



BOARD OF COMMISSIONERS AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

August 19, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. FY26 Annual Hardware Purchase Contract Addendum to purchase two (2) laptops for Emergency Management, in the amount of 3,598.

4. Budget Line Item Transfers

- a. **Road & Bridge - FY25**
Transfer \$439.59 from 100141-64100 Clothing/Uniforms to 100141-65000 Vehicle/Equip Repair/Maint
Transfer \$2,350 from 100141-63050 Royalty Payments/Easements to 100141-65120 Road Materials
Transfer \$130 from 100141-63050 Royalty Payments/Easements to 100141-65120 Road Materials

5. Capital Requests

- a. Sheriff's Office—Due to the expiration of the original vendor quote and changes in discount structures, requesting to reallocate \$8,185.92 from the AXS Radio Dispatch Console Project to the APX 8000 Portable Radios Project; both projects are in account 100051-68200 Capital Outlay Equipment.

6. Comment Letters

- a. Comment Letter regarding Draft Environmental Assessment, Public Hearing, and Request for Comment on Maximum Economic Recovery and Fair Market Value for the Navajo Transitional Energy Company Proposed Federal Coal Lease Modification for MTM 110693 and Lease-By-Application and Mining Plan for MTM 105485-01, Big Horn County, MT [FR Doc. 2025-15515] [DOI-BLM-MT-0000-2025-0009-EA].

7. County Salaries

- a. County Salaries for Fiscal Year 2024-2025

8. Hand Warrants

- | | |
|-------------------------------------|--------------|
| a. AFLAC | \$32.38 |
| CCEHBT - Health/Dental/Aflac/Vision | \$772,244.12 |
| Gallagher Benefit Services | \$19,701.38 |
| Wyoming Retirement Life Systems | \$344.00 |
| Campco Federal Credit Union | \$150.00 |
| Circuit Court of Campbell County | \$1,261.03 |
| Campbell Cnty Clerk Tax Acct | \$355,712.72 |
| Campbell Cnty Treasurer - FLX/HSA | \$74,772.39 |
| Family Support Registry | \$27.69 |

9. Leases/Software

- a. Adult Treatment Court
 - i. FY25-26 Rocky Mountain Business Equipment
- b. Airport
 - i. FY25-26 VISTA Lease Co. Inc.
 - ii. FY25-26 Rocky Mountain Business Equipment
- c. Assessor
 - i. FY25-26 VISTA Leasing Co. Inc.
- d. Attorney
 - i. FY25-26 VISTA Lease Co. Inc.
 - ii. FY25-26 Rocky Mountain Business Equipment
- e. Clerk of District Court
 - i. FY25-26 VISTA Lease Co. Inc.
 - ii. FY25-26 Rocky Mountain Business Equipment
- f. Emergency Management
 - i. FY25-26 VISTA Lease Co. Inc.
 - ii. FY25-26 Rocky Mountain Business Equipment
- g. Human Resources
 - i. FY25-26 VISTA Lease Co. Inc.
 - ii. FY25-26 Rocky Mountain Business Equipment
- h. Juvenile Services
 - i. FY25-26 VISTA Leasing Co. Inc.
 - ii. FY25-26 Rocky Mountain Business Equipment
 - iii. Global Vision Technologies - FAMCare Software Annual Maintenance and Service Agreement
- i. Public Health
 - i. FY25-26 Rocky Mountain Business Equipment
- j. Public Works
 - i. FY25-26 VISTA Lease Co. Inc. - Engineering
 - ii. FY25-26 VISTA Lease Co. Inc. - Landfill
- k. Treasurer
 - i. FY25-26 VISTA Lease Co. Inc.

10. Minutes - Board of Commissioners

- a. Special Meeting - Joint Minerals, Business, and Economic Committee Meeting 7/30/2025
- b. Directors Meeting 8/4/2025
- c. Board of Commissioners Regular Meeting 8/5/2025
- d. Special Meeting - Change of Capital Request - Public Works | Executive Session 8/7/2025

- e. Special Meeting - Executive Session 8/11/2025

11. Monthly Reports

- a. County Clerk - July 2025
- b. Clerk of District Court - July 2025
- c. Sheriff's Office - July 2025

12. Position Vacancy Justifications

- a. Children's Developmental Services - Food Service Worker
- b. Children's Developmental Services - Instructional Assistant, 1 of 2
- c. Children's Developmental Services - Instructional Assistant, 2 of 2
- d. Children's Developmental Services - Physical Therapist
- e. Juvenile Services - Administrative Assistant
- f. Public Health - WIC Nurse/Nutritionist
- g. Public Works - Custodian
- h. Sheriff's Office - Deputy Sheriff

13. Scholarships - FY2025-2026

- a. Initial Scholarships - Approval of Pascual David Domiquez, Martha Herrera, and Michelle Riquetti for the University of Wyoming - County Commissioners Scholarship and approval of up to \$4,000 (\$500 per semester, per student) for Allyson Estrada, Mario Ortega Hand, Averee Ratkovec, and Ava Schifferns.

Renewal Scholarships - Approval of Kyza Eisenbraun for the University of Wyoming - County Commissioners Scholarship and approval of up to \$5,000 (\$500 per semester, per student) for Jorge Reyes Aldana, Paige Jaramillo, Kaylee McConnell, Selena Melendez, and Brittini Schmidt.

VOUCHERS

- 14. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

- 15. Commission Calendar
- 16. Veterans Update - *Lee Yake & Laura Cox*

REGULAR BUSINESS

- 17. **9:10 Employee Years of Service Recognition** - Jana Webb/Samantha Chafee
- 18. **9:15 Guiding Stars: Childcare Appreciation Day Proclamation** - *Susan Glanzer*
- 19. **9:20 Contract for Services, Gabriel Project** - *Shannon Moodry*
- 20. **9:25 Contract for Services, Gillette Area Refuge Foundation (GARF)** - *Tatyana Walker*
- 21. **9:30 Contract for Services, Ride and Shine** - *Jamie Hendricks*
- 22. **9:35 Contract for Services, Visitation & Advocacy Center** - *Brandi Essen*
- 23. **9:40 Contract for Services, Y.E.S. House** - *Ryan Anderson/Cayley Trotter*
- 24. **9:45 Adult Treatment Service Provider Agreement, Juvenile and Family Drug Court** - *Jim Lyon*
- 25. **9:50 Adolescent Treatment Service Provider Agreement, Juvenile and Family Drug Court** - *Jim Lyon*
- 26. **9:55 Community Juvenile Services Block (CJSB) Grant Application for Additional Funding** - *Jim Lyon*

- 27. 10:00 Wyoming Survey & Analysis Center (WYSAC) Collaborative Data Transfer and Use Agreement - *Jim Lyon***

PUBLIC HEARING

- 28. 10:15 Liquor License - Los Comales, LLC - *Cindy Lovelace***

REGULAR BUSINESS

- 29. 10:20 Cam-Plex Dry Utility Easement - *Tony Knieval***
30. 10:25 Landfill Excavator Bid Award - *Michael Moore*
31. 10:30 Bicentennial Drainage Bid Award - *Michael Moore & Kevin Geer*
32. 10:35 Bicentennial Drainage Consultant Agreement Amendment - *Michael Moore & Kevin Geer*
33. 10:40 Board Appointment, Adult Treatment Courts Board - *Chad Beeman*
34. 10:42 Board Appointments, Building Code Appeals Board - *Chairman McCreery*
35. 10:44 Board Appointment, Planning Commission - *Chairman McCreery*
36. 10:46 Board Appointment, Predatory Management Board - *Chairman McCreery*
37. 10:48 Board Appointments, Public Land Board - *Chairman McCreery*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 38. 10:55 Public Comment**
39. 11:25 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 40. 11:30 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information**

ADJOURN