Campbell County
wyoming

BOARD OF COMMISSIONERS AGENDA

BOB JORDAN ● JIM FORD ● KELLEY MCCREERY ● SCOTT CLEM ● JERRY MEANS

May 6, 2026 | Wright Town Hall | 395 Lariat Way, Wright, WY

1:00 PM Board Briefing | 2:00 PM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

3. **Budget Line Item Transfers**

   a. **Airport**
   Transfer $12,000 from 100751-65160 FenceBridgeFuel Storage Maint to 100751-64020 Tools

   b. **Children's Development Services**
   Transfer $786.41 from 310703-67240 State Op Grant HlthWelCultRec Project:703G26PTB-STATE-GASOLINE to 310703-67240 State Op Grant HlthWelCultRec Project:703G26PTB-STATE-VEHMAINT
   Transfer $520.72 from 310705-67240 State Op Grant HlthWelCultRec Project:705G26PTC-STATE-ASSNDUES to 310705-67240 State Op Grant HlthWelCultRec Project:705G26PTC-STATE-CONSULTING
   Transfer $775.53 from 310705-67240 State Op Grant HlthWelCultRec Project:705G26PTC-STATE-VEHMAINT to 310705-67240 State Op Grant HlthWelCultRec Project:705G26PTC-STATE-CONSULTING
   Transfer $1,243.71 from 310702-67040 Fed Op Grant HlthWelCult Rec Project:702GF26CHF-WEBS to 310702-67040 Fed Op Grant HlthWelCult Project:702GF26CHF-CONSULTTRN
   Transfer $2,028.69 from 310702-67040 Fed Op Grant HlthWelCult Rec Project:702GF26CHF-WEBS to 310702-67040 Fed Op Grant HlthWelCult Rec Project:702GF26CHF-ADPUBLEG
   Transfer $1,000 from 310703-67240 Fed Op Grant HlthWelCult Rec Project:703G26OTB-STATE-SOFTWARE to 310703-67240 Fed Op Grant HlthWelCult Rec Project:703G26PTB-STATE-VEHMAINT

   c. **Extension**
   Transfer $201.73 from100101-62450 EE Dev Meet Trav Meal Lodg to 100101-64000 Supplies
   Transfer $29.50 from 100101-62080 Public Relations/Promotions to 100101-64000 Supplies
   Transfer $155.72 from 100104-64150 Gasoline to 100101-64150 Gasoline

   d. **Juvenile Probation**
   Transfer $200 from 100451-62450 EE Dev Meet Trav Meal Lodg to 100451-62260 Professional Services

   e. **Library**
   Transfer $2,000 from 100713-62700 Tech Hardware Maint Contracts to 100711-63260 Credit Card Handling Fees
   Transfer $1,492 from 100713-62700 Tech Hardware Maint Contracts to 100711-62720 Software Cost (Subs/Maint)

   f. **Museum**
   Transfer $1,500 from 100721-62000 Postage & Freight to 100721-62080 Public Relations/Promotions
   Transfer $2,000 from 100721-62450 EE Dev Meet Trav Meal Lodg to 100721-62080 Public Relations/Promotions
   Transfer $500 from 100721-62860 Other Insurance to 100721-62080 Public Relations/Promotions
   Transfer $500 from 100721-65060 Grounds Maintenance to 100721-62080 Public Relations/Promotions

   g. **Parks & Recreation**
   Transfer $500 from 100775-63420 Special Event/Program Cost Project:770772-ADULLT-BBALLADULT-PROGCOST to 100775-63420 Special Event / Program Cost Project:770775-ADULT-PICKLEBALL-PROGCOST
   Transfer $312 from 100772-60200 Part Time - Regular Project:770772-CUSTODIAL to 100772-60200 Part Time - Regular Project:770772-FACMONITOR

Transfer $547 from 100772-60200 Part Time - Regular Project:770772-ICESKATE-PROGINST to 100772-60200 Part Time - Regular Project:770772-FACMONITOR
Transfer $2,250 from 100774-60200 Part Time - Regular Project:770774-GROUNDSKPR to 100772-60200 Part Time - Regular Project:770772-FACMONITOR
Transfer $500 from 100772-62180 Media/Subscriptions/Periodical Project:770772-SATTVMUSIC to 100772-65080 Building Maintenance Project:770772-BUILDMAINT
Transfer $697 from 100772-62180 Media/Subscriptions/Periodical Project:770772-SATTVMUSIC to 100772-6400 Supplies Project:770772-SUPPLIES-GENEQUIP
Transfer $613 from 100774-62450 EE Dev Meet Trav Meal Lodg Project:770774-EMPLTRAN-MEALSLODG to 100774-65060 Grounds Maintenance Project:770774-GROUNDMAIN-IRRIGPART
Transfer $200 from 100774-62450 EE Dev Meet Trav Meal Lodg Project:770774-EMPLTRAN-TRAVTRAN to 100774-65060 Grounds Maintenance Project:770774-GROUNDMAIN-IRRIGPART
Transfer $251 from 100772-65080 Building Maintenance Project:770772 - BUILDMAINT to 100772-63420 Special Events Project: 770772 - BDAYPARTY - PROGCOST
Transfer $250 from 100772-65080 Building Maintenance Project:770772 - BUILDMAINT to 100772-64060 Janitorial Supplies Project:770772 - JANITSUPP

h. **Public Works**
Transfer $75,000 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-CENCAMPCOU-ROADS-PAVEMAIN
Transfer $2,062.5 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-ROCKROAD-WATER-REGIONAL
Transfer $5,042.40 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-ROCKYPOINT-ROADS-GRAVLMAIN
Transfer $4,000 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-RUSTHILLS-ROADS-GRAVLMAINT
Transfer $7,354.04 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-OVERBROOK-ROADS-GRAVLMAINT
Transfer $6,434 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-LOSCABALLO-ROADS-GRAVLMAINT
Transfer $20,000 from 10082-62220 Utilities to 100082-64000 Supplies
Transfer $42,787.21 from 100084-68160 Cap Outlay-Land Improv/Parks Project:08424GFPIS-NONELIGIBL to 100084-68120 Cap Outlay - Buildings Improv Project:08426010-CAPBLDGIMP-140

i. **Public Works - Landfill**
Transfer $1,000 from 100082-62220 Utilities to 100082-62020 Communication/Network Expense

j. **Sheriff**
Transfer $3,000 from 100052-62240 Medical Services/Claims to 100052-62600 Employment Testing/Background
Transfer $10,850 from 100052-62240 Medical Services/Claims to 100052-62500 Prisoner Transport/Extrad

4. Construction Contracts

a. Professional Service Agreement with Powder River Heating and Air Conditioning, Inc regarding the Courthouse HVAC Chiller Line Replacement project to be completed May 20, 2026 for $163,756.00. Dated 4/15/2026.

5. Construction in Progress - Change Order

a. Amendment to the Professional Services Agreement with Lowe Roofing of Wyoming, LLC, regarding the Sheriff's Office Roof Replacement project. Adhesive Changes to Roof Area 1 & 4 concrete deck, increase of 17,950 to the Total Cost Change, dated 4/7/2026.

b. Amendment to the Professional Services Agreement with Van Ewing Construction, Change Order No. 2, regarding Clerk's Office Customer Service Remodel Project. Add light controls and switches, cutback front counter tackboard divider screens, raise front knee wall and additional knee wall at divider location, additional door hardware & door stop for vault door. Increase of $9,402.83 to Total Cost, dated 4/2/2026.

c. Amendment to the Professional Service Agreement with Van Ewing Construction, Change Order No. 3, regarding the Clerk's Office Customer Service Remodel. Credit for deletion of door 226A materials, providing & installing shelves, removing flooring transition strips, and providing plugs in solid surface tops. Decrease contract sum by $2,282.78, dated 4/27/2026.

d. Amendment to the Professional Service Agreement with S&S Builders, LLC, Change Order #3, regarding the Bicentennial Park Improvements Adult Softball Fields 1-3 project. Removal of concrete obstructions and electrical wire/conduit discovered during hydrovacing for backstop poles. Increasing contract sum by $25,492.84 and contract time by 4 calendar days dated 3/31/2026.

e. Amendment to the Professional Service Agreement with S&S Builders, LLC, Change Order #4, regarding the Bicentennial Park Improvements Adult Softball Fields 1-3 project. Purchasing and shipping of 20'x24' Steel Gable Shelter as supplied by Great Western Recreation. Increasing contract sum by $35,170 dated 4/2/2026.

f. Amendment to the Professional Service Agreement with S&S Builders, LLC, Change Order #5, regarding the Bicentennial Park Improvements Adult Softball Fields 1-3 project. Building permit and pier foundation construction for the 20'x24' Steel Gable Shelter. Increasing contract sum by $17,990 and 28 calendar days dated 4/2/2026.

6. Capital Requests

a. Change of Capital Request to reallocate funds from the Detention Center Cell Doors Project to the Southern Drive Bike Path Overlay Project; transfer $225,000 from 100084-Cap Outlay - Buildings Improv Project 08425021-SHERIFF to 100084-62260 Professional Services Project 084ANNMAIN-TRANSPORT

b. Change of Capital Request to reallocate funds from the Detention Center Cell Doors Project to the Courthouse Coolant Lines Repair Project; transfer $200,000 from 100084-Cap Outlay - Buildings Improv Project 08425021-SHERIFF to Project 08426018-SUPPLIES

7. Credit Card Requests

a. **Amazon**

   i. Candace Dalziel - Rockpile Museum

   ii. Larissa Stalcup - Transfer from Library to Parks & Recreation Department

b. **Walmart**

   i. Tianna Stilson - Clerk of District Court

   ii. Sara Rosier - Library

   iii. Madison Glenn - Rockpile Museum

8. Grants

a. Amendment No.1 to Campbell County Non-Participating States Partnership grant for JFDC & Y.E.S House; the subaward end date is extended through 9/30/2026, with no monetary changes.

9. Hand Warrants

a.

Check Number	Check Date	Vendor Name	Amount
91261870	4/14/2026	Wyoming Dept of Workforce Services	$92,917.65
91261871	4/15/2026	Centurylink	$123.48
91261872	4/15/2026	Powder River Energy CORP	$25,736.28
91261873	4/15/2026	Verizon Wireless - Public Works	$94.03
91262071	4/16/2026	Campco Federal Credit Union	$150.00
91262072	4/16/2026	Circuit Court of Campbell County	$322.59
91262073	4/16/2026	Campbell Cnty Clerk Tax Acct	$337,452.21
91262074	4/16/2026	Sheridan County Circuit Court	$343.16
91262075	4/16/2026	Wyoming Child Support	$1,500.82
91262076	4/29/2026	Black Hills Energy	$15,580.13
91262077	4/29/2026	Black Hills Energy	$5,121.73
91262078	4/29/2026	Black Hills Energy	$567.66
91262079	4/29/2026	Black Hills Energy	$215.55
91262080	4/29/2026	Black Hills Energy	$383.62
91262081	4/29/2026	Black Hills Energy	$408.69
91262082	4/29/2026	Black Hills Energy	$87.91
91262083	4/29/2026	Black Hills Energy	$911.28

91262084	4/29/2026	Black Hills Energy	$73.47
91262085	4/29/2026	Black Hills Energy	$359.27
91262086	4/29/2026	Black Hills Energy	$2,711.23
91262087	4/29/2026	Black Hills Energy	$333.04
91262088	4/29/2026	Black Hills Energy	$359.15
91262089	4/29/2026	Black Hills Energy	$177.56
91262090	4/29/2026	Black Hills Energy	$290.36
91262091	4/29/2026	Black Hills Energy	$96.96
91262092	4/29/2026	Black Hills Energy	$199.82
91262093	4/29/2026	Black Hills Energy	$306.41
91262094	4/29/2026	Black Hills Energy	$249.06
91262095	4/29/2026	Black Hills Energy	$257.05
91262096	4/29/2026	Verizon Wireless - Public Health	$290.22
91262097	4/29/2026	Verizon Wireless - Public Works	$525.87

b.

Disbursement Number	Date	Vendor Name	Amount
11006	4/9/2026	Optum - FLEX	$ 629.79
11003	4/15/2026	Blue Cross Blue Shield - Claims	$ 150,009.51
11007	4/16/2026	Optum - FLEX	$ 274.05
110011	4/16/2026	Great West Trust - DEF COMP	$ 46,850.05
11012	4/16/2026	Optum - HSA	$ 45,250.38
11013	4/16/2026	Optum - FLEX	$ 1,023.50

c.

Internal Disbursement	Date	Vendor Name	Amount
11013	4/7/2026	CC General	$ 135.42
11014	4/7/2026	CC General	$ 2,980.62
11015	4/9/2026	CC General	$ 30,000.00
11016	4/9/2026	CC General	$ 824.99
11017	4/9/2026	CC General	$ 24,796.30
11018	4/20/2026	CC General	$ 33,994.00
11019	4/17/2026	CC General	$ 96,734.00
11020	4/16/2026	CC General	$ 541.67
11021	4/16/2026	CC General	$ 2,500.00
11022	4/17/2026	CC General	$ 58,694.64
11023	4/17/2026	CC General	$ 750.00

10. IT Equipment Request

a. ITS - To purchase an AI program to analyze emails; transfer $28,070.16 from 100231-67220 Cap Outlay-Computer/Tech Equip to 100231-68240 Cap Outlay - Computer Programs

b. Fair - To purchase Windows remote desktop services for fair entry ShoWorks Software Transfer $1764.30 from 100731-63420 Special Event/Program Cost to 100231-68240 Capital Outlay-Computer Programs

