Campbell County
wyoming

BOARD OF COMMISSIONERS - AMENDED AGENDA

BOB JORDAN ● JIM FORD ● KELLEY MCCREERY ● SCOTT CLEM ● JERRY MEANS

July 1, 2026 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Introductions

CONSENT AGENDA

4. **Agreements**
    a. FY26 MSpectacles - Bubble Tower - Fair
    b. FY26 Noah's Way Exotic Petting Zoo - Fair
    c. FY26 William Klein - Pig Wrestling - Fair
    d. FY27 Annual Compensation Agreement for 4-H Youth Development Programming in the amount of $29,262.
    e. FY27 Annual Compensation Agreement for 4-H Youth Development Programming in the amount of $66,873.
    f. FY27 Annual Compensation Agreement for the Community Vitality and Health Programming in the amount of $3,504.
5. **Budget Line Item Transfers**
    a. **Airport**
    Transfer $40 from 100751-62000 Postage & Freight to 100751-63040 OfficeEquip/Computer/TechLease
    Transfer $445 from 100751-63020 Mach/Vehicle/Equip Lease Rent to 100751-62180 Media/Subscriptions/Periodical
    Transfer $150 from 100751-62720 Software Cost (Subs/Maint) to 100751-62450 EE Dev Meet Trav Meal Lodg
    Transfer $400 from 100753-64000 Supplies to 100753-64020 Tools
    Transfer $400 from 100753-64000 Supplies to 100753-64020 Tools
    b. **Extension**
    Transfer $54.35 from 100105-64150 Gasoline to 100104-63420 Special Event / Program Cost
    Transfer $300 form 100101-62000 Postage & Freight to 100101-64000 Supplies
    c. **Library**
    Transfer $300 from 100713-64360 Law Library to 100713-62020 Communication
    d. **Coroner**
    Transfer $2,000 from 100091-62240 Medical Services/Claims to 100091-62400 Prof Dev Req Air Meal Lodg
    Transfer $15,000 from 100091-62240 Medical Services/Claims to 100091-62250 Radiology, Lab, Tox Services
    e. **Road & Bridge**
    Transfer $2,700.20 from 100141-63050 Royalty Payments/Easements to 100141-63020 Mach/Vehicle/Equip Lease Rent
    Transfer $12,000 from 100141-65120 Road Materials to 100141-65000 Vehicle/Equip Repair/Maint
    f. **Museum**
    Transfer $2,000 from 100721-63420 Special Event / Program Cost to 100721-62080 Public Relations/Promotions
    g. **Parks & Recreation**
    Transfer $750 from 100776-65080 Building Maintenance Project:770776-BUILDMAINT-ELECSUPP to 100773-65080 Project:770776-BUILDMAINT-BUILDMAINT

Transfer $500 100776-65080 Building Maintenance Project:770776-BUILDMAINT-PLUMBSUPP to 100773-65080 Project:770776-BUILDMAINT-BUILDMAINT
Transfer $6,474.05 from 100776-64000 Supplies Project:770776-SUPPLIES-GENSUPP to 100776-65080 Building Maintenance Project:770776-BUILDMAINT-BUILDMAINT
Transfer $980 from 100776-63420 Special Event / Program Cost Project:770776-SPECEVENT-PROGCOST to Building Maintenance Project:770776-BUILDMAINT-BUILDMAINT
Transfer $179.87 from 100772-65080 Building Maintenance Project:770772-BUILDMAINT to 100772-64000 Supplies Project:770772-SUPPLIES-GENEQUIP
Transfer $69.98 from 100772-64100 Clothing/Uniforms Project:770772-UNIFORMS to 100772-64000 Supplies Project:770772-SUPPLIES-GENEQUIP
Transfer $1 from 100774-64000 Supplies Project:770774-SUPPLIES-GENEQUIP to 100774-64300 Lubricants Project:770774-LUBRICANTS
Transfer $45 from 100776-64000 Supplies Project:770776-SUPPLIES-SHOPSUPP to 100776-62260 Professional Services Project:770776-PROFSERV
Transfer $880 from 100775-64000 Supplies Project:770775-AQUATICS-SUPPLIES-POOLSUPP to 100775-62720 Software Cost (Subs/Maint) Project:770775-ADMIN-SOFTWARE

