



BOARD OF COMMISSIONERS AGENDA

BOB JORDAN • JIM FORD • KELLEY MCCREERY • SCOTT CLEM • JERRY MEANS

May 20, 2026 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Introductions

CONSENT AGENDA

4. Agreements

- a. FY26 Action Entertainment LLP - Performer Contract
- b. FY26 Cirkus Zirkus LLC - Performer Contract
- c. FY26 Illusions Plus LLC - Performer Contract
- d. FY26 Mathhew James Davis - Adventure Quest
- e. Authorization No. 57 for professional services to Burns & McDonnell Engineering Company, Inc
- f. Authorization No. 58 for professional services to Burns & McDonnell Engineering Company, Inc

5. Budget Line Item Transfers

- a. **Airport**
Transfer \$45 from 100753-64000 Supplies to 100753-62000 Postage & Freight
- b. **Assessor**
Transfer \$69.01 from 100041-65000 Vehicle/Equip Repair/Maint to 100041-62100
Advert/Publication/LegalNotice
Transfer \$12.39 from 100041-62720 Software Cost (Subs/Maint) to 100041-62100
Advert/Publication/LegalNotice
- c. **Children's Developmental Services**
Transfer \$25,000 from 310704-60005 Full Time - Regular to 310704-67040 Fed Op Grant HlthWelCult
Rec Project:704GF26EHS-EHS-FEES
- d. **Commissioners**
Transfer \$9,803.48 from 100013-63440 Miscellaneous Expense to 100013-66200 Subsidies
Transfer \$10,000 from 100013-63440 Miscellaneous Expense to 100013-62720 Software Cost
(Sub/Maint)
- e. **Parks & Recreation**
Transfer \$450 from 100773-62260 Professional Services Project:770773-PROFSERV to 100773-62180
Media/Subscription/Periodical Project:770773-SATTVMUSIC
Transfer \$500 from 100774-63020 Mach/Vehicle/Equip Lease Rent Project:770774-MACHIEQUIP to
100774-65060 Grounds Maintenance Project:770774-GROUNDMAIN-IRRIGPART
Transfer \$323 from 100774-64300 Lubricants Project:770774-LUBRICANTS to 100774-65180 Tires
Project:770774-TIRES
- f. **Public Health**
Transfer \$18,284.86 from 310404-67040 Fed Op Grant HlthWelCult Rec to 310404-60005 Full Time -
Regular Project:404GF25TAN-WAGES/BEN-FTREG
Transfer \$25,367.23 from 310404-67240 State Op Grant HlthWelCultRec to 310404-60005 Full Time -
Regular Project:404GF25MCH-WAGES/BEN-FTREG

g. **Road & Bridge**

Transfer \$100,000 from 100141-64200 Diesel Fuel to 100141-65000 Vehicle/Equip Repair/Maint

6. Construction Contracts

- a. Professional Service Agreement with Southern Folger Contracting Inc, regarding the Detention Center Door Replacement project with a completion date of June 29, 2026 and a total cost of \$2,000,767 dated April 15, 2026.
- b. Construction Price Quote Request and Approval with Yellowjacket Construction regarding the 2026 Rec Center Parking Lot Striping project with a completion date of June 30, 2026 and a total cost of \$2,200 dated April 29, 2026.
- c. Construction Price Quote Request and Approval with Yellowjacket Construction regarding the 2026 Rec Center Crack Seal project with a completion date of June 30, 2026 and a total cost of \$40,150 dated April 22, 2026.
- d. Construction Price Quote Request and Approval with DRM Inc regarding the Landfill 1 Diversion Berm project with a completion date of June 30, 2026 and a total cost of \$6,000 dated May 12, 2026.
- e. Construction Price Quote Request and Approval with Design Construction regarding the 2026 Airport Parking Lot Sealcoat project with a completion date of May 20, 2026 and a total cost of \$48,000 dated April 28, 2026.
- f. Construction Price Quote Request and Approval with Design Construction regarding the 2026 Airport Parking Lot Crack Fill/Restripe project with a completion date of May 20, 2026 and a total cost of \$14,950 dated April 28, 2026.

7. Construction in Progress - Change Order

- a. Professional Services Amendment with Arete Design Group, regarding the Detention Center Roof Replacement project. This is a time and materials contract with an increase of \$15,000.00 dated May 8, 2026.
- b. Amendment to the Professional Service Agreement with Van Ewing Construction, Change Order No. 4, regarding the Clerk's Office Remodel project. Remove existing power and data receptacles; relocate power receptacle; Panel B replacement; math error correction. Final completion date extended to May 24, 2026. Total cost increase of \$10,396.08 dated May 12, 2026.
- c. Amendment to the Construction Price Quote Request and Approval with Design Construction, regarding the 2026 Airport Parking Lot Crack Fill/Restripe project. Add 1,593 feet of crack fill @ \$1.50 per foot. Total cost change of \$2,389.50 dated May 5, 2026.
- d. Amendment to the Professional Service Agreement with Halme, Inc, Change Order No. 2, regarding Pronghorn Industrial Sanitary Sewer Lift Station. Allow for lined precast concrete wet well in place of FPR wet well specified. Total cost decrease of \$7,150 dated May 13, 2026.

8. Comment Letters

- a. Pinnacle Heights I&S District, Certification Letter for Mineral Royalty Grant Application

9. Grants

- a. Concurrence in Bid Award - FY 2024 Congestion Mitigation and Air Quality Program Project CM24407
- b. Concurrence in Bid Award - FY 2025 Congestion Mitigation and Air Quality Program Project CM25406
- c. Energy Capital Economic Development - Wyoming Innovation Center (WylC) Annual & Revenue Recapture Report

10. Hand Warrants

a. Check Number	Check Date	Vendor Name	Amount
91262098	5/1/2026	Campco Federal Credit Union	\$ 150.00
91262099	5/1/2026	Circuit Court of Campbell County	\$ 316.33
91262100	5/1/2026	Campbell Cnty Clerk Tax Acct	\$ 385,693.27
91262101	5/1/2026	Sheridan County Circuit Court	\$ 340.11
91262102	5/1/2026	Wyoming Child Support	\$ 1,433.18

	91262432	5/8/2026	AFLAC	\$ 32.38
	91262433	5/8/2026	Gallagher Benefit Services	\$ 19,618.34
	91262434	5/8/2026	Wyoming Retirement Life Systems	\$ 352.00
	91262435	5/8/2026	Wyoming Retirement Systems	\$ 816,001.14
	91262436	5/13/2026	Campco Federal Credit Union	\$ 150.00
	91262437	5/13/2026	Circuit Court of Campbell County	\$ 354.13
	91262438	5/13/2026	Sheridan County Circuit Court	\$ 343.16
	91262439	5/13/2026	Wyoming Child Support	\$ 1,334.21
b.	Disbursement Number	Date	Vendor Name	Amount
	11004	4/22/2026	Blue Cross Blue Shield - Claims	\$ 358,646.51
	11005	4/29/2026	Blue Cross Blue Shield - Claims	\$ 256,755.27
	11016	4/30/2026	Great West Trust - DEF COMP	\$ 1,295.00
	14142049	4/30/2026	Optum - FLEX	\$ 212.50
	14142051	4/30/2026	Optum - HSA	\$ 2,004.49
	14142052	4/30/2026	Optum - HSA	\$ 825.00
	11006	5/1/2026	HM Life Insurance - Stop Loss	\$ 188,671.04
	11007	5/4/2026	Delta Dental - Claims	\$ 58,163.60
	11008	5/5/2026	HM Life Insurance - Stop Loss	\$ 30,237.58
	11009	5/6/2026	Blue Cross Blue Shield - Claims	\$ 224,626.48
	11010	5/7/2026	Reliastar Life Insurance - VOYA	\$ 22,574.05
	11011	5/7/2026	VSP of Wyoming - Vision	\$ 10,303.29
	11037	5/13/2026	Blue Cross Blue Shield - Claims	\$ 479,881.81
c.	The following are the claims for Part-Time Employees summarized by department for April 2026; Clerk, 1,657.71; Public Works, 6,055.50; Coroner, 1,900.00; Extension, 867.00; District Clerk of Court, 1,313.81; Public Health, 4,986.43; Children's Center, 24,458.81; Museum, 2,216.37; Fair, 2,299.75; Library, 87,859.39; Parks & Recreation, 103,759.67.			

11. Leases/Software

- a. FY27 CivicPlus LLC. - Minutes and Agenda
- b. FY26-27 Darktrace Holdings LTD - Email & Email Data Loss Prevention
- c. FY27 Elections Systems & Software
- d. FY26-27 Tyler Technologies Inc. - Document Alert
- e. FY27 Tyler Technologies Inc. - Doc Pro Historical Index Software
- f. FY26-27 Tyler Technologies Inc. - Document Pro
- g. FY27 Tyler Technologies - Marriage License Support
- h. FY27 Rocky Mountain Business Equipment - Clerk's Office
- i. FY27 Rocky Mountain Business Equipment - Elections Office
- j. FY27 Vista Leasing Co. - Airport
- k. FY27 Vista Leasing Co. - Attorney
- l. FY27 Vista Leasing Co. - Elections Office
- m. FY27 Vista Leasing Co. - Emergency Management
- n. FY27 Vista Leasing Co. - Fair
- o. FY27 Vista Leasing Co. - Human Resources

- p. FY27 Vista Leasing Co. - ITS
- q. FY27 Vista Leasing Co. - Juvenile Probation
- r. FY27 Vista Leasing Co. - Sheriff's Office
- s. FY27 Vista Leasing Co. - Treasurer
- t. FY26-27 Spaeth Ranch Grazing Lease - Exercise of Renewal Option

12. Minutes - Board of Commissioners

- a. Special Meeting 4/27-30/26
- b. Directors Meeting 5/5/26
- c. Regular Meeting 5/6/26
- d. Special Meeting 5/8/26

13. Monthly Reports

- a. Clerk of District Court - April 2026
- b. Clerk - April 2026
- c. Treasurer - April 2026

14. Payroll Payments

- a. Elected Officials 4/30/2026;
- b. County Employees 4/30/2026;
- c. County Employees 5/14/26

15. Position Vacancy Justifications

- a. Attorney's Office - Legal Assistant
- b. Library - Circulation Services Specialist
- c. Library - Technical Services Specialist
- d. Library - Youth Services Specialist
- e. Public Works - Custodian I
- f. Sheriff's Office - Detention Officer (1 of 2)
- g. Sheriff's Office - Detention Officer (2 of 2)

16. Plats

- a. Mount Pisgah Cemetery - Corrected Plats
 - i. Block 44, Block 48, Block 49, and Block 50 of the Extension of Mount Pisgah Cemetery
 - ii. Block CC of the Extension of Mount Pisgah Cemetery

VOUCHERS

- 17. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

- 18. Commission Calendar
- 19. Veterans Update - Lee Yake & Laura Cox

REGULAR BUSINESS

- 20. 9:10 Employee Years of Service Recognition - *Jana Webb/Samantha Chafee*
- 21. 9:15 Contingency 1% Funds Request, American Legion Post 42 - *Clarence Barry/Terra Price*
- 22. 9:20 High Intensity Drug Trafficking Area (HIDTA) Grant Agreement, Sheriff's Office - *Paul Pownall*

23. 9:25 Temporary Assistance for Needy Families (TANF) - Maternal & Child Health (MCH) Memorandum of Understanding - *Jane Glaser*
24. 9:30 Change of Capital Request, Pavement Maintenance Projects - *Michael Moore/Clark Melinkovich*
25. 9:35 Change of Capital Request, Courthouse Security Station - *Michael Moore/Bill Beastron*
26. 9:40 Setting Salaries of County Elected Officials Resolution - *Commissioners*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

27. 9:50 Public Comment
28. 10:20 Commissioners Final Comments

WORKSHOPS

29. 10:30 Planning Commission Bylaws Review & Mormon Zoning Appeal - *Sam Proffer*
Lunch
31. 1:00 FY2026-2027 Budget Review

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

32. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney Client Privileged Information

ADJOURN