

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716

Office: (307) 687-6470 • Facsimile (307) 687-6376

CONSENT AGENDA ITEMS:

Adult Treatment Courts Board Meeting Agenda

When: Wednesday May 19, 2021, @ 12:00 p.m.

Where: Adult Treatment Court Conference room

Present: Judge Phillips, Mitch Damsky, Ryan McGrath, Cheryl Chitwood, Janeice Lynch, Scott Mooney, Rhonda Stryker. Staff present: Chad Beeman, Kolby Matheny, Scott Appley and Michelle Johansen.

VIII. CALL TO ORDER Quorum present. 12:00 pm.

IX. Consent Agenda – Motion to Approve by Ryan McGrath. Seconded by Rhonda Stryker. Motion passed.

X. Staff Reports – Chad Beeman discussed the Census. On the Felony side we added 1 candidate and denied 1 candidate yesterday, bringing our numbers to Felony 10 / DWI 10. On the Felony side we are looking at 4 more from other counties. They are either moving to Gillette or they already live here but their offense was committed in another county. Maybe a regional court will be created before too long. On the DUI side we have 0 referrals at this time. Judge Phillips reported that several have refused DUI Court recently but that may change with time. All of our participants are High School graduates.

a. Program Census: Felony: 9 / DWI:10

terminated or opted out: 0 DWI, 1 Fel expulsion 1 fel res tx

screened and not admitted: 0

screened and accepted: (0- DWI, 1 Fel)

absconded: 0

graduated: 7 Fel

pending: Felony Crt:8, DWI Crt: 0

b. Budget/Revenue: Update will be presented. Chad Beeman reported that 100% of the funds allocated for auditing have been used as planned. We have received 3 invoices for photocopies, totaling only 1/3 of the budgeted amount.

XI. Old Business:

a. Budget updates - Chad Beeman reported budget sign off will be on June 1st or 16th.

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

- b. Update State training, registration, Catering, other progress - Chad Beeman reported he previewed the venue/updated room set-up. Three vendors will be there displaying new technology. Catering has been set up. Coffee and beverages are being arranged. Bios have been put together. CLE have been approved for the Bar. Post to be submitted to individual agency. Surveys have been written for each section. Commissioner Shelstad will do the introduction/welcome on Day 1. Chad Beeman will do the introduction on Day 2.
- c. City and County 1 % application update – The City awarded \$10,500. The County 1% awarded \$30,000 and we kept the match.
- d. RFP subcommittee recommendation to board for vote – Judge Phillips stepped out of the room. Board discussed RFP subcommittee recommendation. Motion to Approve Step Stone Counseling by Cheryl Chitwood. Seconded by Janeice Lynch. Motion passed.

XII. New Business

- d. Coordinator call update – Chad reported the call was through Zoom this time with not much more participation. State dropped us about \$40,000 on budget. Looking at Federal Funding and data updates which we are already doing.
- e. Parenting class update – Chad reported that we received the class materials, workbooks and instruction guides. Maybe have 3 one-hour sessions.
- f. Discussion new track – Judge Phillips reported that the judges are looking to create a Misdemeanor Drug Track/Meth Track. Requested a feasibility steering committee. Janeice Lynch volunteered to be on the committee. The feasibility of a Misdemeanor Drug Track will be discussed further after the June Training Conference.
- g. Coordinator consideration as voting member of board – Consideration of the Coordinator as a voting member of the board was discussed. Judge Phillips presented a Motion to make the Executive Director a voting member of the Board. Motion not seconded. Motion failed.

XIII. Other Business:

- a. Motion to waive family treatment for MK and BD - Approved by Ryan McGrath. Seconded by Mitch Damsky. Motion passed.
- b. Discussed Sarah Bailey's request to step down as Advisory Member. Judge Phillips requested we seek a letter from her and bring recommendation(s).

XIV. Public Forum:

Motion to Adjourn by Janeice Lynch. Seconded by Rhonda Stryker. Moved to Adjourn 1:00 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from April 21, 2021:

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716

Office: (307) 687-6470 • Facsimile (307) 687-6376

**May Expenses/Invoices for
June 16, 2021 Adult Treatment Court Board Meeting**

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$40,985.29	
Personal Frontiers	PO#21010427	\$4582.50	Paid by CST
Verizon	PO#21010024	\$100.04	2 Phones Lines
Rocky Mtn bus equip	PO#21010013	\$49.12	Photocopying
Rocky Mtn bus equip	PO#21010012	\$78.02	Photocopying
Rocky Mtn Bus equip	PO#21010011	\$30.56	Photocopying
Smart Start	PO#21010025	\$96.00	Electronic Monitoring
Norchem/Cordant	PO#21010010	\$958.45	Drug Testing
In-state travel		\$44.71	Local home visits fuel
Visa	PO#21010374	\$850.56	Parenting course materials, office supplies

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$268,189.45	\$51,454.71	81%	
City of Gillette 1%	\$ 10,500.00	\$4,490	57.23%	
County 1%	\$ 13,500.00	\$5,448.77	64%	
County 1% Supplemental	\$ 15,000.00	\$15,000.00	0%	
Program Participant Fees	Starting Balance for FY20/21 \$307,905.00	Current Balance \$214,302.15	30.39%	
County Match	\$ 93,547.00	\$18,821.96	79.87%	

Revenues Received

Program	Amount Received
Monthly Total (5/01/2021 – 5/31/2021)	\$2,590.00

Board member signature

6-16-21
Date