h. **Sheriff**
Transfer $11,963.44 from 310311-46150 Unanticipated Revenue Project:311G26UNAN-FEDERAL to 310051-42420 Fed Op Grant Pub Safety Project:051GF26IMP-FEDERAL
Transfer $8,403.12 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-60100 Full Time - OT Project:051GF26IMP-FEDERAL
Transfer $915.20 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61000 FICA/Medicare Project:051GF26IMP-FEDERAL-PAYTAX
Transfer $2,488.40 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61400 Retirement Project:051GF26IMP-FEDERAL-EMP BEN
Transfer $156.72 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61100 Workers Comp/Unemployment Project:510GF26IMP-FEDERAL-EMP BEN-WORKERCOM
Transfer $9,545.45 from 310311-46150 Unanticipated Revenue Project:311G26UNAN-FEDERAL to 310051-42420 Fed Op Grant Pub Safety Project:051GF260CC-FEDERAL
Transfer $6,704.72 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-60100 Full Time - OT Project:051GF26OCC-FEDERAL-FT OVER
Transfer $730.23 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61000 FICA/Medicare Project:051GF26OCC-FEDERAL-PAY TAX
Transfer $1,985.45 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61400 Retirement Project:051GF26OCC-FEDERAL-EMP BEN
Transfer $125.05 from 310311-67400 Other Grants - Unanticipated Project:311G26UNAN-SHERIFF to 310051-61100 Workers Comp/Unemployment Project:051GF26OCC-FEDERAL-EMP BEN-WORKERCOM

6. Construction Contracts

a. Construction Price Quote Approval with Design Construction regarding Fire Station #1 Parking Lot Maintenance for $22,771 dated 6/12/2026.

b. Construction Price Quote Approval with DRM to remove and replace the upper 4" of sand in the Dressage Arena for $7,915.80 dated 6/11/2026.

c. Construction Price Quote Approval with Yellowjacket Construction for the Senior Center parking lot cleaning, crack fill, seal coat application, and line striping for $22,200 dated 6/11/2026.

7. Construction in Progress - Change Order

a. Change Order to the Professional Service Agreement with Simon Contractors, regarding the Southern Drive Bike Path Overlay project. An additional leveling course and additional edge milling. Total cost increase $3,489.29 dated 6/18/2026.

b. Change Order #2 to the Professional Services Agreement with Powder River Heating and Air Conditioning Inc. regarding the Northeast WY Regional Airport HVAC Replacement project. Provide & install relay for hood/exhaust fan control and XM30 expansion module, including engineering and programming services. Total cost increase $6,742.00 dated 6/15/2026.

c. Change order #6 to the Professional Services Agreement with S&S Builders, LLC regarding the Bicentennial Park Improvements Adult Softball Fields 1-3 project. Irrigation system repairs ($9,020.00) and additional padding at backstop ($5,629.00) totaling $14,649.00 dated 5/8/2026.

d. Change order #7 to the Professional Services Agreement with S&S Builders, LLC regarding the Bicentennial Park Improvements Adult Softball Fields 1-3 project. Installation of shelter, including mobilization, supervision, installation and hyrdrovac to remove previously placed aggregate base. $10,280.00 dated 6/17/2026.

8. Grants

a. Federal Funding Accounting and Transparency Act (FFATA) Certification Form for TANF-CPI Grant Funds for FFY27

9. Hand Warrants

a.

Check Number	Check Date	Vendor Name	Amount
91263170	6/24/2026	Black Hills Energy	$ 214.50
91263171	6/24/2026	Black Hills Energy	$ 40.24
91263172	6/24/2026	Black Hills Energy	$ 44.58
91263173	6/24/2026	Black Hills Energy	$ 51.10
91263174	6/24/2026	Black Hills Energy	$ 65.23
91263175	6/24/2026	Black Hills Energy	$ 70.80
91263176	6/24/2026	Black Hills Energy	$ 71.54
91263177	6/24/2026	Black Hills Energy	$ 84.81
91263178	6/24/2026	Black Hills Energy	$ 86.84
91263179	6/24/2026	Black Hills Energy	$ 91.86
91263180	6/24/2026	Black Hills Energy	$ 97.31
91263181	6/24/2026	Black Hills Energy	$ 145.34
91263182	6/24/2026	Black Hills Energy	$ 163.28
91263183	6/24/2026	Black Hills Energy	$ 245.63
91263184	6/24/2026	Black Hills Energy	$ 314.27
91263185	6/24/2026	Black Hills Energy	$ 328.87
91263186	6/24/2026	Black Hills Energy	$ 1,090.53
91263187	6/24/2026	Black Hills Energy	$ 1,638.83
91263188	6/24/2026	Black Hills Energy	$ 1,988.75
91263189	6/24/2026	Black Hills Energy	$ 2,493.18
91263190	6/24/2026	Black Hills Energy	$ 8,504.45
91263191	6/24/2026	Black Hills Energy	$ 1,103.24
91263192	6/24/2026	Black Hills Energy	$ 106.80
91263193	6/24/2026	Black Hills Energy	$ 71.54
91263194	6/24/2026	Centurylink	$ 7,615.61
91263195	6/24/2026	Charter Communications	$ 270.00
91263196	6/24/2026	Charter Communications	$ 352.65
91263197	6/24/2026	Charter Communications	$ 800.00
91263198	6/24/2026	Charter Communications	$ 307.35
91263199	6/24/2026	Charter Communications	$ 273.57
91263200	6/24/2026	Charter Communications	$ 269.13
91263201	6/24/2026	Verizon Wireless - ATC	$ 206.46
91263202	6/24/2026	Verizon Wireless - JFDC	$ 187.60
91263203	6/24/2026	Verizon Wireless - Public Works	$ 507.03

b.

Disbursement Number	Date	Vendor Name	Amount
11050	6/11/2026	Optum - Fire HSA	$ 5,049.75
11053	6/11/2026	Blue Cross Blue Shield - Claims	$ 274,030.28
11051	6/11/2026	CC Clerk Tax Account	$ 338,044.05

11052	6/11/2026	Great West Trust - DEF COMP	$ 33,690.03
11053	6/11/2026	Optum - HSA	$ 44,770.38
11054	6/17/2026	Blue Cross Blue Shield - Claims	$ 225,794.49
11014	6/18/2026	Optum - FLEX	$ 853.60

10. Leases/Software

a. FY26 Professional Academy GOLD Annual Fee - Children's Developmental Services

b. FY27 Cisco Renewal 2025-2027 - ITS

c. FY27 DLT Solutions Software - AutoCad - Assessor

d. FY27 ManageEngine Service Desk Plus Enterprise - ITS

e. FY27 Rocky Mountain Business Equip. - Public Works

f. FY27 Rocky Mountain Business Equip - Public Works-Landfill

g. FY27 Schneider Geospatial Software - Assessor

h. FY27 Vista Leasing Co. Inc. - Extension

i. FY27 Vista Leasing Co. Inc. - Public Works

j. FY27 Vista Leasing Co. Inc. - Public Works-Landfill

11. Minutes - Board of Commissioners

a. Special Meeting 6.11.26

b. Special Meeting 6.15.26

c. Directors Meeting 6.16.26

d. Regular Meeting 6.17.26

e. Lodging Tax Board 6.18.26

f. Public Land Board 6.18.26

g. Special Meeting 6.25.26

12. Official Bond and Oath

a. Official Bond and Oath - Rebecca Ann Vondrak, Rocky Point

b. Official Bond and Oath - Rebecca Ann Vondrak, Village of Heritage

c. Public Official Bond - Meldene Goehring, Campbell County Community Public Recreation District

13. Payroll Payments

a. County Employees 6/25/26

14. Position Vacancy Justifications

a. Airport (FBO) - Airport Line Technician I

b. Parks & Recreation - Recreation Program Supervisor

c. Road and Bridge - Equipment Operator

d. Sheriff's Office - Law Enforcement Administrative Specialist

e. Commissioners Office - Administrative Assistant

15. Public Servant Disclosure

a. County Treasurer - Rachael Knust

b. Deputy Treasurer - Yvonne Wagner

VOUCHERS

16. Vouchers

CALENDAR OF EVENTS

17. Commission Calendar

REGULAR BUSINESS

18. 9:05 District Support Grant, Bennor Estates Improvement & Service District - *Clark Melinkovich*
19. 9:10 District Support Grant, Brunsen Road Improvement & Service District - *Clark Melinkovich*
20. 9:15 District Support Grant, Crestview Improvement & Service District - *Clark Melinkovich*
21. 9:20 District Support Grant, Little Thunder Improvement & Service District - *Clark Melinkovich*
22. 9:25 District Support Grant, Means, Carter, Hannum Improvement & Service District - *Clark Melinkovich*
23. 9:30 District Support Grant, Oriva Hills Improvement & Service District - *Clark Melinkovich*
24. 9:35 District Support Grant, Pineview Improvement & Service District - *Clark Melinkovich*
25. 9:40 District Support Grant, Stonegate Improvement & Service District - *Clark Melinkovich*
26. 9:45 Airport Improvement Grant Agreement, Rehabilitate General Aviation Apron - *Shelly Besel*
27. 9:50 Contract for Services Bid Award, Immersive Technologies Services for the Museum - *Robert Henning*
28. 9:55 RingCentral Professional Services, County Telephone System - *Dustin Cooper*
29. 10:00 Board Appointment, Youth Treatment Court - *Jim Lyon*
30. 10:05 Board Appointment, Child Support Authority - *Chairman Jordan*
31. 10:07 Board Appointments, Corrections Board - *Chairman Jordan*

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

32. 10:10 Public Comment
33. 10:45 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

34. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN