

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716

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Judge Paul Phillips/Chair
Mitch Damsky/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda When: Wednesday April 21, 2021, @ 12:00 p.m. Where: Adult Treatment Court Conference room

Present: Mitch Damsky, Ryan McGrath, Tomi Barbour, Del Shelstad, Cheryl Chitwood, Rhonda Stryker. Staff present: Chad Beeman, Kolby Matheny, Scott Appley and Michelle Johansen. Jim Lyons and Kim Hoff were also present.

- I. CALL TO ORDER 12:00 pm.
- II. Consent Agenda – Motion to Approve by Del Shelstad, Seconded by Rhonda Stryker. Motion passed.
- III. Staff Reports – Chad Beeman discussed the Census. One of our participants on the DWI side passed away. We are doing an honorary graduation and dismissing fees through the court. On the Felony side we have one participant being put on pause pending residential treatment, one moved from Level 4 to Level 3 for usage, and one Notice of Termination due to non-compliance. Seven participants will be graduating on May 4th at 4:00 in Courtroom #1. Discussion was held about maybe starting a third treatment court track for misdemeanor meth.
 - a. Program Census: Felony: 17 / DWI:10
 - # terminated or opted out: 0 DWI, 1 FEL pending residential treatment, 1 FEL pending expulsion. 1 DWI court participant deceased.
 - # screened and not admitted:
 - # screened and accepted: (0- DWI, 1 Fel)
 - # absconded: 0
 - # graduated: 0
 - # pending: Felony Crt:4, DWI Crt: 0
 - b. Budget/Revenue: Chad Beeman discussed the budget. Looks really good, right on track. Chad pulled his wages from state funds for the last three months of this fiscal year and the first three months of next fiscal year, moved money for the parenting class and will be paying for office supplies through the surcharge grant.

IV. Old Business:

- a. Funding updates. State, local – Chad Beeman discussed awards letter and cuts. Lost \$38,000 from the State Grant and one slot. Local funding pending. Asked for \$15,000 from the City. 90% of our participants live in Gillette. Using local funds for mental health.
- b. Update State Training – Chad Beeman reported approximately 80-85 people have registered so far. No changes to vendors or presenters. We will be using local Zoom only. Working on getting our coffee from City Brew in order to support them since they are local. Chad requested a ‘welcome message’ from the Board Members on the first day of the training. Waiting on presenter bios to determine continuing education credits.
- c. RFP responses/ subcommittee? - Chad Beeman reported that we have received one response so far and one is anticipated on Monday. Discussed forming a sub-committee to review the RFP responses. Motion to approve by Rhonda Stryker, Seconded by Cheryl Chitwood. Motion passed.

V. New Business

- a. Coordinator call update – Chad Beeman reported that the coordinator call was uneventful.
- b. Next Graduation May 4, (7 grads) – Discussed graduation ceremony and invited Board Members to attend. Seven participants will be graduating on May 4th at 4:00 in Courtroom #1.
- c. Treatment Provider staff changes – Discussed treatment provider staff changes.
- d. Probation changes – Chad reported that Treatment Court can take UAs back in-house. After the training in June we can brainstorm, self-evaluate and make changes.
- e. Social Media/Alumni Page – Chad requested permission to develop a policy for a separate social media/alumni page in Face Book instead of under the cc.gov page. Social media policy is unrestricted now. Our vision is to include only positive messages. Del Shelstad added that it should be informational only. Motion to approve by Ryan McGrath, Seconded by Del Shelstad. Motion passed.

VI. Other Business:

VII. Public Forum:

Motion to Adjourn by Rhonda Stryker, Seconded by Del Shelstad.

MOVED TO ADJOURN 12:50 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from March 17, 2021:

**April 2021 Expenses/Invoices for
May 19, 2021 Adult Treatment Court Board Meeting**

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$25,600.16	
Personal Frontiers	PO# NA	\$7451.88	Paid through CST grant
Verizon	PO# 21009100	\$100.04	2 Phones Lines
Clear Creek Counseling	PO created by clerks office	\$935.00	Billed to CARE BOARD FUND
Smart Start	PO#21009099	\$236.00	Electronic Monitoring
Norchem/Cordant	PO#21009446	\$888.35	Drug Testing
In-state travel		\$83.96	Local home visits fuel
Office Depot	PO#21009440 PO#21009438	\$1080.18 \$113.79	Training, office supplies billed to surcharge grant
Visa	PO#21009418	\$407.92	Advertising, office supplies for training paid through surcharge and ad line items.

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$268,189.45	\$87,628.44	67%	
City of Gillette 1%	\$ 10,500.00	\$4,490.00	57%	
County 1%	\$ 13,500.00	\$13,500.00	0%	
County 1% Supplemental	\$ 15,000.00	\$5,448.77	64%	
Program Participant Fees	Starting Balance for FY20/21 \$307,905.00	Current Balance \$214302.15	30.39%	
County Match	\$ 93,547.00	\$30,423.48	32.52%	

Revenues Received

Program	Amount Received	Notes
Monthly Total (4/01/2021 – 4/30/2021)	\$3,630.00	Participant fees collected


Board member signature

5-19-21
Date