



BOARD OF COMMISSIONERS AMENDED AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

August 5, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

a. Adult Treatment Courts

FY25

Transfer \$515.36 from 310015-61500 Insurance Project: E-015GS25WTC-EMPBEN-INSURANCE to 310015-60005 Regular Full time Project: 015GS25WTC-ADMIN-SALARY-FTREG

Transfer \$95.98 from 310015-61500 Insurance Project: E-015GS25WTC-ADMIN-EMPBEN-INSURANCE to 310015-61400 Retirement Project: 015GS25WTC-ADMIN-EMPBEN-RETIREMENT

Transfer \$942.93 from 100015-61500 Insurance to 100015-60005 Regular Full Time

Transfer \$27.12 from 100015-61500 Insurance to 100015-61100 Workers comp

Transfer \$174.84 from 100015-61500 Insurance to 100015-61400 Retirement

b. Airport

FY25

Transfer \$1,000.00 from 100751-64150 Gasoline to 100751-62320 Fees

Transfer \$1,228.20 from 100753-60100 Full Time-OT to 100753-60005 Full Time-Regular

c. Commissioners Office

FY25

Transfer \$3,500 from 310311-46150 Unanticipated Revenue Project: 311G25UNAN-FEDERAL TO 310314-42460 Fed Op Grant HlthWelCultRec Project: 314GF25CSB-FEDERAL

Transfer \$3,500 from 310311-67400 Other Grants-Unanticipated Project: 311G25UNANA-COMMISSION to 310314-67040 Fed Op Grant HlthWelCultRec Project: 314GFCSB-ADMIN

d. Fleet Management

FY26

Transfer \$3,780 from 100016-62200 Assn Dues, Fees and Licensure to 100016-62720 Software Account

e. Juvenile and Family Drug Court

FY25

Transfer \$999 from 100452-62260 Professions Services to 100452-62240 Medical Services/Claims

f. Juvenile Diversion

FY25

Transfer \$260 from 100454-62260 Professional Services to 100454-63420 Special Event/Program Cost

Transfer \$150 from 100454-62450 EE Dev Meet Trav Meal Lodg to 100454-64050 Office/Computer Supplies

g. **Juvenile Probation
FY25**

Transfer \$50 from 100451-62450 EE Dev Meet Trav Meal Lodg to 100451-62020 Communication/Network Expenses

Transfer \$896 from 100451-62450 EE Dev Meet Trav Meal Lodg to 100451-64725 Electronic Monitoring

h. **Parks and Recreation
FY25**

Transfer \$600 from 100771-64050 Office/Comp Supplies Project: 770771-OFFICESUPP-COMPSUPP to 100771-62760 Office Equip Maint Contracts Project: 770771-OFFICONTR-COMPMAINT

i. **Public Works
FY25**

Transfer \$9,579.60 from 100081-60005 Full Time - Regular to 100081-60200 Part Time - Regular

Transfer \$472.92 from 100083-65080 Building Maintenance to 100083-65100 CCJPFB Maintenance

j. **Road and Bridge
FY25**

Transfer \$8,000.00 from 100141-64150 Gasoline to 100141-65120 Road Materials

Transfer \$186,000.00 from 100141-64200 Diesel Fuel to 100141-65120 Road Materials

Transfer \$2,477.31 from 100141-65180 Tires to 100141-65120 Road Materials

k. **Sheriff's Office
FY25**

Transfer \$5,264.20 from 100052-64650 Food Services to 100052-65080 Building Maintenance

4. Cancellation/Rebate of Taxes

- a. #2021-613

5. Capital Requests

- a. Parks and Recreation - Request to purchase a replacement main freezer for Bell Nob Golf Course. Transfer \$3,340 from 100776-63420 Special Event/Program Cost to 100776-68260 Cap Outlay-Office Equip/Furn.
- b. Public Works - Request to reallocate \$9,340 from the TZ-50 Pull Behind Aerial Lift outlay item to cover the cost of two evaporative cooling fans purchased in FY25, but were delivered on July 2nd, account 100083-68200 Capital Outlay.
- c. Public Works - Request to reallocate funds from the Airport Sump Pump Project due to higher-than-expected bids for the two (2) Airport Paving Projects.
Transfer \$30,000 from 100084-68120 Capital Outlay Buildings Improvements Project: Airport Sump Project to 100084-68140 Capital Outlay Rd St Bdg Runway Project: Southside Road Construction.
Transfer \$55,000 from 100084-68120 Capital Outlay Buildings Improvements Project: Airport Sump Project to 100084-68140 Capital Outlay Rd St Bdg Runway Project: Extend Parking Lot Pavement.

6. Comment Letters

- a. Comment Letter regarding the Request for Comments on Department of the Interior National Environmental Policy Act Implementing Regulations Interim Final Rule {Docket No. DOI-2025-0004}
- b. Comment Letter regarding the Request for Comments on Department of the Agriculture National Environmental Policy Act Implementing Regulations {Docket No. USDA-2025-0008}

7. Credit Cards

- a. Business Authorization - The following Commissioners' Office employees are authorized to be added to the County business account at TCM Bank for County VISA credit cards:

Kristin Young, Deputy Director; Andrea Afraid of Bear, Administrative Coordinator; and Nally Cordon, Administrative Assistant.

8. Grants

- a. Parks & Recreation - City of Gillette 1% Grant Agreement for FY2026, in the amount of \$4,000
- b. Bishop Road Relocation Project - The Final Technical Report has been approved by the Wyoming Energy Authority (WEA).

9. Hand Warrants

a. Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$1,302.43
Campbell Cnty Clerk Tax Acct	\$338,332.70
Campbell Cnty Treasurer - FLX/HSA	\$76,920.71
Family Support Registry	\$27.69
Wyoming Child Support	\$830.21
Campbell Cnty Clerk Tax Acct	\$25,348.56
Campbell Cnty Treasurer - FLX/HSA	\$3,495.32
HM Life Insurance Company	\$173,512.77
Wyoming Retirement Systems	\$515,739.50

10. Mill Levy Report 2025

- a. Campbell County Report of Valuations, Levies and Taxes 2025

11. Minutes

- a. Special Meeting 7/13/2025
- b. Managers Meeting 7/21/2025
- c. Commissioners Regular Meeting 7/22/2025

12. Monthly Reports

- a. 941 Tax Report 2nd QTR 2025

13. Position Vacancy Justifications

- a. Children's Developmental Services - Instructional Assistant
- b. Children's Developmental Services - Early Head Start Manager
- c. Library - Youth Services Specialist
- d. Public Works - Master of Record Maintenance Technician
- e. Sheriff's Office - Administrative Assistant
- f. Sheriff's Office - Communication Technician
- g. Sheriff's Office - Detention (1 of 2)
- h. Sheriff's Office - Detention, (2 of 2)

VOUCHERS

- 14. Vouchers

CALENDAR OF EVENTS

- 15. Commission Calendar

REGULAR BUSINESS

- 16. **9:05 Miss Campbell County Pageant Winners** - *Linda Whites*
- 17. **9:10 Cam-plex 40th Anniversary Proclamation** - *Aaron Lyles*

18. **9:15 Contract for Services, Conservation District** - *Karla Schwartz*
19. **9:20 Contract for Services, Personal Frontiers** - *Kay Guire*
20. **9:25 Contract for Services, Salvation Army** - *Morgane Dussault & Jenny Nell*
21. **9:30 Contract for Service, Second Chance Ministries** - *Jeannie Miller*
22. **9:35 Contract for Services, V.O.A. - Northern Rockies** - *Essie McCall*
23. **9:40 Contract for Service, Wright Community Assistance** - *Gail Dunkle*
24. **9:45 Project Search Room Request Memorandum of Understanding** - *Brandy Elder*
25. **9:50 Annual Computer and Monitor Purchase Contract** - *Phil Harvey*
26. **9:55 Airport Improvement Program Grant Agreement, Runway 16/34 Pavement Maintenance** - *Shelly Besel*
27. **10:00 Airport Pavement Project Bid Award** - *Bill Beastrom*
28. **10:05 Aircraft Deicing Trailer Bid Award** - *Jeff Mooney*
29. **10:10 Vehicle Bid Awards** - *Tony Langone*
30. **10:15 Sole Source Purchase, Parks & Recreation Mower** - *Tony Langone*
31. **10:20 BLM Cooperating Agency Memorandum of Understandings for Buffalo Resource Management Plan and Final Environmental Impact Statement for the West Antelope III Coal Lease by Application** - *Sandra Beeman*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

32. 10:30 Public Comment
33. 10:45 Commissioners Final Comments

EXECUTIVE SESSION

34. 11:00 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

BREAK - RECESS

NATIONAL NIGHT OUT

35. **WHEN: 5:00 PM - 8:00 PM | WHERE: Third Street Plaza in Downtown Gillette**
National Night Out events are held across the country on the first Tuesday in August to promote positive relationships between law enforcement and members of the community. An opportunity to meet and ask questions to local first responders.

ADJOURN