

Office of County Commissioners
November 18, 2025
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, November 18, 2025, Chairman Kelley McCreery called the meeting to order at 9:00 AM. Pastor Caleb Nelson led the Invocation and the Pledge of Allegiance.

Present were Kelley McCreery, Scott Clem, Jim Ford, Bob Jordan, Jerry Means, Commissioners; Sandra Beeman, Executive Director of Administration; Kyle Ferris, Deputy County Attorney; Robin Vail, Chief Deputy County Clerk.

CONSENT AGENDA

Commissioner Clem moved the Board approve the Consent Agenda as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Agreements

Contract between the Rockpile Museum & Wyoming Cowboy Hall of Fame for the exhibit to be delivered on or around April 1, 2026, and displayed at the museum, with a contract term from November 18, 2025, to November 18, 2030.

Access Agreement between Wyoming Department of Health, Public Health Division, and Campbell County to access the EmpowOR by CSST Software, LLC for the Community Services Block Grant (CSBG) statewide case management and database reporting system for data sharing with participants and authorized users, with a term of October 1, 2025 to September 30, 2029.

Budget Line-Item Transfers

Assessor

Transfer \$2,040.18 from 100041-64000 Supplies to 100041-65020 Furn/Equi Repair & Maint

Commissioner's Office

Transfer \$527,500 from 100013-69180 Transfers Out to CAMPLEX Maint. to 100013-66150 CAM-PLEX Capital

Fleet

Transfer \$86,000 from 120122-69800 Contingency to 120122-68210 Cap Outlay - Vehicles

Library

Transfer \$418 from 100713-62700 Tech Hardware Maint Contracts to 100711-62260 Professional Services

Parks & Recreation

Transfer \$600 from 100774-64250 Landscaping Supplies Project:770774-LANDSSUPP to 100774-63020 Mach/Veh/Equip Lease Rent Project:770774-MACHIEQUIP

Transfer \$1,150 from 100776-65060 Grounds Maintenance Project:770776-GROUNDMAIN-GROUNDMAIN to 100776-63020 Mach/Vehicle/Equip Lease Rent Project:770776-MACHIEQUIP

Cancellation/Rebate of Taxes

2021-624

Comment Letters

Comment Letter submitted to U.S. Department of the Interior regarding the Bureau of Land Management Rescission of Conservation and Landscape Health Rule

Comment Letters to the U.S. House and the Senate regarding the strong support to pass legislation to rescind the 2024 U.S. Bureau of Land Management (BLM), Buffalo Field Office Resource Management Plan Amendment (RMPA) under the Congressional Review Act (CRA).

Hand Warrants

HM Life Insurance Company	\$172,426.96
AFLAC	\$32.38
CCEHBT - Health/Dental/Aflac/Vision	\$769,145.45
Gallagher Benefit Services	\$19,187.77
Wyoming Retirement Life Systems	\$304.00
Wyoming Retirement Systems	\$762,517.92
CCEHBT - Health/Dental/Aflac/Vision	\$769,145.45
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$341.80
Campbell Cnty Clerk Tax Acct	\$328,303.58
Campbell Cnty Treasurer - FLX/HSA	\$74,230.77
Wyoming Child Support	\$830.21

Leases/Software/Communication-Network

Attorney

FY25-28 Vital Records Holding LLC - Shredding Contract

Commissioner's Office

FY26 Questica Software Renewal

ITS

FY23-26 Charter Communications Internet Contract

FY26 City of Gillette Fiber optics Internet Service

FY26 The Network Solutions

Library
FY26-30 Visionary Communication — Public Library Main Branch Public Access

Sheriff
FY26 RCN Communication - Vehicle Router Upgrade and Equipment
FY26 North Star Lighting LLC - Equipment Installation into Vehicles
FY26 Sentinel Industries LLC - Equipment Installation into Vehicles
FY24-29 Statelink Contract

Minutes - Board of Commissioners
Directors Meeting 11/3/2025
Commissioners Regular Meeting 11/4/2025
Special Meeting 11/13/25

Monthly Reports
County Clerk - October 2025
Clerk of District Court - October 2025
Sheriff - October 2025

