Campbell County
wyoming

BOARD OF COMMISSIONERS AGENDA

BOB JORDAN ● JIM FORD ● KELLEY MCCREERY ● SCOTT CLEM ● JERRY MEANS

July 15, 2026 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Introductions

CONSENT AGENDA

4. **Agreements**
   a. Cloud Services Agreement with Creative Information Systems Inc. regarding software for the Landfill Scalehouse, in the amount of $12,302.23 dated 6/3/2026.
   b. Agreement between Rockpile Museum and Northeast Antique Tractor to pay NEAT for the services of organizing and coordinating an antique tractor pull on July 18, 2026, in the amount of $500, dated 7/2/2026.

5. **Budget Line Item Transfers**
   a. **Airport**

      FY26
      Transfer $825 from 100751-62720 Software Cost (Subs/Maint) to 100751-62450 EE Dev Meet Trav Meal Lodg
      Transfer $75 from 100751-62720 Software Cost (Subs/Maint) to 100751-63040 OfficeEquip/Computer/TechLease

   b. **Children's Developmental Services**

      FY26
      Transfer $9,658.33 from 310703-60005 Full Time - Regular to 310703-60200 Part Time - Regular
      Transfer $2,998.16 from 310705-60005 Full Time - Regular to 310705-310705-60200 Part Time - Regular
      Transfer $2,771.31 from 310702-60005 Full Time - Regular to 310702-67040 Fed Op Grant HlthWelCult Rec Project:702GF26CHF-ADPUBLEG
      Transfer $317.52 from 310702-61000 FICA/Medicare to 310702-67040 Fed Op Grant HlthWelCult Rec Project:702GF26CHF-ADPUBLEG
      Transfer $633.05 from 310702-61400 Retirement to 310702-67040 Fed Op Grant HlthWelCult Rec Project:702GF26CHF-ADPUBLEG
      Transfer $1,560 from 310705-60005 Full Time - Regular to 310705-67240 State Op Grant HlthWelCultRec Project:705G26PTC-STATE-CONSULTIONG
      Transfer $116.50 from 310702-61100 Workers Comp/Unemployment to 310702-67040 Fed Op Grant HlthWelCult Rec Project:702GF26CHF-ADPUBLEG
      Transfer $14,227.54 from 310703-60005 Full Time - Regular to 310703-61400 Retirement
      Transfer $4.95 from 310705-60005 Full Time - Regular to 310705-61400 Retirement

   c. **Commissioners**

      FY26
      Transfer $4,535 from 100013-63440 Miscellaneous Expense to 100013-62080 Public Relations/Promotions
      Transfer $1,650 from 100013-63440 Miscellaneous Expense to 100013-62080 Public Relations/Promotions

   d. **Emergency Management**
      FY26
      Transfer $500 from 100411-62100 Advert/Publication/LegalNotice to 100411-62260 Professional Services

Transfer $2,810.21 from 100411-62450 EE Dev Meet Trav Meal Lodg to 100411-62260 Professional Services
Transfer $13,948.45 from 100411-62720 Software Cost (Subs/Maint) to 100411-62260 Professional Services
Transfer $2,149.05 from 100411-62760 Office Equip Maint Contracts to 100411-62260 Professional Services
Transfer $1,484 from 100411-63020 Mach/Vehicle/Equip Lease Rent to 100411-62260 Professional Services
Transfer $1,018.29 from 100411-63420 Special Event / Program Cost to 100411-62260 Professional Services
Transfer $1,349.14 from 100411-64000 Supplies to 100411-62260 Professional Services
Transfer $2,000 from 100411-64150 Gasoline to 100411-62260 Professional Services
Transfer $7,331.02 from 100411-65000 Vehicle/Equip Repair/Maint to 100411-62260 Professional Services
Transfer $16,985 100411-65030 Warning Com Repair/Maint to 100411-62260 Professional Services
Transfer $12,630 from 100013-63440 Miscellaneous Expense to 100411-62260 Professional Services

