



BOARD OF COMMISSIONERS - AMENDED AGENDA

KELLEY MCCREERY • JIM FORD • BOB JORDAN • SCOTT CLEM • JERRY MEANS

December 2, 2025 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Agreements

- a. 2025-2026 Physical Therapist Professional Services Agreement, Children's Developmental Services

4. Budget Line Item Transfers

- a. **Emergency Management**
Transfer \$3,996.66 from 100411-63420 Special Event/Program Cost to 100411-6400 Supplies
- b. **Extension**
Transfer \$88.58 from 100106-63420 Special Event / Program Cost to 100106-62450 EE Dev Meet Trav Meal Lodg
- c. **Sheriff**
Transfer \$1,582 from 100051-64150 Gasoline to 100051-64200 Diesel Fuel

5. Cancellation/Rebate of Taxes

- a. #2021-614; 2021-615; 2021-623; 2021-663; 2021-664; 2021-665; 2021-666; 2021-667; 2021-668; 2021-669; 2021-670; 2021-671; 2021-672; 2021-673; 2021-674; 2021-675; 2021-676; 2021-677; 2021-678

6. Credit Card Requests

- a. **Mastercard**
 - i. Parks & Recreation - Increase credit limit for the month of December 2025 from \$1,500 to \$5,000 to shop for the Secret Santa Program: Adam Gibson, Michaela Cina, Stephanie Stuber, Emily Moore, and Jason Stoltz.
- b. **Visa**
 - i. Adult Treatment Courts - Chad Beeman, Credit Limit \$3,000
 - ii. Emergency Management - Credit Limit \$3,000
- c. **Walmart**
 - i. Adult Treatment Courts - Chad Beeman
 - ii. Airport - Shelly Besel
 - iii. Assessor's Office - Michele Miller
 - iv. Attorney's Office - Maria Franz
 - v. Children's Developmental Services - Jana Webb, Alysha Sylte
 - vi. Clerk of District Court - Pam Merchen

- vii. Commissioners Office - Andrea Afraid of Bear, Nally Cordon
- viii. County Clerk - Robin Vail, Kristen Verhelst
- ix. Emergency Management - Jim Mitchell
- x. Extension Office - Tracy Archer
- xi. Fleet - Tony Langone
- xii. Human Resources - Susan Goff
- xiii. ITS - Coleen Winterholler
- xiv. Juvenile Services - Jessica Kuenzel, Siobahn Gonzalez, Shelly Eliason
- xv. Library - Larissa Stalcup, Jessica Lechner
- xvi. Museum - Robert Henning
- xvii. Parks & Recreation - Darla Cotton, Adam Gibson, Pamela Schillinger, Andrea Howlett
- xviii. Public Works - Belinda Christiansen
- xix. Treasurer's Office - Laci Chambers
- xx. Road and Bridge - Trinitie Jenkins

7. Hand Warrants

a. Campco Federal Credit Union	\$150.00
Campbell Cnty Clerk Tax Acct	\$353,237.72
Campbell Cnty Treasurer - FLX/HSA	\$80,400.31
Wyoming Child Support	\$1,042.20

8. Leases/Software/Subscriptions

- a. **Adult Treatment Court**
 - i. FY25-FY28 Corrisoft LLC Subscription Renewal Agreement
- b. **ITS**
 - i. FY26 Golden West Technologies Inc. - Mitel Software Renewal

9. Minutes - Board of Commissioners

- a. Directors Meeting 11/17/2025
- b. Commissioner Regular Meeting 11/18/2025
- c. Fair Board Meeting 11/18/2025
- d. Parks and Recreation Board Meeting 11/25/2025

10. Monthly Reports

- a. Treasurer - September 2025
- b. Treasurer - October 2025

11. Official Bond and Oath

- a. Public Official Bond - Rebecca Vondrak, Sundog Service & Improvement District

12. Opioid Settlement

- a. Public Health - Funding Request to purchase Fentanyl Decon Solution De-Contamination Kits for First Responder Safety, in the amount of \$1,485.00

13. Payroll Payments

- a. 11/26/25: County Employees and Elected Officials

14. Position Vacancy Justifications

- a. Children's Developmental Services - Instructional Assistant, Floater
- b. Sheriff's Office - Communications Coordinator

15. Resolutions

- a. Resolution 3019: Amendment to Setting Salaries of County Elected Officials - This amendment corrects the end date from December 31, 2025, to December 31, 2026, which should be a duration of four years. The updated salary period should be January 1, 2023 to December 31, 2026. The previous salary resolution, RES No. 1971, covered the period of January 1, 2019 to December 31, 2022.

VOUCHERS

- 16. Vouchers

CALENDAR OF EVENTS

- 17. Commission Calendar

REGULAR BUSINESS

- 18. **9:05 Amendment One to the Community Juvenile Services Board Contract** - *Jim Lyon*
- 19. **9:10 State Court Supervised Treatment Program Grant Application FY27-28, Adult Treatment Courts** - *Chad Beeman*
- 20. **9:15 Parks & Recreation Utility Vehicles and Mower Bid Awards** - *Dwayne Dillinger*
- 21. **9:20 Board Appointment, CARE Board** - *Kristin Young*
- 22. **9:25 Simple Subdivision Request, Against the Wind Properties LLC** - *Sam Proffer*
- 23. **9:30 Oriva Hills Minor Subdivision Resubdivision Request, Robert Pfeil** - *Sam Proffer*
- 24. **9:35 RoaDS Economic Development Incentive Program Extension Request** - *Sam Proffer*
- 25. **9:40 Courthouse North Elevator Bid Award** - *Clark Melinkovich*
- 26. **9:45 County Commissioners Regular Meeting 2026 Schedule Resolution** - *Sandra Beeman*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 27. 9:50 Public Comment
- 28. 10:05 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 29. 10:15 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | **Real Estate – Site Selection or Purchases** | Attorney-Client Privileged Information

WORKSHOP

- 30. 10:45 Capital Construction FY2026-2027 Discussion - *Michael Moore & Bill Beastrom*

ADJOURN