Payroll Payments
11/13/25

Position Vacancy Justifications
Public Works - Custodian 1

VOUCHERS

Commissioner Jordan moved the Board approve the Vouchers, as presented. Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Absolute Auto	Vehicle Maint	\$37.50
Air Tech Heating	Prof Svcs	\$237.50
Alignment Pros	St Op Grnt HlthWelCultRec, Vehicle Maint	\$695.81
Altimus Distributing	CCJPFB Maint	\$223.26
Amazon Capital Svc	1% Solid Waste Capital, Collection Exhibits & Acqu, Recognition, Apprec Awards, Spec Event/Prog Cost, State Op Grant HlthWelCultRec, Supplies, Vehicle Maint	\$4,062.87
American Millennium	Comm/Net Exp	\$62.20
American Welding	Bldg Maint	\$62.36
Animal Medical Cntr	Law Enforcement Supplies	\$476.36
Archer, Tracey L.	EE Dev Meet Air Meal Lodg	\$175.70
Architectural Spec	Bldg Maint	\$63.36
Arete Design Group	Cap Outlay-Bldgs Improv	\$4,703.64
Arrow Printing Grap	Supplies, Pub Relations/Promos	\$902.50
Assoc Const Engineer	Cap Outlay-Bldgs Improv	\$4,150.52
Avfuel Corporation	JetA Fuel, Vehicle Maint	\$57,628.17
Bargreen Ellingson	Bldg Maint	\$845.78

Big Horn Tire	Tires, Vehicle Maint	\$6,392.54
Bighorn Hydraulics	Vehicle Maint	\$85.37
Black Hills Enrg Gas	Utilities	\$1,837.18
Blessings Backpack	1% Hum Serv & Extern Sub Ab	\$11,373.00
Bomgaars	Tools, Clothing/Uniforms, Vehicle Maint	\$651.55
Boot Barn	Spec Event/Prog Cost	\$150.00
Boys Girls Club Cc	1% Hum Serv & Extern Sub Ab	\$6,253.00
Buffalo Porta Potty	Vehicle Maint	\$125.00
Burns McDonnell Eng	1% Solid Waste Oper, Reclamation/	\$8,292.25
C F Repair	1% Solid Waste Capital	\$1,800.00
Carr, Joli A.	Fed Op Grant HlthWelCult Rec	\$126.00
Carver Florek James	Prof Svcs	\$26,103.35
Caveman Sports	Spec Event/Prog Cost	\$108.99
CBH Co Op	Vehicle Maint	\$17.34
CC Circuit Court	Legal/Court Costs	\$5.00
CC Health Patient	Med Svcs/Claims	\$15,950.00
CC Public Land Brd	Utilities, CAM-PLEX Capital	\$114,740.08
CC School Dist Coop	Supplies	\$87.27
CDW Government	Software Cost (Subs/Maint)	\$2,863.23
Centurylink Phone	Comm/Net Exp	\$148.38
Charter Comm Cable	Comm/Net Exp, Utilities	\$1,389.10
City Gillette Misc	Prof Svcs, Reim Exp, Animal Control Supp	\$35,483.00
City Gillette Util	Utilities, Reclamation/Remediation/Cmp	\$112,470.49
Clear Creek Counsel	State Op Grant Pub Safety	\$200.00
Coca Cola Bottling	Supplies	\$150.00
Collins Commun	Vehicle Maint, Comm/Net Exp, Software	\$528.00
Colorado Keys	Recognition, Apprec Awards	\$1,750.00
Comfort Is Chey	EE Dev Meet Air Meal Lodg	\$330.00
Contractors Supply	Supplies, Cap Outlay-Bldg ImprovMaint	\$155.77
Coremr	Software Cost (Subs/Maint)	\$500.00
Corrisoft	Electronic Monitoring	\$317.00
Counsel Play Therapy	Fed Op Grant HlthWelCult Rec	\$1,000.00
Crum Electric Supply	Bldg Maint, Postage/Freight	\$1,344.82
Davenport Group Usa	Software Cost (Subs/Maint)	\$11,311.17
Dawson Infra Sol	Road Materials	\$3,964.00
Design Construction	Prof Svcs	\$6,135.00
Dustbusters Enter	CO Rd Main & Pave Mgmt	\$13,778.74
Edwards, Sue	Fed Op Grant HlthWelCult Rec	\$120.00
Election Systems	Supplies	\$42.80
Esquibel, David E.	EE Dev Meet Air Meal Lodg	\$32.96
Espresso Lube	Vehicle Maint	\$246.43
Farmer Brothers Co	Postage/Freight	\$902.52
First Citizens Bank	OfficeEquip/Computer/TechLease	\$16,464.00
First Line Tech	Other Grants-Unanticipated	\$822.52
Floyds Truck Center	Vehicle Maint, Postage/Freight	\$1,809.51
Fremont Mtr Lander	Cap Outlay-Vehicles	\$137,715.00

