

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chairman
Greg Steward/Vice Chairman

Carly Hunter
Del Shelstad
Joseph Bolton
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker

Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda

When: Wednesday June 7, 2023 @ 12:00 p.m.

Where: Adult Treatment Court Conference room

Present: Judge Phillips, Greg Steward, Carly Hunter, Del Shelstad, Joseph Bolton, Janeice Lynch, Rhonda Stryker (via conference call), Nicki Bowden. Staff present: Chad Beeman, Kolby Matheny, Scott Appley, Michelle Johansen

- I. CALL TO ORDER at 12:02 pm. Quorum present.
- II. Consent Agenda – Chad Beeman: I added totals to the bottom of the document just handed out. Motion to Approve by Del Shelstad. Seconded by Greg Steward.
Approved as presented.
- III. Staff Reports – Kolby Matheny reported on the Felony side: A tough group, all except Level 1. Level 4 going through the motions. Level 2 struggling to progress in the program. A Level 1 is a real communicator to be sure but needs some problem solving skills to figure things out. Have eight in the pen. One needs focus on mental health issues and was a violent offender. Scott Appley reported on the Misdemeanor side: We lost one Friday. He was revoked. Didn't bother to contact anyone. Level 1 is a pretty good group. Level 2's are doing okay. Level 3's are good. We have a Level 4 graduating at the beginning of July.
 - a. Program Census: Felony: 12 / 10 DWI: Total : 22
terminated or opted out: 1 Misd, 1 FEL
screened and not admitted: 2 Fel , Mis
screened and accepted: 2- Misd. 1 Fel
Paused for Treatment: 0
graduated: 0 Misd
pending: Felony Crt: 4 Misd Crt: 1
 - b. Budget/Revenue: Update will be presented. - Chad Beeman reported we have a ton left on the state grant. Have \$146,000 left. Have about a month and a half of invoices for fiscal year. Due to low number of participants expenses are down. Michelle Johansen resigning on July 21st.
- IV. Old Business:

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- a. RFP update, treatment provider selection - Chad Beeman reported the Subcommittee met moments ago. Major changes were verbiage to the Misdemeanor Tract and pricing. Carly Hunter: The RFP was very well structured. Chad Beeman: It was recommended from the subcommittee to the main board that the RFP has been approved. Motion to Approve by Carly Hunter to accept the RFP from Step Stone Counseling. Seconded by Janeice Lynch. Discussion was held regarding increases and adjusted budget due to pricing. Each county gets opioid allotment, 40 slots for the whole state. Motion Approved. The RFP will be presented to the commissioners on June 20th. It has a potential for gender based groups based on populations. Kolby Matheny: The majority of applicants on my desk are females.

V. New Business

- a. Coordinator call update – database, training - Chad Beeman reported NDACP training was hosted in Laramie. New best practices stuff. This is the first new material since 2010. They are going to update best practices around October. Database training call later today. Working with the contractor who is working with the Judicial Branch. There will be a gap in services of maybe 5 business days. Have given them all my ideas and wish list. Judge Phillips: Judge Castano and I are meeting with Justice Fox. Chad Beeman: Staff attended webinar training on some new stuff pertaining to Mental Health tract.
- b. Director review discussion (Executive Session personnel) - Discussion was held regarding Mr. Beeman reporting directly to the Adult Treatment Court Board. Motion to Approve by Del Shelstad. Seconded by Janeice. Motion Approved.
- c. Treatment recommendation requirement (Greg) - Discussion was held. Chad Beeman reported a 3.1 and a 3.5. are two different recommendations. We will only be accepting 3.1 for Felony or 2.1 for the Misdemeanor tract. Currently other providers are recommending 3.1 if they are going into ATC, but will give them a 3.5 if they are going to in house treatment instead. Judge Phillips: Maybe dust off that letter and disseminate it later. If they are doing ASI shopping they only bring the 2.1 in. Joe Bolton: It may be a mentality by some providers that they'll be going to either inpatient or ATC. Judge Phillips: Requires a modification to our rules to include "only" 2.1 recommendation. Greg Steward to draft a proposal of that change. Janeice Lynch: There is a big problem with ASI shopping. Maybe we could submit something on board letterhead.
- d. Update court teams (addition Ty J.) - Chad Beeman reported that Amber Beaverson stepped down when she went to the County Attorney's Office. Ty Jensen coming on board from the Public Defender's Office.
- e. Chad Beeman reported this is the second time we've gotten full ask from City of Gillette. After the first the city may start taking 1st DUIs.

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VI. Other Business:

a. Next meeting July 19, 2023.

VII. Public Forum:

Motion to Adjourn by Judge Phillips. Seconded by Janeice Lynch. Moved to Adjourn at 12:45 pm.

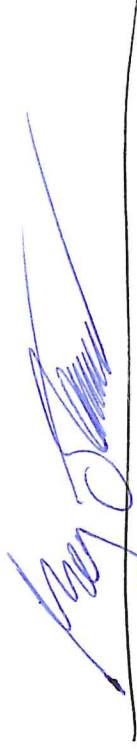
Consent Agenda: Purchase Orders/Invoice April and May and Minutes from April 19, 2023.



Board member Signature

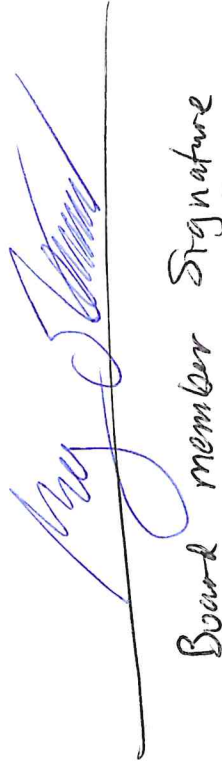
Purchase Order										
Fiscal Year: 2023 Period: 12 June and June paid in July Department: Adult Treatment Court PO Status: All Statuses										
FY	Per	Vendor	Date	Dept	Requisition	Order Amount	Fund Source			
2023	12	Rocky Mountain Business Equipment LLC	6/7/2023	ATC	12613	29.28	county			
2023	12	Corrisoft LLC	6/8/2023	ATC	12618	249.04	county			
2023	12	Step Stone Counseling LLC	6/8/2023	ATC	12622	60.00	state	adj	cm	
2023	12	Clear Creek Counseling LLC	6/8/2023	ATC	12627	665.00	state			
2023	12	Step Stone Counseling LLC	6/8/2023	ATC	12628	63.38	county	adj	cm	
2023	12	Verizon Wireless	6/12/2023	ATC	12737	145.76	county			
2023	12	Step Stone Counseling LLC	6/12/2023	ATC	12747	8,010.00	state			
2023	12	Step Stone Counseling LLC	6/14/2023	ATC	12797	2,742.02	county			
2023	12	Step Stone Counseling LLC	6/14/2023	ATC	12966	52.68	county	adj	cm	
2023	12	Visa	6/21/2023	ATC	13239	25.00	county			
2023	12	Bennett,Weber & Hermstad LLP	6/22/2023	ATC	13324	2,000.00	county			
2023	12	Rocky Mountain Business Equipment LLC	7/7/2023	ATC	13807	17.84	county			
2023	12	Clear Creek Counseling LLC	7/12/2023	ATC	13969	680.00	state			
2023	12	New Horizons Nichole Taylor PMHNP-BC	7/12/2023	ATC	13984	515.00	state			
2023	12	Verizon Wireless	7/12/2023	ATC	13990	145.74	county			
2023	12	Step Stone Counseling LLC	7/13/2023	ATC	14028	4,642.50	state			
2023	12	Step Stone Counseling LLC	7/14/2023	ATC	14051	2,546.30	county			
2023	12	Corrisoft LLC	7/14/2023	ATC	14065	237.72	county			
2023	12	Clear Creek Counseling LLC	7/14/2023	ATC	14067	680.00	state			
2023	12	Technical Resource Mgmt. LLC	7/17/2023	ATC	14106	7.48	state			
Total	20 Purchase Orders					23,953.86				
	County PO total				\$ 8,254.76					
	State Grant PO Total				\$ 15,259.98					
	Wages, benefits, State Grant KM, MJ				\$ 19,045.40					
	Wages, benefits, County SA, CB				\$ 29,633.05					
	June Participant Fee Revenues				\$ 2,950.00					
						remaining	Annual budget	Expended YTD		
	Monthly Total State				\$ 34,305.38	\$ 49,021.30	\$ 250,603.86	\$ 201,582.56		
	Monthly total County				\$ 37,887.81	\$ 62,830.18	\$ 361,174.98	\$ 298,344.80		

Budgeted Local Match; In-Kind; Federal Funds; Participation Fees and other funds	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date Expenditures Non-State Grant	% of Budgeted Local Match; Federal Funds; Participation Fees and Other Monies Expended
\$259,111.00	\$17,482.71	\$11,204.39	\$11,463.39	\$11,272.00	\$54,860.23	\$25,224.36	\$18,165.99	\$17,016.80	\$18,623.78	\$18,666.00	\$21,246.42	\$32,483.43	\$257,709.50	
\$3,000.00													\$331.43	
\$93,563.98		\$14,017.25	\$7,042.50		\$10,967.16	\$340.00	\$255.00	\$545.00			\$1,632.58	\$5,404.38	\$40,203.87	
\$3,000.00				\$100.00									\$100.00	
\$2,500.00														
\$361,174.98	\$17,482.71	\$25,221.64	\$18,505.89	\$11,372.00	\$65,827.39	\$25,564.36	\$18,420.99	\$17,561.80	\$18,623.78	\$18,666.00	\$23,210.43	\$37,887.81	\$298,344.80	


Board member Signature

Expense Summary

Cost Description	Budgeted Amount State Grant	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date Expenditures State Grant	% of Budgeted Funds Expended State Grant
Administrative	\$140,127.00	\$8,143.24	\$10,484.56	\$7,006.41	\$7,576.90	\$22,279.06	\$15,939.91	\$8,915.73	\$9,219.95	\$10,710.61	\$10,634.47	\$10,634.45	\$17,979.71	\$140,127.00	100.00%
Training Expenses															
Treatment and Supervision	\$103,094.16				\$1,502.50		\$4,507.37		\$7,852.55	\$7,847.25	\$8,787.75	\$8,249.95	\$16,318.19	\$55,045.56	
Quality of Life Dollars															
CARF															
Drug Testing	\$7,362.70		\$37.96	\$373.24	\$1,482.50	\$24.73		\$1,470.73	\$7.48	\$1,498.92		\$1,006.96	\$7.48	\$8,410.00	
Surcharge															
TOTALS	\$250,603.86	\$8,143.24	\$10,522.52	\$7,979.65	\$10,563.90	\$22,303.79	\$20,447.28	\$10,386.46	\$17,079.98	\$20,056.78	\$19,402.22	\$20,391.36	\$34,305.36	\$201,582.56	



Board member Signature