e. **Extension**

FY26
Transfer $3 from 100101-64000 Supplies to 100102-63420 Special Event / Program Cost
Transfer $181 from 100101-64000 Supplies to 100103-62450 EE Dev Meet Trav Meal Lodg

f. **Parks & Rec**

FY26
Transfer $15 from 100775-62060 Printing/Spec Forms/Archiving Project:770775-ADMIN-PRINTSPEC to 100775-62080 Public Relations/Promotions Project:770775-ADMIN-PUBRELPROM
Transfer $442 from 100776-64200 Diesel Fuel Project:77776-DIESELFUEL to 100776-63240 Sales/Lodging/Property Tax Project:770776-SALESTAX-MDDB
Transfer $2,812 from 100776-64200 Diesel Fuel Project:77776-DIESELFUEL to 100776-63240 Sales/Lodging/Property Project:770776-SALESTAX-CSB

FY27
Transfer $4,000 from 310311-46150 Unanticipated Revenue Project:311G27UNAN-LOCAL to 310775-42840 Local Grants/Aid
Transfer $4,000 from 310311-67400 Other Grants - Unanticipated Project:311G27UNAN-PARKS&REC to 310775-63420 Special Event / Program Cost Project:770775-ADMIN-4THJULY-CITY

g. **Public Works**

FY26
Transfer $1,514.06 from 100084-68120 Cap Outlay - Buildings Improv Project:08426007-FACILITY to 100084-68120 Cap Outlay - Buildings Improv Project:08426005-REC

h. **Road & Bridge**

FY26
Transfer $5,500 from 100141-64200 Diesel Fuel to 100141-65120 Road Materials
Transfer $3,703 from 100141-65180 Tires to 100141-65000 Vehicle/Equip Repair/Maint
Transfer $2,680 from 100141-64300 Lubricants to 100141-65000 Vehicle/Equip Repair/Maint
Transfer $2,079.05 from 100141-64020 Tools to 100141-65000 Vehicle/Equip Repair/Maint

i. **Sheriff**

FY26
Transfer $11,000 from 100051-60005 Full Time - Regular to 100051-60100 Full Time - OT
Transfer $4,225 from 100052-62240 Medical Services/Claims to 100052-62500 Prisoner Transport/Extrad

6. Comment Letters

a. Comment Letter submission to the U.S. Department of the Interior regarding the Bureau of Land Management (BLM) Notice of Proposed Rule for the Revision of Regulations for Grazing Administration.

7. Construction Contracts

a. Professional Services Agreement with HDR Engineering Inc., regarding Bishop and Antelope Roads Overlay Project (aka R&B Pavement Maintenance Design), totaling $43,405.00 dated 6/29/2026.

b. Professional Services Agreement with Structural Dynamics regarding 2026 Scale Abutment-Geiger Counter (aka Landfill Scale Improvements) totaling $6,000.00 dated 3/10/26.

8. **Construction in Progress - Change Order**

   a. Amendment #1 to the Professional Services Agreement with Structural Dynamics regarding the 2026 Landfill Scale Repairs (aka Landfill Scale Improvements) for additional design services ($2,159.75) and review of concrete submittals, rebar inspection, and response to RFIs ($878.81). Total increase $3,038.56 dated 6/30/26.

   b. Additional Services to the Professional Services Agreement with Steiner Thuesen PLLC regarding the Bicentennial Park Adult Softball Improvements Fields 1-3. Additional site visits and project management time, FLC survey for dugout, dugout structural review & letter, and shelter design & submittal review. Total increase $28,946.00 dated 7/2/26.

