

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chair
Mitch Damsky /Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda

When: Wednesday October 20, 2021, @ 12:00 p.m.

Where: Adult Treatment Court Conference room

Present: Judge Phillips, Mitch Damsky, Del Shelstad, Ryan McGrath, Rhonda Stryker, Nicki Bowden. Staff present: Chad Beeman, Kolby Matheny, Scott Appley and Michelle Johansen.

- I. CALL TO ORDER 12:00 pm. Quorum present.
- II. Consent Agenda - Motion to Approve by Rhonda Stryker. Seconded by Mitch Damsky. Approved as presented.
- III. Staff Reports - Chad Beeman reported twenty-five participants in the program, one less than allotted. One candidate was denied. On the DWI side we have one graduating tomorrow and three referrals. Levels 3 and 4 on the DWI side are doing well. Representative Barlow said the ATC people did a great job doing community service at the 8-Mile Run. Ryan McGrath commented that Level 1 on the Felony side is a tough group.
 - a. Program Census: Felony: 15 / DWI:10
 - # terminated or opted out: 0 DWI, 0 FEL
 - # screened and not admitted: 1 Fel
 - # screened and accepted: (0- DWI, 0 Fel)
 - # absconded: 0
 - # graduated: 0 DWI 0 DWI
 - # pending: Felony Crt:2 DWI Crt: 2
 - b. Budget/Revenue: Update will be presented - Chad Beeman reported \$80,000 out of \$250,000 has been spent. His October wages will be paid out of the Participants Fund. Corrisoft is \$317.00 per month for one year. We are waiting to see when the Surcharge comes through. We just learned that mental health treatment can be paid out of the State Grant.

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IV. Old Business:

- a. Electronic monitoring update (corrisoft) - Scott Appley reported the participants are enjoying the new software. The case managers can pull up schedules in the field and send a check-in giving them one hour to respond. It's user friendly and very beneficial for tracking in remote locations. We have requested printout capabilities. Kolby Matheny reported Corrisoft is giving good customer service and is being very responsive regarding our request for group emails such as UA's and announcements. Chad Beeman reported that renting the phones from Corrisoft and checking them out to the participants is expensive, \$90.00 per month per phone.
- b. DOC/CCATC supervision Subcommittee update - The Subcommittee met just prior to this Board Meeting. It was decided to table decision until Janeice Lynch is present.
- c. Surcharge application update - \$14,300 Surcharge was granted. \$7500 CARF Accreditation toward Step Stone Counseling, thirty-four Corrisoft licenses and \$1500 toward iPads & tablets. Separate phone lines will not be required. We will use existing phones as Hotspots.
- d. Education Personality colors complete - Chad Beeman reported that 20 participants completed the Colors class. Parenting class to be held in November.

V. New Business

- a. Coordinator call update - Chad Beeman reported that he was unable to attend. Jim Lyons informed Chad that discussion was mostly about grants.
- b. Waive fees participant B.M. Nov, Dec - Motion to Approve by Mitch Damsky. Seconded by Del Shelstad. Motion passed.
- c. Board membership - Judge Phillips recommended we table discussions and get a nomination first, then vote in December.
- d. Next Graduations Oct 21 1- DWI participant, Dec 14, 4- Felony participants
- e. Federal sub award grant through CST via SAMHSA - Chad Beeman requested first to fill out questionnaire to meet their risk assessment and second, to file the application to use federal funds to replace state funds that were cut. Motion to Approve by Rhonda Stryker. Seconded by Del Shelstad. Motion passed.

VI. Other Business:

VII. Public Forum:

Motion to Adjourn by Mitch Damsky. Seconded by Del Shelstad. Moved to Adjourn at 12:40 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from September 29, 2021

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**October Expenses/Invoices for
November 17, 2021 Adult Treatment Court Board Meeting**

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$41,145.83	4 staff, 2- 100% from CST fund, 1 partial cst partial prog fee, 1 county match. 3 pay periods.
Step Stone Counseling	PO# 22003697	\$10,263.50	Paid by CST
Verizon	PO# 22003260	\$99.86	2 Phones Lines
In state travel		\$33.97	
Photocopies RMBE	PO#22003681	\$11.04	
Cordant	PO# 22003306	\$559.45	UA's
Clear Creek Counseling	PO#22003259	\$765.00	Mental Health (city grant)
Quality of life, incentives VISA	PO#22003680	\$654.50	Dental for DR F335: \$225, Dental for AH D61: \$200, and sobriety medals \$229.50

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$250,604.00	\$135,551.76	46%	
City of Gillette 1%	\$ 10,500.00	\$8,610.00	18%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$ 15,00.00	\$15,000.00	0%	
Program Participant Fees	Starting Balance for FY21/22 \$244,617.00	Current Balance \$238,237.40	2.6%	Partial wages for C.B. Quality of life
County Match	\$ 93,547.00	\$63,286.17	32.34%	Wages for S.A.

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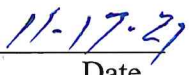
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Revenues Received

Program	Amount Received
Monthly Total (10/01/2021 – 10/31/2021)	\$3,235.00


Board member signature


Date