11. Leases/Software

a. FY26 CDW LLC - Adobe Enterprise - Sheriff

b. FY26 Comprise Technologies Inc.

c. FY26 Insight Direct Usa Inc. - Adobe Create Suite (4) 1 yr

d. FY26 Insight Direct Usa Inc. - Symantec Endpoint Security

e. FY26 Meghan Casey - Rocky Mountain Puppets

f. FY26 Montgomery Technology Systems LLC
g. FY26 OAG Aviation Worldwide LLC
h. FY26 Pastperfect Software Inc.
i. FY26 ShoWorks, LLC
j. FY26 Strands Lawn Care LLC
k. FY26 Thrill Extravaganza Entertainment LLC
l. FY26 Tyler Technologies Inc. - Tyler Cashiering Module
m. FY26 Value Line Publishing LLC
n. FY26 World Book Inc.
o. FY26 Zoho Corporation - ManageEngine Password Manager

12. Minutes - Board of Commissioners

a. Special Meeting 4/9/2026
b. Special Meeting 4/13-14/2026
c. Commissioner Regular Meeting 4/15/2026
d. Airport Board Meeting 4/21/2026
e. Fire Board Meeting 4/22/26

13. Monthly Reports

a. Sheriff - January 2026
b. Sheriff - February 2026
c. Sheriff - March 2026
d. Treasurer - March 2026
e. Worker's Compensation Report - 1st Quarter 2026
f. 941 Tax Report - 1st Quarter 2026

14. Payroll Payments

a. County Employees 4/16/26

15. Position Vacancy Justifications

a. Airport - Ground Service Supervisor
b. Children's Developmental Services - Early Childhood Instructor
c. Children's Developmental Services - EHS Home Visitor
d. Landfill - Equipment Operator
e. Library - Technical Service Department
f. Public Works - Custodian
g. Road & Bridge - Equipment Operator
h. Sheriff - Communication Technician

16. Social Media Use Request

a. Sara Rosier - Library Social Media Operations & Community Engagement

VOUCHERS

17. Vouchers

CALENDAR OF EVENTS

18. Commission Calendar

REGULAR BUSINESS

19. **2:05 Non-Participating States FY25 Subaward Funding** - *Jim Lyon*
20. **2:10 Board Appointments, Juvenile & Family Drug Court** - *Jim Lyon*
21. **2:15 National Day of Prayer Proclamation** - *Marty Crump*
22. **2:20 Mental Health Awareness and Prevention Month Proclamation** - Teddric Walker/*Jane Glaser*
23. **2:25 Prevention Program Updates** - Teddric Walker/*Jane Glaser*
24. **2:30 School District Resource Officers Memorandum of Understanding** - *Paul Pownell*
25. **2:35 Capital Change Request & Budget Line Item Transfer, Stretcher for Coroner's Office** - *Paul Wallem*
26. **2:40 Determining Public Convenience of Polling Places Outside of Precinct Boundaries Resolution** - *Michelle Leiker*
27. **2:43 Change in Election District and Precinct Boundaries Resolution** - *Michelle Leiker*
28. **2:45 Determining Number of Committemen and Committeewomen in Precincts Resolution** - *Michelle Leiker*
29. **2:47 Establishing a Location for an Absentee Polling Place for Campbell County, Wyoming** - *Michelle Leiker*
30. **2:50 Bid Award, Road & Bridge Re-Roof Project** - *Clark Melinkovich*
31. **2:55 Change of Capital Request, GAMB Floor Drain Replacement** - *Michael Moore*
32. **3:00 Change of Capital Request, Clerk's Office Remodel Project** - *Michael Moore*
33. **3:05 Change of Capital Request, Camera Replacement Bulk Purchase** - *Michael Moore*
34. **3:10 Change of Capital Request, LED Lights Bulk Purchase** - *Michael Moore*
35. **3:15 Change of Capital Request, Install Gates in Fencing at Pronghorn Industrial Site** - *Michael Moore*
36. **3:20 Change of Capital Request, Road & Bridge Water Relocation Project** - *Michael Moore*
37. **3:25 Change of Capital Request, Bicentennial Ballfield Drainage Project** - *Michael Moore*
38. **3:30 Change of Capital Request, Landfill 1 Fence Project** - *Michael Moore*
39. **3:35 Change of Capital Request, Landfill Design Project** - *Michael Moore*
40. **3:40 Change of Capital Request, Landfill Shop Expansion Project** - *Michael Moore*
41. **3:45 Change of Capital Request, Road & Bridge Pavement Maintenance Design Project** - *Michael Moore*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

42. 3:50 Public Comment
43. 4:15 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

44. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney Client Privileged Information

ADJOURN