



BOARD OF COMMISSIONERS AMENDED AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

July 22, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

a. Airport FY25

Transfer \$4,676 from 100751-64200 Diesel Fuel to 100751-65060 Grounds Maintenance

Transfer \$1,200 from 100751-64200 Diesel Fuel to 100751-62260 Professional Services

Transfer \$2,278 from 100751-64150 Gasoline to 100751-62080 Public Relations and Prom

Transfer \$100 from 100751-64150 Gasoline to 100751-62450 Employee Training

Transfer \$220 from 100751-64300 Lubricants to 100751-62100 Publications and Legal Not

Transfer \$1,500 from 100753-62020 CommNet to 100753-63240 Sales/Lodging Tax

Transfer \$2,789.68 from 100751-64200 Diesel Fuel to 100751-62080 Public Relations and Prom

Transfer \$260 from 100753-64100 Uniforms to 100753-62080 Public Relations and Prom

Airport FY26

Transfer \$10,000 from 100753-62320 Fees to 100753-63240 Sales/Lodging Tax

b. Assessor FY25

Transfer \$2,691.50 from 10041-62720 Software Cost to 100041-62000 Postage and Freight

c. Clerk of District Court FY25

Transfer \$400 from 100111-64000 Supplies to 100111-62000 Postage

d. Commissioner's Office FY25

Transfer \$25 from 100012-64000 Supplies to 100012-62000 Postage and Freight

Transfer \$11,960 from 310311-46150 Unanticipated Revenue Project: 311G25UNAN-FEDERAL to 310314-42460 Fed Op Grant HlthWelCultRec Project: 314GF25CSB-FEDERAL

Transfer \$26,800 from 310311-46150 Unanticipated Revenue Project: 311G25UNAN-FEDERAL to 310314-42460 Fed Op Grant HlthWelCultRec Project: 314GF25TAN-FEDERAL

Transfer \$11,960 from 310311-67400 Other Grants-Unanticipated Project:

311G25UNAN-COMMISSION to 310314-67040 Fed Op Grant HlthWelCultRec Project: 314GF25CSB-ADMIN

Transfer \$26,800 from 310311-67400 Other Grants-Unanticipated Project:

311G25UNAN-COMMISSION to 310314-67040 Fed Op Grant HlthWelCultRec Project: 314GF25TAN-ADMIN

e. Emergency Management FY25

- Transfer \$2,600 from 100411-62450 EE Dev Meet Trav Meal Lodg to 100411-65030 Warning Com Repair/Maint
- f. **Extension FY25**
 Transfer \$50.76 from 100101-65000 Repairs/Vehicle Maintenance to 100101-64000 Supplies
 Transfer \$41.44 from 100106-63420 Special Events/Programming to 100101-64000 Supplies
 Transfer \$13 from 100105-63420 Special Events/Programming to 100101-64000 Supplies
 Transfer \$0.42 from 100101-62000 Postage to 100101-64000 Supplies
 Transfer \$343.78 from 100102-64150 Gasoline to 100102-62450 EE Dev Meet Trav Meal Lodg
 Transfer \$156.73 from 100102-64150 Gasoline to 100102-63420 Special Event Program Cost
- g. **Library FY25**
 Transfer \$273.54 from 100713-60100 Full Time- OT to 100711-60100 Full Time- OT
 Transfer \$1,153.01 from 100711-61000 FICA/Medicare to 100711-60200 Part Time - Regular
 Transfer \$235.61 from 100711-61000 FICA/Medicare to 100711-61400 Retirement
 Transfer \$0.16 from 100711-61000 FICA/Medicare to 100711-61100 Workers Comp/Unemployment
 Transfer \$3,845.12 from 100711-61500 Insurance Benefits to 100713-60005 Full Time-Regular
 Transfer \$1,327.49 from 100711-61000 FICA/Medicare to 100713-60200 Part Time-Regular
 Transfer \$3,043.69 from 100713-61500 Insurance Benefits to 100713-60200 Part Time- Regular
 Transfer \$1,112.80 from 100713-61500 Insurance Benefits to 100713-61400 Retirement
 Transfer \$172.80 from 100713-61000 FICA/Medicare to 100713-61400 Retirement
 Transfer \$777.21 from 100714-61000 FICA/Medicare to 100714-60200 Part Time-Regular
 Transfer \$3.28 from 100714-61000 FICA/Medicare to 100714-61100 Workers Comp/Unemployment
 Transfer \$727.66 from 100714-61400 Retirement to 100714-60005 Full Time- Regular
 Transfer \$337.50 from 100711-62760 Office Equip Maint Contracts to 100713-64350 Books and Printed Materials Project:71364350-ADULT-BOOKNONF
 Transfer \$38.54 from 100711-62760 Office Equip Maint Contracts to 100711-62000 Postage and Freight
 Transfer \$3,852.77 from 100713-61000 FICA/Medicare to 100713-60005 Full Time-Regular
 Transfer \$6.25 from 100713-61000 FICA/Medicare to 100713-61100 WC Unemployment
- h. **Parks & Recreation FY25**
 Transfer \$200 from 100774-6500 Vehicle/Equip Repair/Maint Project:770774-VEHEQREP-VEHMAINT to 100774-65180 Tires Project:770774-TIRES
 Transfer \$525 from 100774-64250 Landscaping Supplies Project:770774-LANDSSUPP to 100774-65060 Ground Maintenance Project:770774-GROUNDMAIN-IRRIGPART
 Transfer \$2,775 from 100776-64200 Diesel Fuel Project:770776-DIESELFUEL to 100776-63240 Sale/Lodging/Property Tax Project:770776-SALESTAX-CSB
 Transfer \$425 from 100776-64200 Diesel Fuel Project:770776-DIESELFUEL to 100776-63240 Sales/Lodging/Property Tax Project:770776-SALESTAX-MDDB
 Transfer \$116 from 100776-65000 Vehicle/Equip Repair/Maint Project:770776-VEHEQREP-VEHPARTS to 100776-65000 Vehicle/Equip Repair/Maint Project:770776-VEHEQREP-GENEQUIP
 Transfer \$880.34 from 100774-60005 Full Time- Regular to 100771-60005 Full Time-Regular
 Transfer \$62.70 from 100774-61400 Retirement to 100771-61400 Retirement

Transfer \$494.75 from 100774-61400 Retirement to 100772-60005 Full Time- Regular
 Transfer \$99 from 100774-60700 Part Time OT to 100772-60700 Part Time- OT
 Transfer \$13.17 from 100774-61100 Workers Comp/Unemployment to 100772-61100 Workers Comp/Unemployment
 Transfer \$381.94 from 100774-60005 Full Time Regular to 100773-6005 Full Time- Regular
 Transfer \$29.02 from 100774-61400 Retirement to 100773-61400 Retirement
 Transfer \$9,404.55 from 100775-61500 Insurance Benefits to 100774-61500 Insurance Benefits
 Transfer \$11,429.80 from 100774-60005 Full Time- Regular to 100775-60005 Full Time- Regular
 Transfer \$931.09 from 100774-61400 Retirement to 100775-61400 Retirement
 Transfer \$195.53 from 100774-60005 Full Time- Regular to 100777-60005 Full Time- Regular
 Transfer \$87.89 from 100774-61400 Retirement to 100777-61400 Retirement
 Transfer \$159.36 from 100774-60700 Part Time- Regular to 100778-60700 Part Time- OT
 Transfer \$40,690.69 from 100775-60200 Part Time Regular to 100779-60200 Part Time- Regular
 Transfer \$3,112.89 from 100775-61000 FICA/Medicare to 100779-61000 FICA/Medicare
 Transfer \$585.01 from 100774-61100 Workers Comp/Unemployment to 100779-61100 Workers Comp/Unemployment

i. **Public Works FY26**

Transfer \$36,887.13 from 170081-66935 District Support Grants to 170081-66935 District Support Grant Project:081DSF-LTLTHUNDER-ROADS-GRAVLMAINT
 Transfer \$1,180.25 from 170081-66935 District Support Grants to 170081-66935 District Support Grant Project:081DSG-EIGHTMILE-WATER-NONREGION
 Transfer \$686.49 from 170081-66935 District Support Grants to 170081-66935 District Support Grant Project:081DSG-FOXTRIDGE-WATER-REGIONAL
 Transfer \$19,010.20 from 170081-66935 District Support Grants to 170081-66935 District Support Grant Project:081DSG-ORIVAHILLS-ROADS-GRAVLMAINT

j. **Road and Bridge FY25**

Transfer \$9,325 from 100141-63050 Royalties to 100141-63020 Vehicle/Equipment Lease Rent

k. **Sheriff's Office FY25**

Transfer \$3,000 from 100051-62180 Media/Subscription/Periodical to 100051-65020 Furn/Equi Repair & Maint
 Transfer \$2,000 from 100051-64775 Animal Control Supp/Exp to 100051-65020 Furn/Equi Repair & Maint
 Transfer \$650 from 100051-62180 Media/Subscription/Periodical to 100051-64350 Books and Printed Materials

4. Cancellation/Rebate of Taxes

- a. #2021-587; 2021-588; 2021-589; 2021-591; 2021-592; 2021-593; 2021-594; 2021-595; 2021-596; 2021-597; 2021-598; 2021-599; 2021-600; 2021-601; 2021-602; 2021-603; 2021-604; 2021-605; 2021-606; 2021-607; 2021-608; 2021-609; 2021-610; 2021-611; 2021-612

5. Comment Letters

- a. Letter of Support from the City of Gillette and Campbell County endorsing Gillette Main Street's application for the Great American Main Street Award.
- b. Letter of Support for Energy Capital Economic Development's submission of the federal funding application for Public Works and Economic Adjustment Assistance for Implementing the BRECC Plan in Campbell County, Wyoming
- c. Comment Letter regarding the Department of the Interior Request for Information on Regulatory Reform. (Federal Register/Vol. 90, No. 96/Tuesday, May 20, 2025/page

6. Grants

- a. Commissioners Office - Amendment One to the Business Ready Grant and Loan Program Grant Agreement Between the Wyoming Business Council, Investments Division and Campbell County for the Pronghorn Industrial Park to extend the construction completion date of the sewer project through December 31, 2026 and extend the term of the contract to December 31, 2031.
- b. Juvenile Services - City of Gillette 1% Grant Agreement in the amount of \$15,000.00
- c. Public Health - Notice of Partial Funding Award for CDC-RFA-TU-24-0137 Public Health Emergency Preparedness (PHEP) Cooperative Agreement FY2026, Contract No. 248909 pertaining to the Public Health Preparedness and Response (PHPR) Unit.
- d. Public Health - Notice of Partial Funding Award for CDC-RFA-TU-24-0137 Public Health Emergency Preparedness (PHEP Cooperative Agreement FY2026, Contract No. 248405, pertaining to the County Health Officer (CHO).

7. Hand Warrants

a. HM Life Insurance Company	\$175,331.73
Wyoming Retirement Systems	\$508,166.46
AFLAC	\$32.38
CCEHBT - Health/Dental/Aflac/Vision	\$780,135.03
Gallagher Benefit Services	\$19,829.66
Wyoming Retirement Life Systems	\$352.00
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$1,261.03
Campbell Cnty Clerk Tax Acct	\$333,988.08
Campbell Cnty Treasurer - FLX/HSA	\$75,606.20
Family Support Registry	\$27.69
Wyoming Child Support	\$830.21
City of Gillette	\$36,819.60
Wyoming Dept of Workforce Services	\$132,704.79
Powder River Energy	\$8,795.73

8. Minutes

- a. Directors Meeting 6/30/2025
- b. Budget Hearing 6/30/2025
- c. Commissioners Regular Meeting 7/1/2025
- d. Special Meeting - Executive Session 7/8/2025
- e. Special Meeting 7/11/2025
- f. Special Meeting 7/15-7/16/2025

9. Monthly Reports

- a. Clerk's Office - June 2025
- b. Clerk of District Court- June 2025
- c. Sheriff's Office - June 2025
- d. Worker's Compensation - 2nd Quarter 2025

10. Official Bond and Oath

- a. Official Bond and Oath - Rocky Point, Rebecca Ann Vondark
- b. Official Bond and Oath - Village of Heritage, Rebecca Ann Vondark

11. Position Vacancy Justifications

- a. Airport FBO - Administrative Assistant
- b. Airport FBO - Airport Line Tech I
- c. Children's Developmental Services - Early Interventionist
- d. Children's Developmental Services - Instructional Assistant (1 of 2)
- e. Children's Developmental Services - Instructional Assistant, (2 of 2)
- f. Children's Developmental Services - Occupational Therapist
- g. Library - Branch Services Specialist, Wright PT
- h. Sheriff's Office - Detention Officer

VOUCHERS

- 12. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

- 13. Commission Calendar
- 14. Veterans Update - Lee Yake & Laura Cox

REGULAR BUSINESS

- 15. **9:10 Employee Years of Service Recognition** - *Jana Webb & Samantha Chafee*
- 16. **9:15 Opioid Campaign** - *Jane Glaser*
- 17. **9:20 Contract for Services, Blessing in a Backpack** - *Darci Wilson*
- 18. **9:25 Contract for Services, CLIMB Wyoming** - *Dane Joslyn*
- 19. **9:30 Contract for Service, Council of Community Services** - *Mikel Scott*
- 20. **9:35 Contract for Services, Predatory Management** - *Kevin Gies/Kenda Ford*
- 21. **9:40 Board Appointment, Adult Treatment Courts** - *Chad Beeman*
- 22. **9:45 Community Services Block Grant (CSBG) Agreement FY2026-2029** - *Linda Allred & Cris Schmitz*
- 23. **9:50 Wyoming State Historical Records Advisory Board (SHRAB) Grant Agreement FY2026** - *Robert Henning*
- 24. **9:55 Abbott Testing Service Agreement, Juvenile Services** - *Jim Lyon*
- 25. **10:00 Sole Source Purchase Request, Landfill Scraper** - *Michael Moore*
- 26. **10:05 Integrated Amended Gillette/Wright/Campbell County Fire Protection Agreement, Fifth Amendment 2025** - *Kyle Ferris*
- 27. **10:10 Order Levying Requisite Taxes** - *Cindy Lovelace*
- 28. **10:15 Emergency Management Coordinator and Wildfire Mitigation Specialist Agreement** - *Sandra Beeman & Chief Bender*
- 29. **10:20 Wyoming Community Days at Idaho National Laboratory Trip Recap** - *Commissioners*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 30. 10:25 Public Comment
- 31. 10:45 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 32.** 11:00 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | **Pending or Potential Litigation** | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN