

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chair
Mitch Damsky /Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda

When: Wednesday September 29, 2021, @ 12:00 p.m.

Where: Adult Treatment Court Conference room

Present: Judge Phillips, Mitch Damsky, Del Shelstad, Cheryl Chitwood, Ryan McGrath, Janeice Lynch, Scott Mooney, Rhonda Stryker, Nicki Bowden. Staff present: Chad Beeman, Kolby Matheny, Scott Appley and Michelle Johansen.

- I. CALL TO ORDER 12:00 pm. Quorum present.
- II. Consent Agenda – Motion to Approve by Del Shelstad. Seconded by Rhonda Stryker. Motion passed.
- III. Staff Reports – Chad Beeman reported that the Felony side has been rough. One in custody yesterday, one in jail over the weekend and one has mental health issues. Next graduation is on December 14th. All Level 4 participants are scheduled to graduate. Felony side has four in the pipeline. The DWI side is doing okay. One is struggling with treatment and one Level 3 had surgery last week. Level 4 participants are solid. Success rates for the last four years: 80% Felony side and 93% DWI side.
 - a. Program Census: Felony: 15 / DWI:10
 - # terminated or opted out: 0 DWI, 1 FEL
 - # screened and not admitted: 1 Fel
 - # screened and accepted: (0- DWI, 1 Fel)
 - # absconded: 0
 - # graduated: 0 DWI 2 DWI
 - # pending: Felony Crt:2 DWI Crt: 2
 - b. Budget/Revenue: Update will be presented. – Chad Beeman reported that we are in good shape. The surcharge will be determined next week. Treatment is currently around \$11,000 per month due to we are front end heavy on Level 1. Chad Beeman requested to move his salary and wages back to the Participant Fund.

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IV. Old Business:

- a. Electronic monitoring update (corrisoft) – Chad Beeman reported that immediate check-in from our phone is currently only available with the browser. We are looking forward to getting iPads. Scott Appley reported that electronic monitoring was started a couple of weeks ago. There are some bugs but we are working with Corrisoft on them. All schedules are electronic now. Kolby Matheny reported a new community service app and an email feature to send info to all participants that puts it on their calendar automatically with a tracked receipt on the back end.
- b. DOC/CCATC supervision Subcommittee update – The Subcommittee met last month. Kolby Matheny suggested we set another Subcommittee meeting. A Subcommittee meeting has been scheduled for 11:00 am on October 20th right before our regularly scheduled Board meeting at Noon.
- c. Surcharge application update – Chad Beeman reported that the funding panel meets on the 8th and then we wait to hear the results.

V. New Business

- a. Coordinator call update – Chad Beeman reported that they discussed new reporting standards and the possibility of removing the CARF Accreditation requirement. Mitch Damsky inquired if we are eligible for any Federal Grants. Chad Beeman reported that he is looking into some.
- b. Participant classes (Colors, parenting) – Chad Beeman reported that the Colors class will be held tonight and the Parenting class will be in November.
- c. Waive fees participant S.P. – Chad Beeman requested waiving fees beginning with September. Motion to Approve by Mitch Damsky. Seconded by Rhonda Stryker. Motion passed.
- d. Board membership – Discussion was held regarding Tomi Barbour's resignation at the end of the year due to her conflicting work schedule.
- e. Next Graduations Oct 21 1- DWI participant, Dec 14, 4- Felony participants

VI. Other Business: None.

VII. Public Forum: None.

Motion to Adjourn by Del Shelstad. Seconded by Janeice Lynch.

Moved to Adjourn at 1:00 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from August 18, 2021:

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**September Expenses/Invoices for
October 20, 2021 Adult Treatment Court Board Meeting**

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$25,579.04	All 4 staff combined, 3 from CST 1 from county match
Step Stone Counseling	PO# 22002820	\$11,033.75	Paid by CST
Verizon	PO# 22002348	\$99.94	2 Phones Lines
In state travel		\$95.72	
Photocopies RMBE	PO#22002869	\$53.44	
Cordant	PO# 22002352	\$663.00	UA's
Clear Creek Counseling	PO#22002347	\$870.00	Mental Health (city grant)

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$250,604.00	\$170,318.67	32%	
City of Gillette 1%	\$ 10,500.00	\$9375.00	11%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$ 15,00.00	\$15,000.00	0%	
Program Participant Fees	Starting Balance for FY21/22 \$244,617.00	Current Balance \$244,617.00	0%	
County Match	\$ 93,547.00	\$74,403.96	21%	Wages for S.A.

Revenues Received

Program	Amount Received
Monthly Total (9/01/2021 – 9/30/2021)	\$1990.00

Board member signature

10-20-21

Date