



BOARD OF COMMISSIONERS AGENDA

BOB JORDAN • JIM FORD • KELLEY MCCREERY • SCOTT CLEM • JERRY MEANS

March 18, 2026 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. Budget Line Item Transfers

- a. **Airport**
Transfer \$2,000 from 100751-65060 Grounds Maintenance to 100751-65180 Tires
- b. **Assessor**
Transfer \$3,000 from 100041-62720 from Software Cost (Subs/Maint) to 100041-62450 EE Dev Meet Trav Meal Lodg
- c. **Library**
Transfer \$60 from 100711-62450 EE Dev Meet Trav Meal Lodg to 100711-62200 Assn Dues, Fees and Licensure
- d. **Sheriff's Office**
Transfer \$11,550 from 100052-64650 Food Service to 100052-62500 Prisoner Transport/Extrad
Transfer \$1,000 from 180051-60005 Full Time - Regular to 180051-60100 Full Time - OT

4. Construction in Progress - Change Order

- a. Amendment to the Professional Service Agreement with Powder River Heating and Air Conditioning Inc, Change Order #1, regarding the Northeast WY Regional Airport HVAC Replacement. Cost Increase of \$7,520 for additional repairs for a total project cost of \$1,414,130 and extending the final completion date to 2/20/2026, due to delays in material deliveries, dated 3/2/2026.

5. Credit Card Requests

- a. Emergency Management - Brandon Elkins, Credit Limit \$3,000

6. Hand Warrants

- | | |
|---------------------------------------|--------------|
| a. Campbell Cnty Clerk Tax Acct | \$24,811.96 |
| Campbell Cnty Treasurer - FLX/HSA/457 | \$3,511.99 |
| HM Life Insurance Company | \$176,987.86 |
| Campco Federal Credit Union | \$150.00 |
| Circuit Court of Campbell County | \$313.92 |
| Campbell Cnty Clerk Tax Acct | \$327,263.68 |
| Campbell Cnty Treasurer - FLX/HSA/457 | \$83,894.74 |
| Wyoming Child Support | \$1,500.82 |
| AFLAC | \$32.38 |
| CCEHBT - Health/Dental/Voya/Vision | \$774,622.31 |

Gallagher Benefit Services	\$19,008.45
Wyoming Retirement Life Systems	\$320.00
Wyoming Retirement Systems	\$535,101.33

7. Job Descriptions - Pay Grade Changes Only

- a. Deputy County Clerk I
- b. Deputy County Clerk II
- c. Deputy County Clerk III
- d. Deputy County Clerk, Senior
- e. Clerk's Office, Elections Clerk
- f. Deputy District Court Clerk I
- g. Deputy District Court Clerk II
- h. Deputy District Court Clerk III
- i. Deputy District Court Clerk, Senior
- j. Deputy Treasurer I
- k. Deputy Treasurer II
- l. Deputy Treasurer III
- m. Deputy Treasurer, Senior

8. Minutes - Board of Commissioners

- a. Directors Meeting 3/3/26
- b. Commissioner Regular Meeting 3/4/26

9. Monthly Reports

- a. Clerk of District Court - February 2026
- b. Clerk's Office - February 2026
- c. Treasurer - February 2026

10. Payroll Payments

- a. Elected Officials 1/30/2026;
- b. Elected Officials 2/27/2026;
- c. County Employees 3/5/2026;

11. Position Vacancy Justifications

- a. Parks & Recreation - Deputy Director
- b. Parks & Recreation - Senior Lifeguard

12. Salary Range Placement Table

- a. Correcting the Salary Range Placement Table approved on March 4, 2026. Removal of HR/Risk Management Specialist; Positions moved from the main table to the Sheriff's table: Animal Control, Administrative Services Manager SO, Communications Coordinator, Communications Supervisor; and correction of wages on Sheriff's Office page.

13. Social Media Use Requests

- a. Nally Cordon, Commissioners Office - CC250 website and social media pages
- b. Travis Sylvester, Sylvestri Customization - Campbell County Community Prevention Grant Facebook and Instagram pages

VOUCHERS

- 14.** Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

- 15.** Commission Calendar
- 16.** Veterans Update - Lee Yake & Laura Cox

REGULAR BUSINESS

- 17. 9:10 Employee Years of Service Recognition** - *Liz Slattery & Samantha Chafee*
- 18. 9:15 Three Semi-Tractors Bid Award, Road & Bridge** - *Kevin Gies*
- 19. 9:20 Early Head Start Grant Application FY2026-2027** - *Nathan Grotrain*
- 20. 9:25 Opioid Funding Request, Sheriff's Office Tactical Vehicle Intervention (TVI)** - *Paul Pownall*
- 21. 9:25 "Mainstreet Voices and Votes" Traveling Exhibit Contract, Museum** - *Robert Henning*
- 22. 9:30 Change of Capital, Snowplow Purchase for Landfill Pickup** - *Tony Langone*
- 23. 9:35 Letter of Support for Hall Ranch/Wildcat Creek Alluvial Valley Floor (AVF) Fee Coal Exchange and Related State Coal Exchange Coordination** - *Charles Sorensen, McKenna Sorensen & Richard Maury*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

- 24.** 9:45 Public Comment
- 25.** 10:15 Commissioners Final Comments

WORKSHOP

- 26.** 11:00 Assessment Process & Schneider/Beacon GIS Demo, Assessor's Office - *Troy Clements*

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

- 27.** Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney Client Privileged Information

ADJOURN