

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chair
Mitch Damsky /Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda When: Wednesday November 17, 2021, @ 12:00 p.m. Where: Adult Treatment Court Conference room

Present: Judge Phillips, Mitch Damsky, Tomi Barbour, Del Shelstad, Cheryl Chitwood, Janeice Lynch, Scott Mooney. Staff present: Chad Beeman, Kolby Matheny, Scott Appley, Michelle Johansen.

- VIII. CALL TO ORDER 12:01 pm. Quorum present.
- IX. Consent Agenda – Motion to Approve by Mitch Damsky. Seconded by Del Shelstad. Approved as presented.
- X. Staff Reports – Chad Beeman reported 13 participants on the Felony side and 9 on the DWI side. Two participants on the Felony side were terminated from the program yesterday. One participant on Level 4 has relapsed. On the DWI side one participant has graduated and one is graduating on December 1st.
 - a. Program Census: Felony: 12 / DWI:10
 - # terminated or opted out: 0 DWI,2 FEL
 - # screened and not admitted: 2 Fel
 - # screened and accepted: (1- DWI pending, 1 Fel pending)
 - # absconded: 0
 - # graduated: 1 DWI 0 FEL
 - # pending: Felony Crt:2 DWI Crt: 2
 - b. Budget/Revenue: Update will be presented.
- XI. Old Business:
 - a. DOC/CCATC supervision Subcommittee update – Tabled. Another subcommittee meeting to be scheduled.
 - b. Surcharge application update – Chad Beeman reported that our Surcharge Application has been approved and is being processed. Once received it will be taken to the commissioners again.

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- c. CST annual grant application – Chad Beeman reported the application is due by February 1st. He will be requesting 40 slots. The commissioners usually give us a match for 40 slots. We now have 26 slots. Discussion regarding the need for 40 slots was held. Judge Phillips introduced a Motion to allow Mr. Beeman to apply for 40 full time equivalent spots for FY22-23. Motion to Approve by Janeice Lynch. Seconded by Mitch Damsky.
- d. Fed sub award grant CST via SAMHSA - Chad Beeman reported he submitted the initial questionnaire.

XII. New Business

- f. Coordinator call update - Chad Beeman reported the main topic discussed was the new reporting guidelines which require a self-audit on statistics due on the 15th of each month for two months prior.
- g. Dec 14, 3- Felony participants – Chad Beeman reported the graduation will be in courtroom 1 on December 14th at 4:00 pm.
- h. Office move/remodel – Chad Beeman reported on the proposed move. We are tentatively set to move within 90 days, maybe February. Commissioner Shelstad commented that the space is needed in the Courthouse before the money for the Judge can be appropriated.
- i. Board renewal/appointments; TB, SM, RM, NB – Tomi Barbour has submitted her official resignation from the board effective December 31st. She will try to bring a potential counselor member replacement to the next board meeting. Ryan McGrath's board renewal tabled until next month. Scott Mooney wishes to retain his board membership. Motion to Approve by Mitch Damsky. Seconded by Janeice Lynch. Motion passed for another term for Scott Mooney as law enforcement member.
- j. Defense attorney MOU – Tabled until next month.

XIII. Other Business:

XIV. Public Forum:

Motion to Adjourn by Mitch Damsky. Seconded by Janeice Lynch. Moved to Adjourn at 12:50 pm.

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**Novemeber Expenses/Invoices for
December 15, 2021 Adult Treatment Court Board Meeting**

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$25,581.98	4 staff, 2- 100% from CST fund, 1 prog fee, 1 county match. 2 pay periods.
Step Stone Counseling	PO# 2204509	\$9812.50	Paid by CST
Verizon	PO# 2204236	\$99.86	2 Phones Lines
In state travel		\$18.36	
Photocopies RMBE	PO#2204606	\$13.44	
Cordant	PO# 2204648	\$503.45	UA's
Clear Creek Counseling	PO#2204034	\$1090.00	Mental Health (city grant)

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$250,604.00	\$135,551.76	53.81%	
City of Gillette 1%	\$ 10,500.00	\$7,520.00	28%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$ 15,000.00	\$15,000.00	0%	
Program Participant Fees	Starting Balance for FY21/22 \$244,617.00	Current Balance \$228,929.15	6.41%	Wages for C.B.
County Match	\$ 93,547.00	\$55,658.34	41%	Wages for S.A.

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Revenues Received

Program	Amount Received
Monthly Total (11/01/2021 – 11/30/2021)	\$4,560.00

Board member signature

Date

12.15.21