9. **Grants**

   a. FY27 1% City of Gillette Funds, Parks & Recreation in the amount of $4,000

   b. FY27 1% City of Gillette Funds, Adult Treatment Courts in the amount of $15,000

   c. FY27 1% City of Gillette Funds, Youth Treatment Court-$15,000

10. **Hand Warrants**

a. Check Number	Check Date	Vendor Name	Amount
91263204	6/25/2026	Campco Federal Credit Union	$ 150.00
91263205	6/25/2026	Circuit Court of Campbell County	$ 1,112.83
91263206	6/25/2026	Sheridan County Circuit Court	$ 343.16
91263207	6/25/2026	Wyoming Child Support	$ 595.96
91263209	6/30/2026	AFLAC	$ 32.38
91263210	6/30/2026	Wyoming Retirement Life Systems	$ 336.00
91263211	6/30/2026	Wyoming Retirement Systems	$ 546,490.77
91263463	7/8/2026	AT&T - Airport	$ 356.98
91263464	7/8/2026	AT&T - EMT	$ 385.54
91263465	7/8/2026	Black Hills Energy	$ 474.89
91263466	7/8/2026	Black Hills Energy	$ 77.21
91263467	7/8/2026	Black Hills Energy	$ 96.24
91263468	7/8/2026	Black Hills Energy	$ 40.24
91263469	7/8/2026	Black Hills Energy	$ 41.89
91263470	7/8/2026	Black Hills Energy	$ 2,137.88
91263471	7/8/2026	Black Hills Energy	$ 96.24
91263472	7/8/2026	Black Hills Energy	$ 32.53
91263473	7/8/2026	Black Hills Energy	$ 354.38
91263474	7/8/2026	Black Hills Energy	$ 131.69
91263475	7/8/2026	Centurylink	$ 7,068.48
91263476	7/8/2026	Paintbrush Services	$ 2,059.00
91263477	7/8/2026	Verizon Wireless - Fair	$ 37.52
91263478	7/8/2026	Verizon Wireless - Public Health	$ 274.34
91263479	7/8/2026	Verizon Wireless - Sheriff	$ 2,564.50
91263480	7/8/2026	Verizon Wireless - Public Health	$ 15.89
91263481	7/8/2026	Western Waste	$ 1,063.12

b. Disbursement Number	Date	Vendor Name	Amount
11015	6/25/2026	Optum - FLEX	$ 46.06
11054	6/25/2026	CC Clerk Tax Account	$ 356,800.29
11055	6/25/2026	Great West Trust - DEF COMP	$ 32,938.36
11056	6/25/2026	Optum - HSA	$ 44,677.88

11057	6/30/2026	CC Clerk Tax Account	$ 24,969.56
11058	6/30/2026	Great West Trust - DEF COMP	$ 1,295.00
11059	6/30/2026	Optum - HSA	$ 2,004.49
61720265	6/30/2026	HM Life Insurance - Stop Loss	$ 216,123.39
61720270	6/30/2026	Delta Dental - Claims	$ 53,484.80
61720266	7/1/2026	Gallagher - Basic, ADD,LTD, Supp Life	$ 21,733.59
61720267	7/1/2026	VSP of Wyoming - Vision	$ 10,110.83
61720269	7/1/2026	Blue Cross Blue Shield - Claims	$ 548,653.16
11060	7/1/2026	Optum - Fire HSA	$ 5,049.75
11061	7/1/2026	Optum - Camplex HSA	$ 3,842.50
11016	7/2/2026	Optum - FLEX	$ 119.60
61720271	7/8/2026	Blue Cross Blue Shield - Claims	$ 128,554.90
11017	7/9/2026	Optum - FLEX Claims	$ 475.62

c. Voided Check	Date	Vendor Name	Amount	Reason	Date Replaced	Replacement Check
91259090	6/25/2026	Nathan Grotrian	$ 1,238.75	Check was lost/destroyed	6/25/2026	91263208

11. Leases/Software

a. FY27 Blancco Essentials Bundle Platform - ITS

b. FY27 DarkTrace Subscription Bundle - ITS

c. FY27 CivicPlus Software Renewal - ITS

12. Minutes - Board of Commissioners

a. Special Meeting 6/29/26

b. Directors Meeting 6/30/26

c. Commissioners Regular Meeting 7/1/26

13. Monthly Reports

a. Clerk's - June 2026

b. Clerk of District Court - June 2026

c. Sheriff - June 2026

14. Payroll Payments

a. Elected Official 6/30/26;

b. County Employees 7/9/26

15. Payroll Requests

a. Sheriff's Office - Requesting that Christopher Just carry over 15.75 holiday hours until September 1, 2026.

16. Position Vacancy Justifications

a. Information Technology Services - Executive Director

b. Road & Bridge - Equipment Operator

c. Treasurer - Deputy Treasurer III

17. Resolutions

a. Resolution No. 3136: Adoption of County Budget for Fiscal Year 2026-2027

VOUCHERS

18. Vouchers

CALENDAR OF EVENTS/VETERANS UPDATE

19. Commission Calendar
20. Veterans Update - Lee Yake & Laura Cox

REGULAR BUSINESS

21. 9:10 Employee Years of Service Recognition - *Sam Chafee & Kristen Verhelst*
22. 9:15 Early Intervention Education Program - Part B Grant Contract, Children's Developmental Services - *Nathan Grotrian*
23. 9:18 Early Intervention and Education Program - Part C Grant Contract, Children's Developmental Services - *Nathan Grotrian*
24. 9:25 Motorola Solutions Service Agreement Renewal for NICE Logger - *Dan Maul*
25. 9:30 State Homeland Security (SHSP) Grant Agreement - Rescue Phone & Quad Crisis Response Module (QCRM), Sheriff's Office - *Dan Maul*
26. 9:35 State Homeland Security Program (SHSP) Grant Agreement - ARC Shield Kit, Sheriff's Office - *Dan Maul*
27. 9:40 Community Juvenile Services Board FY2026-2028 Contract - *Jim Lyon*
28. 9:45 Bereavement Policy Revision, Personnel Guideline 406 - *Brandy Elder*
29. 9:50 CAM-PLEX Position Reclassifications - *Brandy Elder*
30. 9:55 County Position Reclassifications - *Brandy Elder*
31. 10:00 Public Library Restructure & Position Creation - *Brandy Elder*
32. 10:05 District Support Grant, Proposed Ridgestone Road Improvement & Service District - *Clark Melinkovich*
33. 10:10 District Support Grant, Southfork Estates Improvement & Service District - *Clark Melinkovich*
34. 9:20 Sole Source Purchase Request, Fair Livestock Panels - Liz Slattery

PUBLIC HEARING

35. 10:15 Norton Estates Zoning Request - *Sam Proffer*
36. 10:20 Simons Estates Zoning Request - *Sam Proffer*
37. 10:25 Crossroads Business Park Zoning Request - *Sam Proffer*

REGULAR BUSINESS

38. 10:45 Norton Estates Minor Subdivision Request - *Sam Proffer*
39. 10:50 Simons Estates Minor Subdivision Request - *Sam Proffer*
40. 10:55 Saddle Ridge Estates Minor Subdivision Request - *Sam Proffer*
41. 11:00 Bid Award, Courthouse Security Station Project - *Bill Beastrom*
42. 11:05 Bid Award, Wright Library Basement Remodel Project - *Bill Beastrom*
43. 11:10 Change of Capital Request, Southside Road Construction - *Michael Moore*
44. 11:13 Change of Capital Request, Rec Center Shutdown - *Michael Moore*
45. 11:15 Change of Capital Request, Extend Airport Parking Lot - *Michael Moore*
46. 11:17 Board Appointment, State Miners Hospital Board - *Chairman Jordan*
47. 11:20 FY2026-2027 Mill Levy and Order Levying Taxes - Cindy Lovelace

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

48. 11:30 Public Comment

49. 11:45 Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

50. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN