BOARD OF COMMISSIONERS - AMENDED AGENDA

BOB JORDAN ● JIM FORD ● KELLEY MCCREERY ● SCOTT CLEM ● JERRY MEANS

June 17, 2026 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Introductions

CONSENT AGENDA

4. **Agreements**
   a. Emergency Management: Memorandum of Agreement Renewal between Campbell County Emergency Management Agency and Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office regarding the use of Interoperable System(s) and IPAWS OPEN Platform for Emergency Networks.
   b. 1% Optional Sales Tax Agreement between the American Legion Post 42 and Campbell County for sewer repair in the amount of $19,000; services must be completed by June 30, 2026.

5. **Budget Line Item Transfers**
   a. **Airport**
   Transfer $40,000 from 100753-61500 Insurance Benefits to 100753-60005 Full Time - Regular
   Transfer $3,000 from 100753-64000 Supplies to 100753-62080 Public Relations/Promotions
   Transfer $5,000 from 100751-65060 Grounds Maintenance to 100751-62080 Public Relations/Promotions
   Transfer $350 from 100753-64000 Supplies to 100753-64020 Tools
   b. **Assessor**
   Transfer $300 from 100041-62720 Software Cost (Subs/Maint) to 100041-64000 Supplies
   c. **Children's Developmental Services**
   Transfer $5,409.38 from 100705-61500 Insurance Benefits to 100705-60005 Full Time - Regular
   Transfer $1,415 from 100701-62180 Media/Subscription/Periodical Project:701C26CDS-REGED-CURR to 100701-64000 Supplies Project:701C26CDS-REGED-SCHSUP
   Transfer $3,157.59 from 100701-62450 EE Dev Meet Trav Meal Lodg Project:701C26CDS-REGED-T/TA to 100701-64000 Supplies Project:701C26CDS-REGED-SCHSUP
   Transfer $370.98 from 100701-63420 Special Event / Program Cost to 100701-64000 Supplies Project:701C26CDS-REGED-SCHSUP
   d. **Extension**
   Transfer $236.87 from 100101-65000 Vehicle/Equip Repair/Maint to 100101-62000 Postage & Freight
   Transfer $373.36 from 100101-65020 Furn/Equi Repair & Maint to 100101-62000 Postage & Freight
   Transfer $602.49 from 100101-62760 Office Equip Maint Contracts to 100101-64000 Supplies
   Transfer 145.99 from 100102-62450 EE Dev Meet Trav Meal Lodg to 100102-63420 Special Event / Program Cost
   Transfer $325.99 from 100102-64150 Gasoline to 100102-63420 Special Event / Program Cost
   Transfer $163.17 from 100106-64150 Gasoline to 100106-63420 Special Event / Program Cost
   e. **Fleet**
   Transfer $506.50 from 100016-62100 Advert/Publication/LegalNotice to 100016-64000 Supplies
   Transfer $320 from 100016-62200 Assn Dues, Fees and Licensure to 100016-65000 Vehicle/Equip Repair/Maint
   Transfer $332.50 from 100016-62260 Professional Services to 100016-65000 Vehicle/Equip Repair/Maint

Transfer $143.33 from 100016-65180 Tires to 100016-65000 Vehicle/Equip Repair/Maint

f. **Museum**
Transfer $1,000 from 100721-63420 Special Event / Program Cost to 100721-62080 Public Relations/Promotions

g. **Parks & Rec**
Transfer $135 from 100774-62200 Assn Dues, Fees and Licensure Project:770774-ASSNDUES to 100774-65080 Building Maintenance Project:770774-BUILDMAINT-PLYGRNDMAI
Transfer $710 from 100774-65080 Building Maintenance Project:770774-BUILDMAINT-ELECSUPP to 100774-65060 Grounds Maintenance Project:770774-GROUNDMAIN-IRRIGPART
Transfer $1,000 from 100774-64000 Supplies Project:770774-SUPPLIES-PORTAJOHN to 100774-65060 Grounds Maintenance Project:770774-GROUNDMAIN-IRRIGPART
Transfer $8,115 from 100776-65060 Grounds Maintenance Project:770776-GROUNDMAIN-FERTILIZER to 100776-65060 Grounds Maintenance Project:770776-GROUNDMAIN-SAND
Transfer $1,950 from 100776-64000 Supplies Project:770776-SUPPLIES-SHOPSUPP to 100776-64000 Supplies Project:770776-SUPPLIES-PORTAJOHN
Transfer $465 from 100774-65080 Building Maintenance Project:770774-BUILDMAINT-PLUMBSUPP to 100774-65060 Grounds Maintenance Project:770774-GROUNDMAIN-IRRIGPART
Transfer $416 from 100774-65080 Building Maintenance Project:770774-BUILDMAINT-LUMBER to 100774-65060 Grounds Maintenance Project:770774-GROUNDMAIN-IRRIGPART
Transfer $200 from 100774-65080 Building Maintenance Project:770774-BUILDMAINT-STRUSTEEL to 100774-65060 Grounds Maintenance Project:770774-GROUNDMAIN-IRRIGPART

h. **Sheriff**
Transfer $1,420 from 100051-63440 Miscellaneous Expense to 100051-62020 Communication/Network Expense
Transfer $4,455.47 from 310311-46150 Unanticipated Revenue Project:311G26UNAN-FEDERAL to 310051-42420 Fed Op Grant Pub Safety Project:015GF26HID-FEDERAL-HIDTA
Transfer $3,429.77 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-60005 Full Time - Regular Project:051GF26HID-FED
Transfer $262.38 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61000 FICA/Medicare Project:051GF26HID-FED-EMP BEN-FICA MEDIC
Transfer $5 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61400 Retirement Project:051GF26HID-FED-EMP BEN-RETIREMENT
Transfer $44.93 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61100 Workers Comp/Unemployment Project:051GF26HID-FED-EMP BEN-WORKERCOM

i. **Senior Center**
Transfer $20,000 from Program Expenses to Building Expenses for unforeseen repairs in the Optional 1% Budget for Senior Center.

6. Cancellation/Rebate of Taxes

a. #2021-714; 2021-715; 2021-716; 2021-717; 2021-718; 2021-719; 2021-720; 2021-721; 2021-722

7. Funding Request

a. In accordance with Wyoming Statute 5-19-124, Circuit Court is requesting a new Courtroom A bench chair for Honorable Judge Greg Steward, in the amount not to exceed $500 from 100013-64000 Supplies.

8. Grants

a. Closeout Letter GCC-NMG-3-56-0012-053-2023-Airport

b. Closeout Letter GCC-NMG-3-56-0012-054-2023-Airport

9. Hand Warrants

a.

Check Number	Check Date	Vendor Name	Amount
91262664	5/28/2026	Campco Federal Credit Union	$ 150.00
91262665	5/28/2026	Circuit Court of Campbell County	$ 354.13
91262666	5/28/2026	Sheridan County Circuit Court	$ 343.16
91262667	5/28/2026	Wyoming Child Support	$ 1,334.21

91262933	6/8/2026	AFLAC	$ 32.38
91262934	6/8/2026	Wyoming Retirement Life Systems	$ 336.00
91262935	6/8/2026	Wyoming Retirement Systems	$ 548,237.15
91262936	6/10/2026	Black Hills Energy	$ 4,510.21
91262937	6/10/2026	Black Hills Energy	$ 670.92
91262938	6/10/2026	Black Hills Energy	$ 96.24
91262939	6/10/2026	Black Hills Energy	$ 166.81
91262940	6/10/2026	Black Hills Energy	$ 96.24
91262941	6/10/2026	Black Hills Energy	$ 123.93
91262942	6/10/2026	Black Hills Energy	$ 49.64
91262943	6/10/2026	Black Hills Energy	$ 40.24
91262944	6/10/2026	Black Hills Energy	$ 54.61
91262945	6/10/2026	Black Hills Energy	$ 1,103.24
91262946	6/10/2026	Centurylink	$ 153.97
91262947	6/10/2026	City of Gillette	$ 155,727.01
91262948	6/10/2026	Verizon Wireless - CDS	$ 1,140.34
91262950	6/11/2026	Campco Federal Credit Union	$ 150.00
91262951	6/11/2026	Circuit Court of Campbell County	$ 689.80
91262952	6/11/2026	Sheridan County Circuit Court	$ 343.16
91262953	6/11/2026	Wyoming Child Support	$ 595.96

b.

Disbursement Number	Date	Vendor Name	Amount
11043	5/29/2026	Great West Trust - DEF COMP	$ 34,080.03
11044	5/29/2026	Optum - HSA	$ 44,365.38
11045	5/29/2026	CC Clerk Tax Account	$ 338,290.86
11046	5/29/2026	CC Clerk Tax Account	$ 24,983.69
11047	5/29/2026	Great West Trust - DEF COMP	$ 1,295.00
11048	5/29/2026	Optum - HSA	$ 2,004.49
11046	5/29/2026	HM Life Insurance - Stop Loss	$ 216,612.54
11047	5/29/2026	Delta Dental - Claims	$ 41,794.00
11048	6/3/2026	Blue Cross Blue Shield - Claims	$ 183,800.09
11049	6/8/2026	Gallagher - Basic, ADD,LTD, Supp Life	$ 20,235.96
11050	6/8/2026	VSP of Wyoming - Vision	$ 10,199.31
11051	6/9/2026	Reliastar Life Insurance - VOYA	$ 22,357.33
11052	6/9/2026	Symetra - Stop Loss	$ 136,621.01
11013	6/11/2026	Optum - FLEX	$ 450.97

10. Leases/Software

a. FY26 Score Access Key - Part B Staff - Children's Developmental Services

b. FY27 Acquia Web Governance & Web - ITS

c. FY27 Carousel Cloud Core Plan - ITS

d. FY27 CrowdStrike Falcon Protection Renewal - ITS

e. FY27 Faronics Software - ITS

f. FY27 Rocky Mountain Business - Library

g. FY27 Rocky Mountain Business - Parks & Rec

h. FY27 FAMCare Annual Maintenance & Service Agreement - Juvenile Probation

i. FY27 Tyler SaaS Cloud Hosted Subscription - ITS

j. FY27 Vista Leasing Co. Inc. - Library

k. FY27 Vista Leasing Co. Inc. - Parks & Rec

11. Minutes - Board of Commissioners

a. Directors Meeting 6/2/2026

b. Regular Meeting 6/3/2026

12. Monthly Reports

a. Clerk of District Court - May 2026

b. Clerk - May 2026

c. Sheriff - May 2026

13. Payroll Payments

a. County Employees 5/28/26;

b. Elected Officials 5/29/26;

c. County Employee 6/11/26

14. Position Vacancy Justifications

a. Clerk's Office - Accounting Manager

b. Extension Office - Administrative Assistant

c. Parks and Recreation - Golf Maintenance Technician

d. Sheriff's Office - Detention Officer (1 of 2)

e. Sheriff's Office - Detention Officer (2 of 2)

15. Public Servant Disclosure

a. Clerk of District Court - Pamela Merchen

16. Social Media Use Request

a. Parks & Recreation - Larissa Stalcup, Social media operations and community engagement

VOUCHERS

17. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

18. Commission Calendar

19. Veterans Update - Lee Yake & Laura Cox

REGULAR BUSINESS

20. 9:10 Employee Years of Service Recognition - *Jana Webb/Sam Chafee*

21. 9:15 Fire Conditions Update & Fireworks Request - *Jeff Bender & Randy Sinclair*

22. 9:20 Emergency Management Preparedness Grant (EMPG) Agreement - *Jim Mitchell & Linda Allred*

23. 9:25 Community Prevention Grant (CPG) Grant Application FY26-28, Public Health - *Jane Glaser*

24. 9:30 Aviation Encouragement Grant Agreement, Airport - *Shelly Besel*

25. 9:33 Marketing Grant Agreement, Airport - *Shelly Besel*

26. 9:35 Memorandum of Understanding for Extension Services in Campbell County - *Kim Fry*

27. 9:40 Change of Capital Request for Commercial Washers, Sheriff's Office - *Chris Dymond*

28. 9:45 Contingency Funds Request, Library - *John Jackson*

29. **9:50 Wyoming Treatment Courts Grant Agreement FY26-28, Adult Treatment Court** - *Chad Beeman*
30. **9:55 Wyoming Treatment Court Grant Agreement FY26-28, Youth Treatment Courts** - *Jim Lyon*
31. **10:05 Contingency Funds Request, Juvenile Services** - *Jim Lyon*
32. **10:10 Board Appointment, Children's Developmental Services Board** - *Chairman Jordan*
33. **10:12 Board Appointment, Joint Powers Fire Board** - *Chairman Jordan*
34. **10:14 Board Appointment, Library Board** - *Chairman Jordan*
35. **10:16 Board Appointments, Museum Board** - *Chairman Jordan*
36. **10:18 Board Appointment, Parks & Recreation** - *Chairman Jordan*
37. **10:20 Board Appointment, Planning Commission** - *Chairman Jordan*
38. **10:22 Board Appointment, Public Health Board** - *Chairman Jordan*
39. **10:24 Board Appointment, Public Land Board** - Chairman Jordan
40. **10:25 Budget Adoption Fiscal Year 2026-2027** - *Cindy Lovelace*
41. **10:35 Airport Fixed Based Operator (FBO) Request For Proposals (RFP) Timeline Discussion** - *Commissioners*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

42. 10:45 Public Comment
43. 11:15 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

44. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN