

# CAMPBELL COUNTY



## ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716  
Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chair  
vacant/Vice Chair  
Carly Hunter  
Del Shelstad  
Cheryl Chitwood  
Ryan McGrath  
Janeice Lynch  
Scott Mooney  
Rhonda Stryker

Advisory Member: Nicki Bowden

### Adult Treatment Courts Board Meeting Agenda

**When: Wednesday December 28, 2022 @ 12:00 p.m.**

**Where: Adult Treatment Court Conference room**

Present: Judge Phillips, Del Shelstad, Cheryl Chitwood, Ryan McGrath, Nicki Bowden. Via telephone conference call: Mitch Damsky, Rhonda Stryker. Public present: Joe Bolton. Staff present: Chad Beeman, Kolby Matheny, Scott Appley, Michelle Johansen.

- I. CALL TO ORDER at 12:01 p.m. Quorum present.
- II. Consent Agenda – Motion to Approve by Ryan McGrath. Seconded by Del Shelstad. Motion approved.
- III. Staff Reports – Kolby Matheny reported on the Felony side: Not much has changed since last reporting. Two PSI applications and one ASI application on my desk. Plus two brand new ones. Judge Phillips: The team is seeing more referrals with violent criminal offenses. Kolby Matheny: There is one participant who wants me to do all the work for him. Sent one Level 2 into custody yesterday. A mixture of mental health and criminal thinking. Otherwise they are doing pretty well. Two seem to be buying into the program now. Will be setting up the Nutrition class soon and Chad is setting up the Thinking For a Change class. Scott Appley reported on the DWI side: Two graduated so we are down to six. One is getting her jail time done first then will start the program. Still doing her 24/7 stuff. One still isn't admitting he has a problem.
  - a. Program Census: Felony: 12 / DWI:6
    - # terminated or opted out: 1 DWI,0 FEL
    - # screened and not admitted: 1 fel
    - # screened and accepted: (1- DWI pending jail sentence ,0 Fel)
    - # absconded: 0
    - # graduated: 2 DUI
    - # pending: Felony Crt:2 DWI Crt: 0
  - b. Budget/Revenue: Update will be presented. Chad Beeman reported that so far we are right on track. We have approximately \$300 remaining of our federal grant funds.
- IV. Old Business:

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- a. End of year board member changes Prosecuting attorney- G.S. remainder 3 yr ends 12/31/2023, Supervision J.L. 3 yr end 12/31/2025, At- Large- J.B. 3 yr ends 12/31/2025, Advisory N.B. 1 yr end 12/31/2023. Chad Beeman reported that Greg Steward has interest in the vice chair position vacated after this meeting. Motion to approve by Del Shelstad. Seconded by Cheryl Chitwood. Greg Steward will be completing a three year term ending next year. Motion approved. Chad Beeman reported that Janeice lynch filed an application for renewal of membership in the board. A new three year term. Motion to approve by Del Shelstad. Seconded by Rhonda Stryker. Motion approved. Ryan McGrath nominated Nicki Bowden to be reappointed in an advisory capacity. Seconded by Del Shelstad. Motion approved. Judge Phillips: Thank you to Ms. Chitwood for nine years of service to the board at large position. Joseph Bolton has been nominated. Letter of application has been received. Motion to approve by Mitch Damsky. Seconded by Ryan McGrath. Motion approved. Judge Phillips: Forward new applicants to the commissioners.
- b. MOU- New Horizons Psychiatry. Chad Beeman reported the MOU is still out for review. Not a complete rush on it but would like to get it done as soon as possible. Judge Phillips and Judge McGrath to review before Felony court next week. They will report to the board next meeting.
- c. State grant application – Chad Beeman reported the application is the same this year except the surcharge is included with the application. The surcharge fund money collected in this county stays in this county. Circuit Court judges are discussing the \$35-\$40,000 collected last year by Campbell County courts. Del Shelstad: All our local legislators heard our needs at the judicial meeting last week. Judge Phillips: Going to Florida to see what initiatives are being done there. Chad Beeman: On January 17<sup>th</sup> the state grant application presentation will be given to the commissioners. Judge Phillips: The sub-committee meeting was rescheduled due to weather. Kolby Matheny: May be transitioning from ASI to ASAM. Scott Appley: We would have to change the 2.1 requirement. Judge Phillips: Chad to do some research on statutes. Want to have the post-conviction requirement removed. Kolby Matheny: That would clear up the gray areas. Judge Phillips: Put Lori down on the agenda. January 11<sup>th</sup> is the subcommittee meeting. Going before the commissioners in February or March.

#### V. New Business

- a. Coordinator call update – No December meeting to update. Chad Beeman: Other than the coordinators were on a separate call. Justice Fox ran the meeting and asked for suggestions. Everyone is interested in getting a new database system. A general program outline to be provided but we can customize it to meet our needs. Discussed mental health needs in the community and doing away with CARF. Judge Phillips: CARF was a footnote to a Department of Health statute but it doesn't improve the delivery of service and is paperwork heavy. It limits the number of providers available

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in smaller communities, but it is still in their regulations. Wish list is to not create so many policies that we spend more time checking boxes instead of more time doing the work.

- b. Move to judiciary update, coordinators and judiciary call, legislative breakfast. - See comments above.
- c. Subcommittee update – Subcommittee meeting scheduled for January 11<sup>th</sup>.
- d. Del Shelstad: ATC scheduled to move in March. Asked whether additional funds are needed for the move. Chad Beeman: Not at this time.
- e. Del Shelstad: Would like to have a discussion about the Misdemeanor track at the next board meeting. If we have more than 28 participants we would still save the county on the other end. Judge Phillips: Most misdemeanor referrals will come from Circuit Court. We need to have a full discussion at the next board meeting.

VI. Other Business:

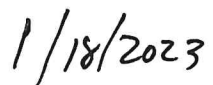
- a. Next meeting January 18, 2023.

VII. Public Forum:

Motion to Adjourn by Judge Phillips. Seconded by Del Shelstad. Moved to Adjourn at 1:00 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from October 19, 2022.

  
Board Member Signature

  
Date

| CCATC DECEMBER 2022 monthly invoice report |        |                                       |                           |                |                       |           |              |            |               |              |
|--------------------------------------------|--------|---------------------------------------|---------------------------|----------------|-----------------------|-----------|--------------|------------|---------------|--------------|
| Invoice Number                             | Status | Vendor                                | Description               | Purchase Order | Department            | Amount    | Invoice Date | Due Date   | Received Date |              |
| ATC-COURT-1222                             | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 601.25 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-D65-CM-1222                            | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 105.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-D67-BD-1222                            | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 105.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-D71-TM-1222                            | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 472.50 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-D72-RD-1222                            | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 555.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F338-KL-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 112.50 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F339-MK-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 105.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F340-CM-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 30.00  | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F343-ST-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 330.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F344-JB-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 22.62  | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F345-CA-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 555.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F346-PO-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 352.50 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F347-RA-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 171.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F348-NR-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 555.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| ATC-F349-MB-1222                           | PAID   | Step Stone Counseling LLC             | Substance Abuse Treatment | 23105767       | Adult Treatment Court | \$ 435.00 | 12/15/2022   | 12/20/2022 | 12/15/2022    | state grant  |
| M32419                                     | PAID   | Rocky Mountain Business Equipment LLC | Photocopies               | 23105669       | Adult Treatment Court | \$ 25.20  | 12/01/2022   | 12/18/2022 | 12/07/2022    | county funds |
| NOV22CCC                                   | PAID   | Clear Creek Counseling LLC            | Mental Health Treatment   | 23105671       | Adult Treatment Court | \$ 340.00 | 11/30/2022   | 12/18/2022 | 11/30/2022    | county funds |
| 9922049577/DEC22                           | PAID   | Verizon Wireless                      | Telephone 342071660-00001 | 23105670       | Adult Treatment Court | \$ 145.90 | 12/03/2022   | 12/18/2022 | 12/13/2022    | county funds |
|                                            | PAID   | Clear Creek Counseling LLC            | Mental Health Treatment   | 23103125       | Adult Treatment Court | \$ 255.00 | 10/07/2022   | 10/31/2022 | 10/03/2022    | Fed funds    |
|                                            |        | State invoice total 12/2022           | \$ 4,507.37               |                |                       |           |              |            |               |              |
|                                            |        | County invoice total 12/2022          | \$ 511.10                 |                |                       |           |              |            |               |              |
|                                            |        | Fed invoice total                     | \$ 255.00                 |                |                       |           |              |            |               |              |
|                                            |        | wages and benefits to state           | \$ 15,939.91              |                |                       |           |              |            |               |              |
|                                            |        | wages and benefits to county          | \$ 25,053.26              |                |                       |           |              |            |               |              |
|                                            |        | Participant fee revenues Dec 2022     | \$ 2,215.00               |                |                       |           |              |            |               |              |