BOARD OF COMMISSIONERS AGENDA

KELLEY MCCREERY ● JIM FORD ● BOB JORDAN ● SCOTT CLEM ● JERRY MEANS

June 17, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. **Budget Line Item Transfers**

   a. **Airport**
   Transfer $6,000 from 100751-64200 Diesel Fuel to 100751-65060 Ground Maintenance
   Transfer $500 from 100751-62000 Postage and Freight to 100751-62100 Pub/Legal Notice
   Transfer $1,300 from 100751-64000 General Supplies to 100751-62100 Pub/Legal Notice
   Transfer $4,000 from 100751-62450 Employee Training to 100751-62100 Pub/Legal Notice

   b. **Children's Developmental Service**
   Transfer $20,000 demo 100701-62260 General Admin Professional Service to 100701-64000 General Supplies
   Transfer $2,000 from 310705-60005 Part C Full Time Regular to 310705-67240 Part C State Op Grant HlthWelCultRec
   Transfer $69 from 100701-62260 General Admin Professional Services to 100701-62080 General Admin Public Relations/Promotions
   Transfer $65,000 from 310702-42660 State Op Grant HlthWelCultRec to 310702-42460 Fed Op Grant HlthWelCultRec

   c. **Clerk**
   Transfer $1,700 from 100023-60700 Part Time- OT to 100023-60200 Part Time-Regular

   d. **County Assessor**
   Transfer $2,691.50 from 100041-62000 Postage and Freight to 100041-6272 Software Cost

   e. **Fleet Managment**
   Transfer $50.99 from 100016-62200 Assn dues, fees and licensure to 100016-65000 Vehicle/equip repair/maint
   Transfer $200 from 100016-64050 Office/Computer supplies to 100016-65000 Vehicle/equip repair/maint
   Transfer $255.80 from 100016-65180 Tires to 100016-65000 Vehicle/equip repair/maint
   Transfer $223.34 from 100016-64000 Supplies to 100016-65000 Vehicle/equip repair/maint

   f. **Library**
   Transfer $17,256 from 100713.61500 Insurance Benefits to 100711-61500 Insurance Benefits
   Transfer $2,007 from 100711-61400 Retirement to 100713-61400 Retirement
   Transfer $296 from 100711-61400 Retirement to 100711-61500 Insurance Benefits
   Transfer $12,905 from 100013-606900 Compensation Adjustment to 100711-61500

Insurance Benefits
Transfer $25,685 from 100013-60900 Compensation Adjustment to 100713-60005 Full-Time Regular
Transfer $8,020 from 100013-60900 Compensation Adjustment from 100713-60200 Part-Time Regular

g. **Parks and Recreation**
Transfer $43 from 100774-64250 Landscaping Supplies Project:770774- LANDSUPP to 100774-65160 FenceBridgeFuel Storage Maint Project:770774-FENCEMAINT
Transfer $350 from 100774-65000 Vehicle/Equip Repair/Maint Project:77077VEHEQREP-VEHMAINT to 1007740-65180 Tires Project:770774-TIRES
Transfer $1,000 from 100776-64200 Diesel Fuel Project:770776-DIESELFUEL to 100776-64100 Clothing/Uniforms Proect:770776-UNIFORMS
Transfer $580 from 100776-62450 EE Dev Meet Trav Meal Lodg Project:770776-EMPLTRAN-STAFFDEV to 100776-62450 EE Dev Meet Trav Meal Lodg Project:770776-EMPLTRAN-TRAVTRAN
Transfer $80 from 100776-62450 EE Dev Meet Trav Meal Lodg Project:770776-MEALSLODG to 100776-62450 EE Dev Meet Trav Meal Lodg Project:770776-EMPLTRAN-TRAVTRAN
Transfer $320 100776-64200 Diesel Fuel Project:770776-DIESELFUEL to100776-62200 Assn Dues, Fees and Licensure Project:770776-ASSNDUES
Transfer $1,200 from 100776-64000 Supplies Project:770776-SUPPLIES-SHOPSUPP to 100776-64000 Supplies Project:770776SUPPLIES-PORTAJOHN
Transfer $1,200 from 100776-65060 Grounds Maintenance Project:770776-GROUNDMAIN-GROUNDMAIN to 100776-65060 Grounds Maintenance Project:770776-GROUNDMAIN-GOLFACC
Transfer $2,500 from 100775-65080 Building Maintenance Project:770775-ADMIN-BUILDMAINT-LIGHTMAINT to 100775-64000 Supplies Project:770775-ADMIN-SUPPLIES-GENEQUSIPP
Transfer $270 from 100772-62180 Media/Subscription/Periodical Project:770772-SATTVMUSIC to 100772-63420 Special Event/Program Cost Project:770772-BDAYPARTY-PROGCOST
Transfer $140 from 100774-65000 Vehicle/Equip Repair/ Maint Project:770774-VEHEQREP-VEHMAINT to 100772-65000 Project:770772-VEHEQREP-VEHMAINT

h. **Juvenile & Family Drug Court**
Transfer $900 from 100013-60900 Compensation Adjustment to 100452-61500 Insurance Benefits
Transfer $3,000 from 100452-62260 Professional Service to 100450-62240 Medical Service/Claims
Transfer $500 from 310452-67220 Supplies Project:452GS25WTC-SUPPLIES to 310452-61500 Insurance Benefits Project:452GS25WTC-ADMIN-EMP BEN-INSURANCE
Transfer $400 from 310452-67220 Travel Project:452GS25WTC-TRAINING to 310452-61500 Insurance Benefits Project:452GS25WTC-ADMIN-EMP BEN-INSURANCE

4. Capital Requests

a. Public Works - Requesting to reallocate funds to purchase two (2) Cool-Space 500 Evaporative Coolers to provide cooling when the HVAC system is down or at events and buildings where no cooling is available; $11,000 from account 100083-68200 Cap Outlay-Equipment.

5. Donations

a. Campbell County - Transfer two (2) vehicles, as is, to the Gillette College Foundation: 1. 2013 Ram 1500, 1C6RR7FPXDS617191, with 108,464 miles; and 2. 2015 Ram 2500, 3C6TR5HT2FG574058 with 118,149 miles.

6. Grants

a. Airport - Rehabilitate GA Apron Project, AGC014A/AIP053 Grant Amendment #1, per FAA move amendment from FY24 to FY25.

b. Children's Developmental Services - FY25 Part B Grant Amendment #2, to increase the total Contract dollar amount by $120,918.10 to $2,449,968.21.

c. Children's Developmental Services - FY25 Part C Grant Amendment #2, to increase the total Contract dollar amount by $53,815.44 to $1,103,121.04.

d. Commissioners Office/Public Works - Pronghorn Industrial Park Project, EDA Amendment No. 1 to the Financial Assistance Award No. 05-79-06250, Provision 4 to amend Start of Construction to June 1, 2025, Construction Completion to December 1, 2025, and Authorized Award End Date to March 1, 2026.

7. Hand Warrants

a.

HM Life Insurance Company	$175,956.05
AFLAC	$32.38
CCEHBT - Health/Dental/Aflac/Vision	$799,321.80
Gallagher Benefit Services	$20,131.59
Wyoming Retirement Life Systems	$368.00
Wyoming Retirement Systems	$753,558.79
Black Hills Energy	$4,449.71
Black Hills Energy	$681.82
Black Hills Energy	$147.96
Black Hills Energy	$114.25
Black Hills Energy	$47.74
Black Hills Energy	$45.07
Black Hills Energy	$40.24
City of Gillette	$116,517.65
Means First Water & Sewer	$206.04
Waste Connections	$2,745.80
Wright Water & Sewer District	$1,708.79
Campco Federal Credit Union	$150.00
Campbell Cnty Clerk Tax Acct	$331,189.96
Campbell Cnty Treasurer - FLX/HSA	$75,807.66
Centurylink	$330.72
City of Gillette	$365.95
Family Support Registry	$23.07
Waste Connections	$1,209.06
Wyoming Child Support	$830.21

8. IT Equipment Requests

a. Juvenile Diversion - To purchase two (2) Lenovo ThinkVision Monitors; transfer $700 from 100454-62450 EE Dev Meet Trav Meal Lodg to 100231-68220 Capital Outlay-Computer/Tech Equipment.

b. Commissioners Office - Purchase two (2) Owl all-in-one video conferencing devices to utilize in the Chambers for virtual meetings; transfer $4,168.05 from 100013-63440 Miscellaneous Expense to 100231-68220 Capital Outlay - Computer-Tech Equip

9. Minutes

a. Directors Meeting 6/02/2025

b. Commissioner Regular Meeting 6/03/2025

c. Special Meeting - Budget Hearing & Adoption Date Changes 6/13/2025

10. Monthly Reports

a. Clerk of District Court - May 2025

b. Clerks Office - May 2025

11. Official Bond and Oath

a. Public Official Bond - Campbell County Public Recreation District, Meldene Goehring

12. **Position Vacancy Justifications**
    a. Clerk's Office - Deputy County Clerk I
    b. Extension Office - Administrative Assistant
    c. Public Works - Landfill Equipment Operator
    d. Road & Bridge - Equipment Operator
    e. Sheriff's Office - Communication Technician
    f. Sheriff's Office - Deputy Sheriff
    g. Treasurer's Office - Deputy Treasurer I (1 of 2)
    h. Treasurer's Office - Deputy Treasurer I (2 0f 2)

VOUCHERS

13. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

14. Commission Calendar
15. Veterans Update - Lee Yake & Laura Cox

REGULAR BUSINESS

16. **9:10 Employee Years of Service Recognition** - *Maureen Costello & Jana Webb*
17. **9:15 County Health Officer (CHO) Grant Agreement** - *Jane Glaser*
18. **9:20 Public Health Preparedness and Response Coordinator (PHRC) Grant Agreement** - *Jane Glaser*
19. **9:25 Creation and Classification of Landfill Superintendent** - *Brandy Elder*
20. **9:30 Reclassification of Airport Ground Services Supervisor** - *Brandy Elder*
21. **9:35 Airport Marketing Grant Application FY2025-26** - Shelly Besel
22. **9:37 Airport Aviation Encouragement Grant Application FY2025-26** - *Shelly Besel*
23. **9:40 Capital Purchase Request - Airport Hangar Door** - *Todd Chatfield & Shelly Besel*
24. **9:45 Service Provider Agreement, Adult Treatment Courts & Step Stone Counseling LLC** - *Chad Beeman*
25. **9:50 Semiquincentennial Grant Application** - *Kristin Young & Robert Henning*
26. **9:55 High Intensity Drug Trafficking Area (HIDTA) Grant Contract** - *Paul Pownall*
27. **10:00 Optional 1% Funding Discussion, Gillette Reproductive Health** - *Juli Price-Carroll*

PUBLIC HEARING

28. **10:15 Temporary Closure of Little Powder River Road (Old Highway 59) for Drag Racing Events** - *Randy Blakeman*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

29. Public Comment
30. Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

31. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access |

Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

LUNCH

BOARD INTERVIEWS

32. 2:00 Board Interviews for various County Boards

ADJOURN