Fremont Mtr Riverton	Cap Outlay-Vehicles	\$91,990.00
Fry, Kimberly D.	Spec Event/Prog Cost, EE Dev Meet Air	\$283.07
Fulginiti, Courtney	Prof Svcs	\$75.00
Gabriel Project WY	1% Hum Serv & Extern Sub Ab	\$2,297.05
Gillette Abuse Refug	1% Hum Serv & Extern Sub Ab	\$11,855.83
Gillette News Record	Fed Op Grant HlthWelCult Rec, Advert/ Publication/LegalNotice, Cap Outlay-Land	
	Improv/Parks, Cap Outlay-Bldgs Improv	\$9,353.76
Gillette Printing	Office/Computer Supplies	\$322.24
Gillette Reprod Hlth	Fed Op Grant HlthWelCult Rec	\$1,515.00
Gillette Steel	Vehicle Maint, Road Materials	\$588.00
Gillette Winsupply	CCJPFB Maint, Bldg Maint	\$1,160.70
Global Heat Transfr	Vehicle Maint	\$1,646.25
Grainger	Cap Outlay-Bldgs Improv	\$2,637.56
Grimms Pump Industrl	Prof Svcs	\$1,332.00
Guzman, Maran	Wellness Prog Incentive	\$100.00
H.G. Maybeck Co	Postage/Freight	\$143.00
Hague, Meagan	Recognition, Apprec Awards	\$49.77
High Glass Window	Prof Svcs	\$884.00
Homax Oil Sales	Lubricants, Diesel Fuel, Gasoline	\$118,529.25
HookD Up Recovery	Ins Claims Exp	\$100.00
Hubbard, Kelly S.	EE Dev Meet Air Meal Lodg	\$16.10
Industrial Supply Co	Supplies	\$113.47
Inland Truck Parts	Postage/Freight, Vehicle Maint, Supplies	\$2,332.18
Interactive Data, LL	Prof Svcs	\$5.50
Internat Identific	Assn Dues, Fees & Licensure	\$95.00
Interstate Energy	Vehicle Maint	\$446.52
John Jones Chrysler	Cap Outlay-Vehicles	\$47,506.50
Lakeway Lube Auto	Vehicle Maint	\$90.94
Learning Wo Tears	Supplies	\$23.45
Lexisnexis	Postage/Freight	\$1,440.50
Little Sprouts	State Op Grant HlthWelCultRec	\$860.00
Lowe Roofing	Cap Outlay-Bldgs Improv	\$176,353.25
Lubnau Law Office	Legal/Court Costs	\$6,612.00
Main Bagel, LLC	EE Dev Meet Air Meal Lodg	\$305.79
McGowan, Elizabeth	Wellness Prog Incentive	\$121.00
Mckesson Med Surgic	Fed Op Grant HlthWelCult Rec, Postage/ Freight, Med Svcs/Claims	\$393.84
	Utilities	\$237.01
Means First Ext Ws	Vehicle Maint	\$103.36
Menards Landfill	Bldg Maint, Janitorial Supplies, Tools, Cap	
Menards Maintenance	Outlay-Bldgs Improv, CCJPFB Maint, 1%	
	Solid Waste Capital	\$1,725.20
Menards Road Bridge	Vehicle Maint, Supplies	\$562.85
Mitchell McCormick	Med Supplies	\$430.00
Motorola Solutions	Software Cost (Subs/Maint)	\$4,030.86

Mr Carpet	Bldg Maint	\$200.00
MSR West	Fed Op Grant HlthWelCult Rec	\$226.80
Multi Health Systems	Fed Op Grant HlthWelCult Rec	\$539.61
Multiquip Inc	Cap Outlay - Equipment	\$27,593.60
New Horizons Psych	State Op Grant Pub Safety	\$1,228.60
Norco	Supplies, Vehicle Maint	\$5,485.81
ODP Business Solutio	Supplies	\$455.68
Office Shop	Supplies	\$128.50
Olsen, Sara	EE Dev Meet Air Meal Lodg	\$169.00
Optum Flex	Prof Svcs	\$198.75
Oreilly Auto Parts	Vehicle Maint	\$12.98
Paintbrush Services	Vehicle Maint	\$726.00
PartsOne LLC	Vehicle Maint, Tools, 1% Solid Waste Cap	\$2,143.93
PB Clerk	Supplies	\$265.58
PB Global Attorney	Mach/Vehicle/Equip Lease Rent	\$165.54
PB Global Sheriff	Postage/Freight	\$216.12
Pence & MacMillan	Legal/Court Costs	\$1,522.00
Personal Frontiers	Prof Svcs, 1% Hum Serv & Extern Sub Ab	\$12,387.25
Peterbilt of Wyoming	Vehicle Maint	\$68.00
Pharmchem	Supplies	\$5,526.12
Powder River En Utl	Utilities	\$23,250.16
Priority Dispatch	Misc Exp	\$425.00
Purvis Industries	Vehicle/Bldg Maint, CCJPFB Maint	\$310.54
Qdoba Mexican Grill	Board and Committee Exps	\$284.62
Questica Ltd	Software Cost (Subs/Maint)	\$68,558.86
R & W Water Co	Road Materials	\$236.50
Refrigerants Inc	Bldg Maint	\$8,250.00
Re-New Co Supply	Vehicle Maint	\$3,250.00
Riddle's Glass	Bldg Maint	\$557.50
Ride Shine Equine	1% Hum Serv & Extern Sub Ab	\$1,480.00
Schutz Foss Archit	Cap Outlay-Bldgs Improv	\$1,012.20
Scott Brothers Elec	Bldg Maint	\$975.00
Servall Uniform	Clothing/Uniforms	\$442.56
Shepherd, Jennell	State Op Grant HlthWelCultRec	\$2,242.50
Sibson, Tyler	State Op Grant HlthWelCultRec	\$18.48
Simon	Road Materials	\$5,310.00
Smith Psychological	Employment Testing/Background	\$400.00
Southfork I S Dist	1% District Support Grants	\$970.56
State Oregon Motor	Investigation/Trial	\$3.00
Steam Sauna	Bldg Maint	\$616.80
Steiner Thuesen Pllc	Cap Outlay-Land Improv/Parks	\$11,320.19
Step Stone Counselin	County Matching Funds, Local Op Grant	\$17,470.20
Stewart, Joseph	Collections Exhibits & Acqu	\$398.80
Strands Lawn Care	CCJPFB Maint	\$290.50
Summit Food Services	Supplies	\$296.40
Summit Prof Educat	County Matching Funds	\$2,159.91

Surf N Suds	Med Supplies	\$27.86
Sylvestri Custom	State Op Grant HlthWelCultRec	\$900.00
Temperature Tech	Bldg Maint, Postage/Freight	\$3,187.92
The Grease Barrel	St Op Grnt HlthWelCultRec, Vehicle Maint	\$863.73
Thomas Thomas LLC	Legal/Court Costs	\$2,000.00
Thomson Reuters West	Media/Subs/Periodical	\$1,089.05
Thunder Basin Ford	Vehicle Maint	\$195.50
T-Moblie USA	Fed Op Grant HlthWelCult Rec	\$43.72
Tower Communication	Vehicle Maint	\$1,980.00
Travelers Claims	Ins Claims Exp	\$11,729.50
Trinity Services Grp	Food Service and Supplies	\$18,408.36
Verizon Public Works	Reclamation/Remediation/Cmp, Comm/Net	\$620.70
Visionary Broadband	Prof Svcs, Comm/Net Exp	\$598.26
Vista Leasing Co	Office Equip Maint Contracts	\$3,841.36
Vital Records Cont	Prof Svcs	\$362.12
Walker, Teddric	Fed Op Grant HlthWelCult Rec	\$53.90
Wallem, Kelly J.	Postage/Freight	\$13.41
Walsh Polygraph LLC	Employment Testing/Background	\$1,200.00
Waste Connections	Utilities, Prof Svcs	\$3,942.36
Western Stationers	Office/Computer Supplies	\$77.94
Westwood Pharmacy	Med Svcs/Claims	\$3,386.65
Whites Energy Motors	Vehicle Maint	\$2,683.85
Work Warehouse	Spec Event/Prog Cost	\$112.49
Wright Water Sewer	Utilities	\$535.00
WY Dept Health Prevt	Med Svcs/Claims	\$588.00
WY Dept Revenue Tax	Sales Tax Payable, Sales/Ldg/Property Tax	\$3,559.69
Wyo Head Start Assn	Fed Op Grant HlthWelCult Rec	\$480.00
Wyoming Machinery	Vehicle Maint	\$1,294.76
Wyoming Water Sol	Supplies, Bldg Maint	\$266.50
Zoll Medical	1% Emerg/Safety Equip	\$1,016.00

Commissioner Jordan presented the Commission Calendar

REGULAR BUSINESS

Commissioner Means moved the Board approve the following documents regarding the Establishment of Wessex Road in Campbell County:

1. Resolution Number 3114 – A Resolution Establishing a Portion of Wessex County Road in Campbell County, Wyoming. The Crook County Board of Commissioners requested that a portion of Crook County Road No. 112, known as Wessex County Road, lying within Campbell County, be established as a County Road to replace the bridge over Donkey Creek at MP0.31 in accordance with the bridge replacement program using BIL funds from the State of Wyoming; and
2. Memorandum of Understanding between Campbell County and Crook County concerning the maintenance and responsibilities of county roads on the boundary of Campbell County and Crook County; and

3. Easement and Consent to the Establishment of a County Road, Known as Wessex County Road, by the following Landowners:

- John Gary Kummerfeld Revocable Trust,
- John Gary Kummerfeld, and
- William F Koch II.

Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the submission of the letter to the Office of the Governor to formally request the appointment of James Mitchell as the Campbell County Emergency Management Coordinator, as presented. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

Commissioner Jordan moved the Board to approve the revised Personnel Guideline 409. Personal Leave of Absence to clarify the payment of insurance premiums on personal leave, as presented. Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Commissioner Clem moved the Board approve the following regarding the Road and Bridge Personnel Restructure:

1. Step Up Pay: An increase of \$2.50 to an hourly employee's rate to lead a crew or project; and
2. Creation of the Road & Bridge Field Supervisor, Pay Grade 110, FLSA Status: Exempt, and approve the Job Description, Position Vacancy Justification, and the updated Range Placement Table; and
3. Administrative Support – Move an existing Equipment Operator Position to re-establish the Admin Assistant Position and approve the Position Vacancy Justification.

Commissioner Means seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Contract between Wyoming State Parks and Cultural Resources and Campbell County to expend Semiquincentennial Grant Program funds for the Stories of Wyoming, Campbell County 250 Storywalk Project, in the amount of \$10,000 for the period of October 1, 2025, to September 30, 2026, as presented. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

Commissioner Clem moved the Board approve Resolution Number 3115 appointing Anthony Knievel as County Surveyor for Campbell County, Wyoming, for a civil case in the District Court of the Sixth Judicial District, 2023-CV-40868, for the purpose of establishing a corner, pursuant to a court order entered in that matter on August 14, 2025 and shall perform surveying duties as outlined in Wyoming Statute Title 18, Chapter 3, Article 7, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Clem moved the Board appoint Bryan Renken, Master Plumber and Brian Rozier, General Contractor to the Building Codes Appeals Board to each serve a three (3) year term effective November 18, 2025, to June 30, 2028. Commissioner Jordan seconded the motion. All voted Aye. Motion carried.

Commissioner Means moved the Board appoint Daniel Morrison to the Public Health Board, filling the Dentist position, to serve a five-year term effective November 18, 2025, to June 30, 2030. Commissioner Clem seconded the motion. All voted Aye. Motion carried.

Commissioner Means moved the Board approve Resolution Number 3116, a Resolution to Prohibit the Storage of High-Level Nuclear Spent Fuel and Waste in Campbell County, as presented. Commissioner Jordan seconded the motion. Commissioners Clem, Jordan, Means, McCreery voted Aye. Commissioner Ford voted No. Motion carried.

Public comment was given.

The Board recessed at 10:23 AM.

The Board reconvened at 11:30 AM to attend the Chamber of Commerce Speaker Series at the Cam-Plex Wyoming Center with featured speaker, Josh Parker, Sr. Director of Advanced Nuclear Fuels BWXT.

Present were Bob Jordan, Jerry Means, Kelley McCreery, Commissioners; Sandra Beeman, Executive Director of Administration; Robin Vail, Chief Deputy County Clerk. Commissioners Scott Clem and Jim Ford were absent.

The Board recessed and left the Cam-Plex at 1:00 PM.

The Board reconvened at 1:34 PM in the Commissioners Chambers.

Present were Scott Clem, Bob Jordan, Jerry Means, Kelley McCreery, Commissioners; Sandra Beeman, Executive Director of Administration; Kristin Young, Deputy Director of Administration; Robin Vail, Chief Deputy County Clerk; Rachael Knust, Treasurer. Commissioner Jim Ford was absent.

WORKSHOP

Workshop was held for PFM Quarterly Investment presentation with Joan Evans

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 2:33 PM. The next regular meeting of the Commissioners will be held Tuesday, December 2, 2025, at 9:00 AM.



Robin Vail, Chief Deputy County Clerk
Board of County Commissioners



Kelley McCreery, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov