

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716

Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chairman

Greg Steward/Vice Chairman

Carly Hunter

Del Shelstad

Joseph Bolton

Ryan McGrath

Janeice Lynch

Scott Mooney

Rhonda Stryker

Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda

When: Wednesday April 19, 2023 @ 12:00 p.m.

Where: Adult Treatment Court Conference room

Present: Judge Phillips, Greg Steward, Del Shelstad, Joseph Bolton, Scott Mooney, Nicki Bowden. Staff present: Chad Beeman, Kolby Matheny, Scott Appley, Michelle Johansen

- I. CALL TO ORDER at 12:05 pm. Quorum present.
- II. Consent Agenda – Motion to Approve as presented by Del Shelstad. Seconded by Scott Mooney. Motion Approved.
- III. Staff Reports – Kolby Matheny: The Felony side is looking pretty good as far as numbers. Have four applications on my desk. Having graduation for two participants next week. Two have been held back. One of the Level 4's was terminated from the program yesterday. Have some tough ones on Level 1. One finally turned in his Level up application yesterday. Keeping a close eye on one Level 1. Scott Appley: Misdemeanor side is a pretty good group. One is learning how to live in the world right now. Have an interview tomorrow morning and will present them to the treatment team tomorrow afternoon. And another interview on Monday. First part of May we are graduating one. Chad Beeman: We have a total of 25 participants (14 Felony Court and 11 Misdemeanor Court). We will have four under the new model as of tomorrow.
 - a. Program Census: Felony: 14 / DWI:10 Total :24
 - # terminated or opted out: 0 Misd,1 FEL
 - # screened and not admitted: 3Fel 1, Mis
 - # screened and accepted:2- Misd. 4 Fel
 - # Paused for Treatment: 0
 - # graduated: 0 Misd
 - # pending: Felony Crt: 3 Misd Crt:2
- IV. Budget/Revenue: Update will be presented. – Chad Beeman: Budget looks good. Half of the state budget remaining. About 40% of the county budget remains. This year we are asking for approximately \$700,000 which includes COLA and an increase in staff costs. Drug testing got more money from the state so we shouldn't have to spend out of our county budget for that. Submitted additional explanation for the Opioid grant

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yesterday. Requested 4 slots. Will request 5 slots for next year and then up from there. Funding is about \$9,000 per slot. We asked for Narcan and gloves through our own budget.

V. Old Business:

- a. MOU- New Horizons Psychiatry – Chad Beeman: The MOU was signed by all parties about two weeks ago. Talked to Nicole and she appreciates the referrals.
- b. State grant application funding update – Chad Beeman: We asked for 40 slots. They approved us for 28 slots, \$9,354.66 per slot. We're up 4 slots this year plus we're getting \$21,000 for surcharge for substance abuse treatment and mental health treatment. We expect to have it before the commissioners by the last meeting in May, hopefully. It needs to be executed by the commissioners. Judge Phillips: Do we have the funding? Chad Beeman: It will be tight but we should be okay.
- c. RFP update, subcommittee May 10th, 12 Noon – Chad Beeman: The RFP went out but we haven't received any responses yet. Expect SSC and PFI to respond. The RFP Subcommittee meeting is on May 10th and our regular board meeting is on May 17th. SSC has an employee becoming a peer specialist. Judge Phillips: Work is being done on streamlining the process for training counselors and substance abuse treatment providers at the college level.

VI. New Business

- a. Coordinator call update – database, contract – Chad Beeman: Ashley is the new state coordinator. Five Point Database contract runs out on June 30th, but nothing has been set up yet for the new fiscal year. We need something to track our participants but not tied to the Department of Health.
- b. Request for proposal begin discussion – Chad Beeman reported nothing has come in yet. Discussion put on hold.
- c. Training, education, updates – Chad Beeman: Training in Laramie May 22nd and 23rd for coordinators only. And team trainings May 24th-26th. Judge Phillips: I want Judge Bush and Judge McGrath there. Chad Beeman: Lori's group is going. Attorney's office is short on people and public defender's office is hit and miss on their schedules being available to go. Kolby Matheny: I would like to see us go to the national training. Chad Beeman: It's approximately \$4,000 in travel costs. We can get a lot of the training online. We are done with the Nutrition class and we wrapped up the Thinking for a Change class last week.
- d. Director review discussion – Chad Beeman: Some county boards review their directors. I haven't been reviewed yet. Wanted to open this up to the board for discussion. Judge Phillips: First, see if it is possible, what the procedure would be and if it is an institution issue rather than a board issue.

VII. Other Business:

- a. Next meeting May 17, 2023.
- b. Del Shelstad: There will be a meeting the morning after graduation with Chief

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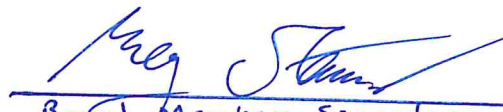
Justice Fox.

- c. Chad Beeman: Our move across the street is now approximately November because of HVAC stuff. Joe Bolton: Is noise a problem for you? It is for us. Can they work at night and after hours? They can't be working while we are recording court sessions.
- d. Judge Phillips: We went down to Miami to view a diversionary mental health/quasi treatment court program. It dealt with selected mental health issues. Striving to keep itself separate from treatment court but it kind of runs parallel to it. At the Mental Health Summit Chief Justice Fox pinned a rose on Phillips to get this thing going for Wyoming. I am going to a meeting at the hospital about behavioral and mental health tomorrow. Chad Beeman: I believe Lori will be attending that meeting as well.
- e. Judge Phillips: I will get ahold of Chief Justice Fox to confirm her attendance at our graduation ceremony next Tuesday.
- f. Judge Phillips: Discussion was held regarding consultants at the WY judicial branch, Dr. Erica Boyce and Lisa Finke. Kolby Matheny: For our database software we need to mesh the mindset of IT and the mindset of case managers. Chad Beeman asked if there are any pre-packaged software programs out there that could be used.

VIII. Public Forum:

Motion to Adjourn by Del Shelstad. Seconded by Judge Phillips. Moved to Adjourn at 12:45 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from March 15, 2023.

 6-7-2023
Board Member Signature / date

Purchase Order Summary									
Fiscal Year: 2023 Period: 10 Department: Adult Treatment Court PO Status: All Statuses									
FY	Per	Vendor	Date	Status	Dept	Requisition	Order Amount	fund source	
2023	10	Rocky Mountain Business Equipment LLC	4/4/2023	0 - Closed	ATC	9957	39.58	county	
2023	10	Rocky Mountain Business Equipment LLC	4/5/2023	0 - Closed	ATC	10035	18.72	county	
2023	10	Clear Creek Counseling LLC	4/5/2023	0 - Closed	ATC	10051	545.00	state	
2023	10	Corrisoft LLC	4/5/2023	0 - Closed	ATC	10054	249.04	county	
2023	10	Step Stone Counseling LLC	4/11/2023	0 - Closed	ATC	10226	6,376.25	state	
2023	10	Step Stone Counseling LLC	4/12/2023	0 - Closed	ATC	10298	1,846.50	state	
2023	10	Verizon Wireless	4/12/2023	0 - Closed	ATC	10305	145.76	county	
2023	10	Visa	4/14/2023	0 - Closed	ATC	10399	25.00	county	
Total		8 Purchase Orders					9,245.85		
		County PO total				\$ 478.10			
		State Grant PO Total				\$ 8,767.75			
		Wages, benefits, State Grant KM, MJ				\$ 10,634.47			
		Wages, benefits, County SA, CB				\$ 18,187.90			
		April Participant Fee Revenues				\$ 5,465.00			
							% remaining	Annual budget	Expended YTD
		Monthly Total State				\$ 19,402.22	41.40%	\$ 250,603.86	\$ 146,885.82
		Monthly total County				\$ 18,666.00	34.40%	\$ 361,174.98	\$ 237,246.56

Purchase Order Summary							
Fiscal Year: 2023 Period: 11 May Department: Adult Treatment Court PO Status: All Statuses							
FY	Per	Vendor	Date	Dept	Requisition	Order Amount	Fund Source
2023	11	Rocky Mountain Business Equipment LLC	5/10/2023	ATC	11423	15.68	County x
2023	11	Bennett, Weber & Hermstad LLP	5/10/2023	ATC	11430	1,500.00	County x
2023	11	Clear Creek Counseling LLC	5/11/2023	ATC	11434	510.00	State x
2023	11	Corrisoft LLC	5/11/2023	ATC	11469	283.00	County x
2023	11	Step Stone Counseling LLC	5/11/2023	ATC	11490	6,792.50	State x
2023	11	Step Stone Counseling LLC	5/12/2023	ATC	11543	1,596.08	County x
2023	11	Gillette News Record LLC	5/15/2023	ATC	11588	341.25	County x
2023	11	Verizon Wireless	5/15/2023	ATC	11596	145.76	County x
2023	11	Technical Resource Mgmt. LLC	5/15/2023	ATC	11605	60.96	State x
2023	11	New Horizons Nichole Taylor PMHNP-BC	5/16/2023	ATC	11612	947.45	State x
2023	11	Visa	5/19/2023	ATC	11918	200.00	County x
2023	11	Intrinsic Interventions Inc.	5/22/2023	ATC	12003	1,446.00	State x
2023	11	ODP Business Solutions LLC	5/24/2023	ATC	12005	374.83	County x
2023	11	Chad R. Beeman	5/25/2023	ATC	12202	331.43	County x
2023	11	Visa	5/26/2023	ATC	12329	198.00	County x
2023	11	Step Stone Counseling LLC	5/27/2023	ATC	12372	22.50	county x
2023	11	Step Stone Counseling LLC	5/27/2023	ATC	12373	14.00	county x
Total 17 Purchase Orders						14,779.44	
County PO total						\$ 5,022.53	
State Grant PO Total						\$ 9,756.91	
Wages, benefits, State Grant KM, MJ						\$ 10,634.45	
Wages, benefits, County SA, CB						\$ 18,187.90	
May Participant Fee Revenues						\$ 3,275.00	
						remaining	Annual budget Expended YTD
Monthly Total State						\$ 20,391.36 \$ 83,326.68	\$ 250,603.86 \$ 167,277.18
Monthly total County						\$ 23,210.43 \$100,717.99	\$ 361,174.98 \$ 260,456.99