capital Svc | Supplies | $2,851.08 |
| American Millennium | Comm/Net Exp | $176.28 |
| American Welding | Tools | $60.91 |
| Archer, Tracey L. | Spec Event/Prog Cost | $234.27 |
| Architectural Spec | Bldg Maint | $45.35 |
| Arrow Printing Grap | Public Relations/Promos, Supplies | $1,580.00 |
| Associated Glass | Cap Outlay-Bldgs Improv | $5,063.46 |
| Avfuel Corporation | Postage/Freight | $126,227.39 |
| B M Suppliers | Supplies | $1,180.00 |

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| Berkley One | Bldgs/Property Ins | $221.00 |
| Big Horn Tire | Vehicle Maint | $1,632.00 |
| Black Hills Enrg Gas | Utilities | $24,498.99 |
| Blancco US, LLC | Software Cost (Subs/Maint) | $1,879.53 |
| Bobcat Of Gillette | Postage/Freight | $267.09 |
| Boller, Treasure L. | Spec Event/Prog Cost | $34.98 |
| Bomgaars | Wellness Prog, Cap Outlay-Bldgs Improv, Tools, Vehicle/Grounds Maint | $2,031.02 |
| Border States Elec | Bldg Maint | $1,469.62 |
| Boyds Outdoor Power | Vehicle Maint | $1,216.49 |
| Boys Girls Club Cc | 1% Hum Serv & Extern Sub Ab | $5,751.20 |
| Brown Kennedy Ranch | Royalty Payments/Easements | $5,600.32 |
| Buffalo Porta Potty | Vehicle Maint | $125.00 |
| Caveman Sports | Wellness Prog | $100.00 |
| CBH Co Op | Supplies | $44.81 |
| CC Chamber Of Commer | EE Dev Meet Air Meal Lodg | $40.00 |
| CC Dist Crt Rev Wit | Jurors & Witness Fees | $2,540.70 |
| CC Health Misc | Wellness Prog Incentive | $1,080.00 |
| CC Health Patient | Med Svcs/Claims | $2,639.33 |
| CC Master Gardeners | Spec Event/Prog Cost | $90.00 |
| CC School Dist Coop | Supplies | $1,393.92 |
| CC Senior Center | 1% Senior Citizen Prog. | $32,146.00 |
| CC Treasurer | Fed Op Grant HlthWelCult Rec | $1,211.35 |
| Centurylink Phone | Comm/Net Exp | $148.54 |
| Charm Tex | Inmate Supplies | $5,726.00 |
| Charter Comm Cable | Comm/Net Exp | $1,389.10 |
| Childrens Home Soc | Investigation/Trial | $600.00 |
| City Gillette Misc | Comm/Net Exp | $2,700.00 |
| City Gillette Util | Utilities | $104,097.56 |
| Clear Creek Counsel | State Op Grant Pub Safety | $800.00 |
| Climb Wyoming | 1% Hum Serv & Extern Sub Ab | $11,717.04 |
| CNA Surety | Prof Liability Ins | $1,008.60 |
| Coca Cola Bottling | Supplies | $240.00 |
| Collins Commun | Bldg Maint, Comm/Net Exp | $19,283.78 |
| Colorado Keys | Recognition, Apprec Awards | $1,750.00 |
| Contractors Supply | Tools, Bldg Maint | $892.84 |
| Coremr | Software Cost (Subs/Maint) | $500.00 |
| Corporate Traditions | Recognition, Apprec Awards | $550.00 |
| Council Commnity Svc | Fed Op Grant HlthWelCult Rec | $11,333.57 |
| Cowboy State Rebuild | Postage/Freight | $313.50 |
| Crum Electric Supply | Janitorial Supplies, Bldg Maint | $1,234.29 |
| Cuattro Imaging LLC | Cap Outlay-Equipment | $61,894.00 |
| Cummins Sales Svc | Vehicle Maint | $573.26 |
| Dustbusters Enter | CO Rd Main & Pave Mgmt | $41,286.56 |
| Employment Test Cntr | Spec Event/Prog Cost | $716.00 |
| Energy Capt Econ Fou | EE Dev Meet Air Meal Lodg | $1,000.00 |

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| Entenmann Rovin Co. | Postage/Freight | $330.00 |
| Expresso Lube | Vehicle Maint | $549.86 |
| Federal Express | Fed Op Grant HlthWelCult Rec | $9.08 |
| Firemaster | Vehicle Maint | $2,014.00 |
| First Citizens Bank | Software Cost (Subs/Maint) | $16,464.00 |
| First Natl Bnk Visa | EE Dev Meet Air Meal Lodg | $254.84 |
| Floyds Truck Center | Vehicle Maint | $2,332.29 |
| Fry, Kimberly D. | Spec Event/Prog Cost | $2,995.00 |
| Gabriel Project WY | 1% Hum Serv & Extern Sub Ab | $4,850.00 |
| Gillette Abuse Refug | 1% Hum Serv & Extern Sub Ab, Fed Op Grant HlthWelCult Rec, Bldg Maint | $14,291.58 |
| Gillette News Record | Advert/Publication/LegalNotice | $8,941.90 |
| Gillette Printing | Supplies | $1,325.90 |
| Gillette Reprod Hlth | Fed Op Grant HlthWelCult Rec | $2,760.00 |
| Gillette Steel | Vehicle Maint | $502.00 |
| Gillette Winsupply | Bldg Maint | $5,432.86 |
| Glaser, Jane C. | EE Dev Meet Air Meal Lodg | $51.10 |
| Glaxosmithkline Phar | Med Supplies | $1,148.86 |
| Grainger | Bldg Maint | $160.32 |
| Greasewood Water | Road Materials | $257.88 |
| Grimms Pump Industrl | Postage/Freight | $918.38 |
| Grossenburg Implemnt | Vehicle Maint | $1,045.30 |
| Harrison, Holly | EE Dev Meet Air Meal Lodg | $284.95 |
| Haworth Inc | Supplies | $36,403.85 |
| Homax Oil Sales | Gasoline, Lubricants | $131,086.88 |
| Humphrey Law | Legal/Court Costs | $8,153.04 |
| Idler, Haley R. | EE Dev Meet Air Meal Lodg | $70.70 |
| Inland Truck Parts | Vehicle Maint, Postage/Freight | $11,437.16 |
| Innerface Architect | Cap Outlay-Bldgs Improv | $109,166.70 |
| Jadco Services LLC | Vehicle Maint | $4,518.66 |
| Johnstone Supply | Bldg Maint | $409.61 |
| Kimball Midwest | Vehicle Maint | $553.04 |
| Landons Greenhouse | Wellness Prog | $314.97 |
| Lawson Products | Supplies | $57.11 |
| Little Thunder I S | 1% District Support Grants | $5,123.51 |
| Lynns Auto Repair | Vehicle Maint | $1,200.79 |
| Means First Ext Ws | Utilities | $392.72 |
| Menards Fleet | Supplies | $114.70 |
| Menards Maintenance | Janitorial Supplies | $184.49 |
| Menards Park Rec | Wellness Prog | $839.84 |
| Menards Road Bridge | Vehicle Maint | $136.23 |
| Menards Sheriff | Bldg Maint | $56.86 |
| Motorola Solutions | Software Cost (Subs/Maint) | $3,762.12 |
| Mytana LLC | Postage/Freight | $71.95 |
| NEOGOV | Prof Svcs | $17,491.60 |
| New Vision Auto Body | Cap Outlay-Vehicles, Vehicle Maint | $350.00 |

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| Norco | Supplies, Vehicle Maint | $6,553.98 |
| Normont Equipment Co | Postage/Freight | $1,094.00 |
| North Star Lighting | Cap Outlay-Vehicles | $2,500.00 |
| ODP Business Solutio | Supplies, Office/Comp Supplies | $150.68 |
| Office Shop | Vehicle Maint | $286.73 |
| Optum Flex | Prof Svcs | $180.00 |
| Optum HSA | Prof Svcs | $1,147.25 |
| Oreilly Auto Parts | Vehicle Maint | $102.70 |
| Paintbrush Services | Bldg Maint | $1,300.00 |
| PartsOne LLC | Vehicle Maint , Tools, Supplies | $4,920.38 |
| PB Clerk | Supplies | $340.27 |
| PB Global Attorney | Mach/Vehicle/Equip Lease Rent | $165.54 |
| PB Global Sheriff | Postage/Freight | $216.12 |
| Pence & MacMillian | Legal/Court Costs | $4,920.00 |
| Personal Frontiers | 1% Hum Serv & Extern Sub Ab, Fed Op Grant HlthWelCult Rec, Prof Svcs | $18,508.75 |
| Pete Lien Sons | Road Materials | $1,401.00 |
| PFM Asset Management | Prof Svcs | $9,547.78 |
| Pharmchem | Supplies | $3,770.10 |
| Pizza Hut | Cap Outlay-Bldgs Improv | $206.76 |
| Pomps Tire Service | Tires | $1,273.64 |
| Postge Phone Clerk | Postage/Freight | $13,543.13 |
| Postge Phone Dist | Postage/Freight | $3,000.00 |
| Powder River En Utl | Utilities | $12,371.05 |
| Precision Kiosk Tech | Software Cost (Subs/Maint) | $5,250.00 |
| Prime Rib Restaurant | Board/Committee Exps | $504.80 |
| Purvis Industries | Bldg Maint, Vehicle Maint | $1,471.34 |
| R & W Water Co | Road Materials | $86.50 |
| Ramkota Hotel Caspr | EE Dev Meet Air Meal Lodg | $1,575.00 |
| Razor City Locksmith | Bldg Maint | $5.50 |
| RDO Equipment Co | CO Rd Main & Pave Mgmt, Vehicle Maint | $38,552.49 |
| Riley, Makala | Spec Event/Prog Cost | $31.89 |
| Ringer Law | Legal/Court Costs | $2,275.00 |
| Rose City Label | Postage/Freight | $384.00 |
| Safety Kleen Systems | Vehicle Maint | $271.56 |
| Schutz Foss Archit | Cap Outlay-Bldgs Improv | $13,552.90 |
| Sendele, Spring | Gasoline | $45.46 |
| Servall Uniform | Clothing/Uniforms | $442.18 |
| Sheepdog Guard Con | Local Op Grant Pub Safety | $675.00 |
| Sherwin Williams | Cap Outlay-Bldgs Improv | $514.19 |
| Sidwell Company The | Software Cost (Subs/Maint) | $4,830.00 |
| Sir Speedy | Fed Op Grant HlthWelCult Rec | $203.94 |
| Smith Psychological | Employment Testing/Background | $400.00 |
| Step Stone Counselin | County Matching Funds | $14,786.75 |
| TD Invest Rainlocker | Vehicle Maint, Mach/Veh/Eqp Lease Rent | $430.33 |
| TD Invest Winland | Vehicle Maint | $25.00 |

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| The Grease Barrel | Vehicle Maint | $283.31 |
| Thirty Bird Media | Postage/Freight | $405.43 |
| Thomson Reuters West | Media/Subs/Periodical | $1,089.05 |
| Thunder Basin Ford | Vehicle Maint | $998.73 |
| Thyssenkrupp Elevat | CCJPFB Maint | $653.06 |
| Torgersons | Vehicle Maint | $831.04 |
| Trinity Services Grp | Food Service & Supplies | $19,264.94 |
| Tyr Tactical | Postage/Freight | $43,995.00 |
| Unique Management | Office Equip Maint Contracts | $30.90 |
| United Parcel Serv | Postage/Freight | $15.77 |
| Verizon Public Works | Comm/Net Exp | $587.85 |
| Visionary Broadband | Comm/Net Exp | $165.60 |
| Visitation Advocacy | 1% Hum Serv & Extern Sub Ab | $5,755.18 |
| Vista Leasing Co | OfficeEquip/Comp/TechLease, Office Equip Maint Contracts, Prof Svcs | $8,648.20 |
| Vital Records Cont | Prof Svcs | $169.72 |
| Waste Connections | Utilities | $2,608.30 |
| Western Stationers | Supplies | $781.80 |
| Westwood Pharmacy | Med Svcs/Claims | $2,828.28 |
| Whites Frontier Mtrs | Vehicle Maint | $81.49 |
| Wild Horse Crk Is | 1% District Support Grants | $780.00 |
| Work Warehouse | Spec Event/Prog Cost | $418.47 |
| Wright Water Sewer | Utilities | $825.35 |
| WY Dept Health Prevt | Med Supplies, Med Svcs/Claims | $668.00 |
| WY Dept Revenue Tax | Sales Tax Payable | $27.58 |
| WY Enviro Qualty Air | 1% Solid Waste Oper. | $573.77 |
| WY Guardian Ad Litem | Legal/Court Costs | $14,723.86 |
| Wyoming Conty Officr | Assn Dues, Fees and Licensure | $400.00 |
| Wyoming Machinery | 1% Solid Waste Capital, Vehicle Maint , Postage/Freight | $251,840.99 |
| Wyoming Rents | Mach/Veh/Eqp Lease Rent, Veh Maint | $272.78 |
| Wyoming Water Sol | Supplies, Bldg Maint | $443.97 |
| Wyoming Wood Floors | Cap Outlay-Bldgs Improv | $8,489.50 |
| Young, Kristin | EE DevMeet Air Meal Lodg | $199.00 |

Commissioner Jordan presented the Commission Calendar.

REGULAR BUSINESS

The Employee Recognition Committee recognized the May Employees Years of Service:

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| Toni Kelly-King | Children's Developmental Services | 10 Years |
| Tyler Cox | Deputy SheriffSheriff's Office | 10 Years |
| Krisene Watson | Library | 10 Years |
| Michael Hieb | Sheriff's Office | 25 Years |
| Coleen Winterholler | Information Technology Services | 30 Years |

John Sheldon, Nick Hughes, and Peter Liguori with Wyoming Horse Racing, LLC presented information on a proposed new Off-Track Betting OTB site at 91 Skyline Drive. This location is currently under construction and is directly adjacent to Scooter's Coffee Shop. The proposed location is identified as Lot 1A, Tract 1 of the Wagensen Addition Subdivision and is zoned C-1, General Commercial. The City of Gillette has no objections to WHR's request for this OTB and supports their plan to expand. To allow the public to comment and provide input, this agenda item will be added to the June 17th meeting to take formal action.

Paul Pownall, Sheriff's Office Captain, provided information on the FY2026 National Highway Traffic Safety Administration (NHTSA) Impaired Driving Grant Application. Based on the percentage of impaired driving crashes, impaired driving arrests, and occupant protection crashes, Campbell County is eligible for:

$11,963.44 for Impaired Driving High Visibility Overtime Enforcement
$9,545.45 for Occupant Protection High Visibility Overtime Enforcement

Commissioner Means moved the Board approve for the Sheriff's Office to submit the Fiscal Year 2026 National Highway Traffic Safety Administration grant application for impaired driving and occupant protection sustained high visibility overtime enforcement in the amount of $18,508.89 for the period of October 1, 2025, to September 30, 2026, as presented. Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Commissioner Clem moved the Board accept the resignation of Judge Paul Phillips from the Adult Treatment Courts Board and appoint Stephanie Humphrey, Judge, with a term ending December 31, 2027, and Ty Jensen, Defense Attorney, with a term ending December 31, 2026. Commissioner Means seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Campbell County Benefits Trust Agreement between the City of Gillette and Campbell County for the purpose of establishing a joint purchasing process for selecting benefit providers, effective for one year thereafter, and shall be deemed to renew automatically for successive yearly terms, as presented. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

Commissioner Clem moved the Board approve Resolution Number 3100 for the appointment of Joseph Baron, Crook County Attorney, in and for Crook County, or other designee of Crook County Attorney's Office, to represent Campbell County and to make, in their sole discretion, a proper disposition of all potential criminal matters involving a Child Protection Act (CPA) investigation, in which the Campbell County Attorney's Office has a conflict of interest. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Piper Acres Subdivision Preliminary Plat, Case Number 25.01.COSP for three (3) years, as presented. Commissioners Clem, Ford, McCreery voted Aye. Commissioners Jordan, Means voted Nay. Motion carried.

The Board recessed at 10:17 AM

The Board reconvened at 10:26 AM

Commissioner Clem moved the Board approve for the Rockpile Museum to submit the Wyoming State Historical Records Board grant application to digitize the museum's historic photographs and archive collection, in the amount of $2,500 with a 33% match of $863.04 for the period of July 1, 2025, to December 31, 2025, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

PUBLIC HEARING
Public Hearing was held concerning the issuance of the Sanford Series 2025 Revenue Bonds by South Dakota Health and Education Facilities Authority.

An opportunity for public comment was provided. No public comment was given.

Commissioner Means moved the Board approve Resolution Number 3101 Providing for Issuance of Revenue Bonds by South Dakota Health and Education Facilities Authority, as presented. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

Public comment was given

Commissioners' final comments were given.

The Board recessed at 10:45 AM.

The Board reconvened at 1:30 PM

Commissioner Ford moved to convene into Executive Session to discuss pending or potential litigation. Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Executive Session was held.

Executive Session ended at 1:44 PM.

Commissioner Clem moved to accept Waiver of Service on the Terry Lesley case. Commissioner Means seconded the motion. All voted Aye. Motion carried.

Workshop was held with Darlena Potter, State of Wyoming Ombudsman, concerning Public Records.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 3:49 PM. The next regular meeting of the Commissioners will be held Tuesday, June 3, 2025, at 9:00 AM.

Cindy Lovelace, County Clerk
Board of County Commissioners

Kelley McCreery, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountywy.gov