

## CAMPBELL COUNTY



### ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716

Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chair  
Mitch Damsky /Vice Chair  
Tomi Barbour  
Del Shelstad  
Cheryl Chitwood  
Ryan McGrath  
Janeice Lynch  
Scott Mooney  
Rhonda Stryker  
Advisory Member: Sarah Bailey

**Adult Treatment Courts Board Meeting Agenda**  
**When: Wednesday February 17, 2021, @ 12:00 p.m.**  
**Where: Adult Treatment Court Conference room**

Present: Judge Phillips, Mitch Damsky, Ryan McGrath, Tomi Barbour, Cheryl Chitwood, Scott Mooney, Rhonda Stryker. Staff present: Chad Beeman, Kolby Matheny, Scott Appley and Michelle Johansen.

- VIII. CALL TO ORDER 12:00 pm.
- IX. Consent Agenda - Motion to Approve by Cheryl Chitwood, Seconded by Mitch Damsky. Motion passed.
- X. Staff Reports – Chad Beeman discussed the census. The program currently has 26 participants, slotted for 27. Half of the participants are looking for work. On the Felony Track we added one participant yesterday and one participant has completed their Hi-Set. On the DWI Track one participant has been terminated (160 days into the program) and one participant graduates tomorrow.
- a. Program Census: Felony: 14 / DWI: 11
    - # terminated or opted out: 1 DWI, 0 Fel
    - # screened and not admitted: 2
    - # screened and accepted: (0- DWI, 1 Fel)
    - # absconded: 0
    - # graduated: 0
    - # pending: Felony Crt: 3, DWI Crt: 0
  - b. Budget/Revenue: Update will be presented. Chad Beeman discussed the audit has been completed/cleared. \$16,000 outside of budget was received in November from the Surcharge Fund. That money was spent on office furniture.
- XI. Old Business:
- a. Nutrition class update – Kolby Matheny reported that tonight will be the second class. He presented options based upon the trainer's schedule. Motion to complete as many classes as possible with the current trainer and finish with an

alternate trainer as needed. Virtual training is approved as an option if needed. Motion Approve by Rhonda Stryker, Seconded by Mitch. Motion passed.

- b. Update State training – Chad Beeman reported that ATC will be hosting the Statewide Treatment Court Training on June 8<sup>th</sup> and 9<sup>th</sup>. Chad met virtually with the NDCI Coordinator and has requested 6 national speakers via Zoom Meetings for Day 1. There will be no in-person national presenters due to travel restrictions. NDCI also offers online Board Training. Day 2 will include local presenters such as treatment counselors and a discussion of drug trends in Wyoming. Training to be opened up to local law enforcement and local bar association.

## XII.

### New Business

- e. Coordinator call update – Chad Beeman reported that the majority of the call was regarding the Statewide Treatment Court Training in June.
- f. City 1% Application – Chad Beeman presented application, asking for \$15,000 noting that 94% of our participants live in the city limits. We received \$10,500 last year. Motion to Approve by Cheryl Chitwood, Seconded by Mitch Damsky. Motion Approved.
- g. County 1% Application – Chad Beeman presented application, asking for \$15,000. Last year we asked for \$15,000, granted \$15,000 and cut us to \$13,500. Motion to Approve by Cheryl Chitwood, Seconded by Mitch Damsky. Motion Approved.
- h. Contract for Cam-plex – Chad Beeman presented contract. Chad to sign since no financial burden per Carol Seeger. Proof of Insurance to be attached.
- i. RFP – Chad Beeman presented draft RFP for review. PFI's treatment contract ends June 30<sup>th</sup>. He plans to send out the RFP on March 27<sup>th</sup>, receive responses in May and advertise in local newspaper for 5 days.
- j. Treatment changes - Chad reported some rebellion regarding changes in counselors. Typical discontent amongst the participants regarding change.
- k. Board members are invited to attend Zoom meeting discussing State funding on March 4<sup>th</sup> at 9:40 am.

## XIII. Other Business:

- a. Treatment Court Prosecutor – Chad Beeman requested an additional prosecutor to fill one of the prosecutor roles for the treatment teams.

## XIV. Public Forum:

Adjourned 12:48 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from January 13, 2020:

**February Expenses/Invoices for  
March 17, 2021 Adult Treatment Court Board Meeting**

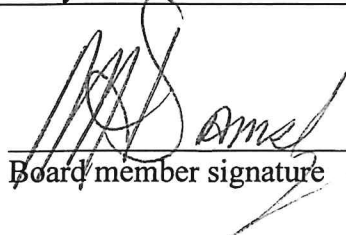
| Vendor                       | PO#          | Amount      | Notes                                |
|------------------------------|--------------|-------------|--------------------------------------|
| Salaries, Taxes and Benefits |              | \$25,502.90 |                                      |
| Personal Frontiers           | PO# NA       | NA          | Paid by CARE Board to be paid March  |
| Verizon                      | PO# 21007088 | \$100.02    | 2 Phones Lines                       |
| Clear Creek Counseling       | PO#21006939  | \$1020.00   | Mental Health paid City funds        |
| Smart Start                  | PO#21006941  | \$228.00    | Electronic Monitoring                |
| Norchem/Cordant              | PO#21007229  | \$817.45    | Drug Testing                         |
| In-state travel              |              | \$67.71     | Local home visits fuel               |
| Bennett, Weber, Hermstad     | PO#21006942  | \$1500.00   | Audit                                |
| Visa                         | PO#21007653  | \$75.00     | Gift Cards Quality of life gas gards |

**Overall Budget Balance**

| Grant/Funding Source      | Award Amount                                | Balance Left               | Percentage Billed | Notes                                    |
|---------------------------|---------------------------------------------|----------------------------|-------------------|------------------------------------------|
| Dept. of Health CST       | \$268,189.45                                | \$133,240.04,              | 50.32%            |                                          |
| City of Gillette 1%       | \$ 10,500.00                                | \$5,000.00                 | 52.38%            |                                          |
| County 1%                 | \$ 13,500.00                                | \$13,500.00                | 0%                |                                          |
| County<br>1% Supplemental | \$ 15,000.00                                | \$15,000.00                | 0%                | PFI Billed not yet paid.<br>(\$8,616.23) |
| Program Participant Fees  | <b>Starting<br/>Balance for<br/>FY20/21</b> | <b>Current<br/>Balance</b> |                   |                                          |
|                           | \$307,905.00                                | \$223,600.26               | 27.38%            |                                          |
| County Match              | \$ 93,547.00                                | \$44,655.58                | 47.73%            |                                          |

**Revenues Received**

| Program                               | Amount Received | Notes                      |
|---------------------------------------|-----------------|----------------------------|
| Monthly Total (2/01/2021 – 2/28/2021) | \$3,180.00      | Participant fees collected |

  
Board member signature

3/17/21  
Date