

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chair
Mitch Damsky /Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda **When: Wednesday December 15, 2021, @ 12:00 p.m.** **Where: Adult Treatment Court Conference room**

Present: Judge Phillips, Mitch Damsky, Tomi Barbour, Del Shelstad, Cheryl Chitwood, Janeice Lynch, Scott Mooney, Rhonda Stryker, Nicki Bowden, Carly Hunter. Staff present: Chad Beeman, Kolby Matheny, Scott Appley, Michelle Johansen.

- I. CALL TO ORDER 12:00 pm. Quorum present.
- II. Consent Agenda - Motion to Approve by Mitch Damsky. Seconded by Del Shelstad. Approved as presented.
- III. Staff Reports – Chad Beeman reported three graduates on the Felony side and anticipates a couple of referrals after the first of the year. Tough cases on Levels 1 and 2. One candidate accepted then denied due to domestic violence charge the next day. On the DWI side one graduated two weeks ago at fourteen months and we accepted two new participants two weeks ago. One problem participant. Judge Phillips commented we have 22 now, slotted for 26.
 - a. Program Census: Felony: 12 / DWI:10
terminated or opted out: 0 DWI,0 FEL
screened and not admitted: 1 Fel
screened and accepted: (2- DWI , 2 Fel)
absconded: 0
graduated: 1 DWI 3 FEL
pending: Felony Crt:1 DWI Crt: 0
 - b. Budget/Revenue: Update will be presented. Chad Beeman reported budget is looking good, a little heavy on wages due to clerks office error, which has been adjusted. Everything else at 30-40% right on target.
- IV. Old Business:
 - a. Surcharge application update – Chad Beeman reported Surcharge reviewed and returned. Commissioners Meeting on Tuesday. \$14,300 for iPads, Corrisoft tracking phone apps and towards CARF Accreditation.

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- b. Fed sub award grant CST via SAMHSA – Chad Beeman reported it is still being reviewed by AG. It is a subaward for SAMHSA for mental health. If awarded we may get three slots.

V. New Business

- a. Coordinator call update - Chad Beeman reported we are leading the way on the surcharge application. Received clarification on monthly reporting. Supreme Court wants to hold training in May. Jim Lyons and I volunteered to help them. Judge Phillips added that info gathering and training efforts are underway for Treatment Court members now and the next wave.
- b. Office move/remodel – Chad Beeman reported last meeting with engineer/architect was about three weeks ago. Project start phase 1, ATC will be the first to move, approximately March to June timeframe.
- c. Board renewal/appointments; TB, RM, NB. – Tomi Barbour nominated Carly Hunter as her replacement. Kolby Matheny attested to Carly's high standards. Seconded by Janeice Lynch. Motion Approved. Ryan McGrath would like to remain on the Board in the Attorney Position. Motion to Approve by Janeice Lynch. Seconded by Rhonda Stryker. Motion Approved. Nicki Bowden completed the one year term of Sarah Bailey as Advisory Member. Nicki is a graduate of the program and very active in the sober community. Motion to Approve by Del Shelstad. Seconded by Rhonda Stryker. Motion Approved.
- d. CST annual grant application – Chad Beeman reported application will be submitted once he receives in-kind amounts. Application is due February 1st. Asking for 40 slots. Mitch Damsky to initial/review online.
- e. Cordant price change – Chad Beeman reported an increase in test costs, about 7% on average. They don't use contracts. Negotiated them down for four years. Benefit is the ability to talk to a chemist.

VI. Other Business: Jan meeting 26th? Next Board Meeting moved to January 26th.

VII. Public Forum:

Motion to Adjourn by Del Shelstad. Seconded by Mitch Damsky. Moved to Adjourn at 1:00 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from November 17, 2021

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**December 201 Expenses/Invoices for
January 26, 2022 Adult Treatment Court Board Meeting**

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$23,132.96	4 staff, 2- 100% from CST fund, 1 prog fee, 1 county match. 2 pay periods.
Step Stone Counseling	PO#22005412	\$10,190.00	Paid by CST
Verizon	PO# 22005021	\$99.84	2 Phones Lines paid by prog fees adjustment made after CST communicated no longer allowable
In state travel		\$110.88	2 months
Photocopies RMBE	PO#22005477	\$14.80	
Cordant	PO# 22005399	\$491.50	UA's
Clear Creek Counseling	PO#22004922	\$1,190.00	Mental Health (city grant)
New Horizons MH	PO#22005406	\$2,100.00	Jul-Dec

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$250,604.00	\$96,997.22	62%	
City of Gillette 1%	\$ 10,500.00	\$4,230.00	60%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$ 15,000.00	\$15,000.00	0%	
Program Participant Fees	Starting Balance for FY21/22 \$244,617.00	Current Balance \$222,209.14	9.16%	Wages for C.B.
County Match	\$ 93,547.00	\$50,395.39	41%	Wages for S.A.

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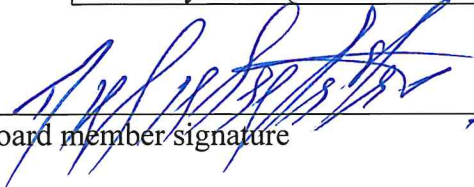
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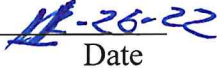
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Revenues Received

Program	Amount Received
Monthly Total (12/01/2021 – 12/31/2021)	\$2,255.00


Board member signature


Date