

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chairman
Greg Steward/Vice Chairman
Carly Hunter
Del Shelstad
Joseph Bolton
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda When: Wednesday February 15, 2023 @ 12:00 p.m. Where: Adult Treatment Court Conference room

Present: Judge Phillips, Greg Steward, Carly Hunter, Del Shelstad, Joseph Bolton, Ryan McGrath, Janeice Lynch, Rhonda Stryker. Staff present: Chad Beeman, Kolby Matheny, Scott Appley, Michelle Johansen

- I. CALL TO ORDER at 12:00 pm. Quorum present.
- II. Consent Agenda – Motion to Approve by Rhonda Stryker. Seconded by Del Shelstad. Motion Approved as presented.
- III. Staff Reports – Scott Appley reported on DWI track. Signed up two more. One is still pending. One Level 4 relapsed. One has been helped a lot by EMDR. Two interviews tomorrow. One is on his third chance to apply. He is young. Kolby Matheny reported on the Felony side. They are doing alright. My faith meter went down a bit the last couple of weeks. Waiting on graduation. Struggling with one on Level 1. Deferred. Doing it his way. Judge McGrath put him on notice yesterday. One waiting for sentencing. Four more on my desk. Going to interview one today at the jail.
 - a. Program Census: Felony: 12 / DWI:8 Total :20
 - # terminated or opted out: 1 DWI,0 FEL
 - # screened and not admitted: 1 Fel chose not to participate
 - # screened and accepted:2- DWI.
 - # Paused for Treatment: 1 DWI
 - # graduated: 0 DUI
 - # pending: Felony Crt:5 DWI Crt:2
 - b. Budget/Revenue: Update will be presented. – Chad Beeman reported the budget is in good shape. We have about 74% remaining on the state grant which is good. We adjusted some of our billing procedures with Step Stone Counseling so that amount will go up. Major things were wages, UA's and the audit.
- IV. Old Business:

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- a. MOU- New Horizons Psychiatry – Judge Phillips: We already have a relationship with this organization, so it has an open duration. It reflects how we are doing business with them right now. Motion to Approve by Janeice Lynch. Seconded by Del Shelstad. Motion Approved by all.
- b. State grant application – Chad Beeman reported he submitted the grant application right after the Commissioner’s Meeting. The funding panel call is coming up on March 7th. It will be our opportunity to make any changes needed since the application was submitted. I expect it will be similar to last year. It will go into effect July 1st. The coordinator call was primarily about notifications pertaining to Cheyenne and someone moving within the Department of Health.
- c. Misdemeanor track – Chad Beeman reported the Subcommittee met last Wednesday. An updated Misdemeanor Court Handbook is being provided today. The last page needs to be added from Step Stone Counseling. Judge Phillips: Trying to attract people into treatment and get support from counsel for participants. Changes in treatment will help more people that want to get in. DWI maximum is six months in jail, three years on probation. Up to 12 months for the Felony side. Chad Beeman: The transfer of CST from the Department of Health to the judicial system will be signed into law later today. Del Shelstad: All of our local legislators were on board. Joe Bolton: Once the changes are out there it will attract more people. Judge Phillips: Legislators will be making some changes. This will help to remove the stigma. Chad Beeman: Problem may come as the Felony side numbers pick up since they are more time intensive. Del Shelstad: Budgeting for it now is easier than doing a budget amendment. Get the people before they become felons. Discussion was held regarding if a third small possession could incentivize them to go into treatment court. Judge Phillips moved to take MTC before the commissioners. Motion to Approve by Rhonda Stryker. Seconded by Janeice Lynch. Motion was Approved to go before the commissioners on March 21st.
- d. Vehicle request – Due March 1st for the budget. Chad Beeman reported he put in a request for a hand me down from one of the other departments. We need 4wd to go out to the oilfield and participants who live way out there. Want something that doesn’t stand out blends into traffic. It will be in the regular budget in April and I will have to submit for maintenance money, but we will be able to do more investigation. Del Shelstad: We are going to try to use 1% money. If a used one is not available then ask for a new one. That would include the maintenance. Chad Beeman: Tony said it could take two years to find a used one.

V. New Business

- a. Coordinator call update – funding panel, fed grant opp. – Chad Beeman: Forty-five minutes was on Cheyenne and Alicia not going to judicial but moving within health and human services.
- b. Change Program application disclaimer – Greg Steward explained disclaimer notation. He reached out to two attorneys and they have given him the green

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light. Represents a change to the application. From DWI to MTC. Motion to Approve by Del Shelstad. Seconded by Janeice Lynch. Motion approved for Modification to the treatment court program application.

- c. Next Graduation: March 2, 2023 for the DWI side. April 25, 2023 for the Felony side. (Guest speaker Chief Justice Fox) – Chad Beeman sent an email to her. Judge Phillips will reach out to confirm. Judge Phillips: That morning give her a little presentation regarding the program. Chad Beeman: Maybe invite her to staffing. Judge Phillips: Open to ideas, but be creative.
- d. City grant – Chad Beeman reports it's all ready to go. Asking for \$15,000. Have it down with the commissioners as a place holder for Tuesday. Could not attach the audit but provided our financial spreadsheet. Del Shelstad: Add a copy of the extension. Motion to Approve by Rhonda Stryker. Seconded by Janeice Lynch. Chad Beeman added City is 1% money but we normally spend it on Mental Health and Substance Abuse. Motion Approved.

VI. Other Business:

- a. Next meeting March 15, 2023.

VII. Public Forum:

Motion to Adjourn by Ryan McGrath. Seconded by Janeice Lynch. Moved to Adjourn at 12:50 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from January 18, 2023.



Board Member Signature date

Purchase Order Summary								
Fiscal Year: 2023 Period: 8 February 2023 Department: Adult Treatment Court								
FY	PO	Vendor	Date	Dept	Order Amount	FUND		
2023	2.3E+07	Rocky Mountain Business Equipment LLC	2/1/2023	ATC	\$ 19.36	county		
2023	2.3E+07	Clear Creek Counseling LLC	2/1/2023	ATC	\$ 545.00	county		
2023	2.3E+07	Step Stone Counseling LLC	2/3/2023	ATC	\$ 6,711.25	state		
2023	2.3E+07	ODP Business Solutions LLC	2/4/2023	ATC	\$ 263.11	county		
2023	2.3E+07	Step Stone Counseling LLC	2/10/2023	ATC	\$ 728.50	state		
2023	2.3E+07	Verizon Wireless	2/13/2023	ATC	\$ 145.82	county		
2023	2.3E+07	Corrisoft LLC	2/14/2023	ATC	\$ 192.44	county		
2023	2.3E+07	Technical Resource Mgmt. LLC	2/16/2023	ATC	\$ 7.48	state		
2023	2.3E+07	Step Stone Counseling LLC	2/17/2023	ATC	\$ 332.30	state		
2023	2.3E+07	Step Stone Counseling LLC	2/17/2023	ATC	\$ 80.50	state		
Total		10 Purchase Orders			\$ 9,025.76			
		County PO total			\$ 1,165.73			
		State Grant PO total			\$ 7,860.03			
		Wages, benefits, State grant Kolby, Michelle			\$ 9,219.95			
		Wages, benefits, County Chad, Scott			\$ 16,396.07			
		February Participant fee revenues			\$ 2,590.00			
						% Remaining	Annual Budget	Expended YTD
		Monthly total State			\$ 17,079.98	57%	\$ 250,603.86	\$ 107,426.82
		Monthly total County			\$ 17,561.80	45%	\$ 361,174.98	\$ 199,956.78