



BOARD OF COMMISSIONERS AGENDA

BOB JORDAN • JIM FORD • KELLEY MCCREERY • SCOTT CLEM • JERRY MEANS

August 5, 2026 | Commissioners Chambers | 500 S. Gillette Avenue

8:00 AM Board Briefing | 9:00 AM Regular Meeting

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Introductions

CONSENT AGENDA

4. Agreements

- a. FY27 Annual Compensation Agreement Version 2 for 4-H Youth Development Programming, County's portion \$27,714.
- b. FY27 Annual Compensation Agreement Version 2 for 4-H Youth Development Programming, County's portion \$64,023.
- c. FY27 Annual Compensation Agreement Version 2 for the Community Vitality and Health Programming, County's portion \$3,504.

5. Budget Line Item Transfers

a. Adult Treatment Court

FY26

Transfer \$2,9112.09 from 100013-60900 Compensation Adjustment to 100015-60005 Full Time - Regular
Transfer \$861.65 from 100013-60900 Compensation Adjustment to 100015-61400 Retirement
Transfer \$2,111.68 from 310015-67220 State Op Grant Pub Safety to 310015-60005 Full Time - Regular
Transfer \$113.36 from 310015-67220 State Op Grant Pub Safety to 310015-61400 Retirement
Transfer \$150.45 from 310015-67220 State Op Grant Pub Safety to 310015-61100 Workers Comp/Unemployment

b. Children's Developmental Services

FY26

Transfer \$938.16 from 100705-61000 FICA/Medicare to 100705-60005 Full Time - Regular
Transfer \$29.35 from 100705-61100 Workers Comp/Unemployment to 100705-60005 Full Time - Regular
Transfer \$659.84 from 100705-61400 Retirement to 100705-60005 Full Time - Regular
Transfer \$271.05 from 100705-61400 Retirement to 100705-61500 Insurance Benefits
Transfer \$185.01 from 100701-64650 Food Service and Supplies to 100701-62260 Professional Services
Transfer \$349.86 from 100701-62200 Assn Dues, Fees and Licensure to 100701-62260 Professional Services

c. Clerk

FY26

Transfer \$12,497.67 from 100022-61900 HSAFLEX Enrollment to 100022-61100 Workers Comp/Unemployment

d. Clerk of District Court

FY26

Transfer \$383.95 from 100111-62450 EE Dev Meet Trav Meal Lodg to 100111-64150 Gasoline
Transfer \$3,000 from 100013-62280 Legal and Court Costs to 100113-62520 Jurors & Witness Fees
Transfer \$50,000 from 100013-62520 Legal and Court Costs to 100113-62280 Legal and Court Costs
Transfer \$27,000 from 100013-62280 Legal and Court Costs to 100113-62280 Legal and Court Costs

e. Extension

FY26

Transfer \$174 from 100103-64150 Gasoline to 100102-64150 Gasoline

f. **Human Resources****FY26**

Transfer \$79.42 from 100161-62450 EE Dev Meet Trav Meal Lodg to 100161-64150 Gasoline

g. **Parks & Recreation****FY26**

Transfer \$554 from 100772-64000 Supplies Project:770772-SUPPLIES-GENEQUIP to 100772-64000 Supplies Project:770772-SUPPLIES-SKATESHARP

h. **Public Health****FY26**

Transfer \$1,700 from 100407-62255 Vaccine to 100407-62580 Indigent Burials

i. **Public Works****FY26**

Transfer \$300 from 100083-62220 Utilities to 100083-65000 Vehicle/Equip Repair/Maint

Transfer \$20,000 from 100083-62220 Utilities to 100083-65080 Building Maintenance

FY27

Transfer \$5,080 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-MEACARNHAN-ROADS-DUSTCONT

Transfer \$4,796.34 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-BENNOREST-ROADS-GRAVLMMAINT

Transfer \$447.56 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-BENNOREST-ROADS-DUSTCONT

Transfer \$6,680 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-BRUNSEN-ROADS-GRAVLMMAINT

Transfer \$26,978.5 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-LTLTHUNDER-ROADS-GRAVLMMAINT

Transfer \$34,263 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-ORIVAHILLS-ROADS-GRAVLMMAINT

Transfer \$1,558.22 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-PINEVIEW-WATER-NONREGION

Transfer \$19,508.25 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-STONEGATE-ROADS-GRAVLMMAINT

Transfer \$50,000 from 170081-66935 1% District Support Grants to 170081-66935 1% District Support Grants Project:081DSG-CRESTVIEW-WATERSEWER

j. **Sheriff****FY26**

Transfer \$2,467.09 from 100051-62720 Software Cost (Subs/Maint) to 100052-62260 Professional Services

k. **Road & Bridge****FY26**

Transfer \$5,550 from 100141-63050 Royalty Payments/Easements to 100141-65120 Road Materials

l. **Juvenile and Family Drug Court****FY26**

Transfer \$46.14 from 310452-61000 FICA/Medicare Project:452GS25WTC-ADMIN-EMPBEN-FICAMEDIC to 310452-60005 Full Time - Regular Project:452GS25WTC-ADMIN-SALARY-FTREG

Transfer \$9.93 from 310452-61500 Insurance Benefits Project:452GS25WTC-ADMIN-EMPBEN-INSURANCE to 310452-61400 Retirement Project:452GS25WTC-ADMIN0EMPBEN-RETIREMENT

Transfer \$25.14 from 100452-61000 FICA/Medicare Project:452GS25WTC-ADMIN-MATCH-FICAMEDIC to 100452-60005 Full Time - Regular Project:452GS25WTC-ADMIN-MATCH-FTREG

Transfer \$5.93 from 100452-61500 Insurance Benefits Project:452GS25WTC-ADMIN-MATCH-INSURANCE to 100452-61400 Retirement Project:452GS25WTC-ADMIN-MATCH-RETIREMENT

6. Comment Letters

- a. Submission of comment letter regarding the Proposed Wyoming Greater Sage-Grouse Core Area

7. Construction Contracts

- a. Owner and Contractor Agreement between American Contracting of Wyoming, LLC and Campbell County for the Wright Library Basement Remodel Project in the amount of \$456,458.

8. Construction in Progress - Change Order

- a. Amendment to the Professional Services Agreement with Schutz Foss Architects, P.C. regarding the Road & Bridge Reroof project. Perform a cost, structural, and feasibility analysis of multiple additional roof assembly options not to exceed \$55,000, dated June 6, 2026.

9. Cancellation/Rebate of Taxes

- a. #2021-728

10. Hand Warrants

a.	Check Number	Check Date	Vendor Name	Amount			
	91263482	7/9/2026	Campco Federal Credit Union	\$ 150.00			
	91263483	7/9/2026	Circuit Court of Campbell County	\$ 477.93			
	91263484	7/9/2026	Wyoming Child Support	\$ 434.43			
	91263787	7/15/2026	Department of Treasury	\$ 662.96			
	91263788	7/15/2026	ST of WY - Dept of Revenue & Taxation	\$ 4,768.88			
	91263789	7/15/2026	ST of WY - Dept of Revenue & Taxation	\$ 1,776.38			
	91263794	7/16/2026	Wyoming Dept of Workforce Services	\$ 122,972.62			
	91263796	7/23/2026	Campco Federal Credit Union	\$ 150.00			
	91263797	7/23/2026	Circuit Court of Campbell County	\$ 356.98			
	91263798	7/23/2026	Wyoming Child Support	\$ 434.43			
b.	Disbursement Number	Date	Vendor Name	Amount			
	11062	7/9/2026	CC Clerk Tax Account	\$ 344,290.22			
	11063	7/9/2026	Great West Trust - DEF COMP	\$ 32,963.35			
	11064	7/9/2026	Optum - HSA	\$ 45,984.21			
	61720272	7/15/2026	Blue Cross Blue Shield - Claims	\$ 303,168.77			
	11018	7/16/2026	Optum - FLEX	\$ 242.47			
	11065	6/15/2026	Optum - HSA	\$ (350.00)			
	11066	7/16/2026	Optum - HSA	\$ 5,049.75			
	61720273	7/22/2026	Blue Cross Blue Shield - Claims	\$ 279,347.25			
	107092034	7/22/2026	CC Clerk Tax Account	\$ 362,598.08			
	107092035	7/22/2026	Great West Trust - DEF COMP	\$ 33,267.36			
	107092036	7/22/2026	Optum - HSA	\$ 45,565.46			
	11019	7/23/2026	Optum - FLEX	\$ 524.00			
	61720274	7/29/2026	Blue Cross Blue Shield - Claims	\$ 266,611.31			
	11020	7/30/2026	Optum - FLEX	\$ 275.00			
	107092037	7/31/2026	CC Clerk Tax Account	\$ 25,184.75			
	107092038	7/31/2026	Great West Trust - DEF COMP	\$ 1,295.00			
	107092039	7/31/2026	Optum - HSA	\$ 2,004.49			
c.	Voided Check	Date	Vendor Name	Amount	Reason	Date Replaced	Replacement Check

91263253	7/1/2026	Campbell County Clerk	\$ 300.00	Check for wrong amount - need multiple checks	7/16/2026	91263790, 91263791, 91263792, 91263793
91263357	7/1/2026	Ashley Kintzler	\$ 1,470.00	Did not perform services		
91261251	3/4/2026	Merck Sharp & Dohme	\$ 12,772.23	Never Received Check in Mail	7/2/2026	91263795

11. Leases/Software

- a. FY27 CivicPlus DocAccess - Commissioner
- b. FY27 Credit Card Terminal Lease - Parks and Recreation
- c. FY27 Flex Software Maintenance - ITS
- d. FY27 Golf Trac Annual Maintenance - Parks and Recreation
- e. FY27 Inseyetes Online Pro - Sheriff
- f. FY27 Rec Trac Annual Maintenance - Parks and Recreation
- g. FY27 Rocky Mountain Business Equipment - Public Health
- h. FY27 Tyler Timeclock Biometric Readers - ITS
- i. FY27 UPS Maintenance - Sheriff

12. Mill Levy Report 2026

- a. Campbell County Report of Valuations, Levies and Taxes 2026

13. Minutes - Board of Commissioners

- a. Managers Meeting 7/14/26
- b. Regular Meeting 7/15/26
- c. Airport Board Meeting 7/21/26
- d. Special Meeting 7/23/26

14. Monthly Reports

- a. Treasurer - June 2026
- b. 941 Tax Report - 2nd Quarter 2026
- c. Worker's Compensation Report - 2nd Quarter 2026

15. Payroll Payments

- a. County Employees 7/23/26

16. Position Vacancy Justifications

- a. Assessor's Office - Appraiser
- b. Children's Developmental Services - Administrative Assistant, Senior
- c. Library - Circulation Services Coordinator
- d. Library - Reference Services Coordinator
- e. Parks & Recreation - Senior Lifeguard
- f. Public Works - Administrative Coordinator

17. Salary Range Placement Table

- a. Range Placement Table Correction

VOUCHERS

18. Vouchers

CALENDAR OF EVENTS

19. Commission Calendar

REGULAR BUSINESS

20. 9:05 Miss Campbell County Pageant Winners - *Linda Whites*
21. 9:15 Public Health Preparedness and Response Coordinator (PHRC) FY27 Grant Agreement - *Jane Glaser*
22. 9:20 Community Service Block Grant (CSBG) FY27 Application - *Linda Allred & Cris Schmitz*
23. 9:25 Congestion Mitigation Air Quality (CMAQ) FY27 Grant Application and Resolution, Road & Bridge - *Kevin Geis*
24. 9:30 Bid Award, FY27 Computer and Peripheral Purchase - *Phil Harvey*
25. 9:35 Board Appointments, Youth Treatment Court - *Jim Lyon*
26. 9:40 Change of Capital Request, Sheriff's Office One 1/2 Ton Crew Cab Pickup - *Tony Langone*
27. 9:45 Capital Purchase, Parks & Recreation Front Deck Mower - *Tony Langone*
28. 9:50 Capital Purchase, Landfill Bull Fence - *Brad Septka/Michael Moore*
29. 9:55 Norton Estates Zoning Request - *Sam Proffer*
30. 10:00 Norton Estates Minor Subdivision Request - *Sam Proffer*

PUBLIC HEARING

31. 10:20 Planning Commission Bylaws Amendments - Sam Proffer

PUBLIC COMMENT

Individuals wishing to provide public comments are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

32. Public Comment
33. Commissioners Final Comments

EXECUTIVE SESSION - Wyoming Statute 16-4-405: Statutory Reasons

34. Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access | Personnel Matters | Pending or Potential Litigation | National Security Matters | Real Estate – Site Selection or Purchases | Attorney-Client Privileged Information

ADJOURN