

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6376

Judge Paul Phillips/Chair
Mitch Damsky /Vice Chair
Carly Hunter
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda

When: Wednesday July 20, 2022, @ 12:00 p.m.

Where: Adult Treatment Court Conference room

Present: Judge Phillips, Mitch Damsky, Carly Hunter, Del Shelstad, Cheryl Chitwood, Janeice Lynch, Scott Mooney, Nicki Bowden. Public present: Jim Lyon. Staff present: Chad Beeman, Kolby Matheny, Scott Appley, Michelle Johansen.

- I. CALL TO ORDER Called to Order 12:06 pm. Quorum present.
- II. Consent Agenda – Motion to Approve by Del Shelstad. Seconded by Janeice Lynch. Approved as presented.
- III. Staff Reports – Kolby Matheny: Felony side is pretty good. Some Level 1 issues. Graduate all four Level 4’s next week. That will put us down to seven. One accepted yesterday, two on my desk. One of them is going to fight one of the charges. One court ordered by the court. Lots of support from the Public Defender’s Office and the County Attorney’s Office. Scott Appley: Kind of in the same boat on the DWI side. One this afternoon. One struggling in our group. One broke his leg. Chad Beeman: Kratom is the big thing on the DWI side. Restarted one participant on Level 1.
 - a. Program Census: Felony: 11 / DWI:10
 - # terminated or opted out: 0 DWI,0 FEL
 - # screened and not admitted: 0
 - # screened and accepted: (1- DWI ,1 Fel)
 - # absconded: 0
 - # graduated: 0 (4 Fel . 7/26/22)
 - # pending: Felony Crt:2 DWI Crt: 1
 - b. Budget/Revenue: Update will be presented. Chad Beeman presented spreadsheet for the entire year. Everything on here is the same that you have been given monthly. All but \$12,000 invoiced to the State for reimbursement. Typically we have \$20,000 to \$25,000 remaining that has not been invoiced. Increase in expenses to the State and 1% is due to all the mental health referrals by Lori at Step Stone Counseling. County match is 25.1 percent of the State Grant. All went towards Scott Appley’s wages. We spent all \$10,500 from the City. Cheryl

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

Chitwood asked Chad about wages. Chad reported the wages are based upon county wages and benefits. Kolby Matheny's and Michelle Johansen's wages out of the State Grant. The county fronts me the money and the state reimburses. We were granted \$250,000 from the State for FY 22-23. The reporting back to the State is less detailed this year. We can't apply for the surcharge this year.

IV. Old Business:

- a. Update CST contract/city contract. – CST: Chad Beeman reported that we did get CST contract all finalized and we received 26 slots. The 3 slots from the Federal grant money will go towards substance abuse, which we will use first. Getting \$10,500 from the City.
- b. End of fiscal year – Included above.

V. New Business

- a. Coordinator call update - Chad Beeman reported they are working on a new data system. RFP is in process. The Department of Health is working on a bid where someone builds it for us in-house. Chad volunteered to be part of that beta test process. Also discussed was a new Fall training series. The training sessions fall on court dates. Deliverables like workers comp, insurance benefits, CARF Accreditation, etc. are pretty much the same.
- b. Surcharge – Chad Beeman reported we previously used the surcharge pool of money to buy our copier, desks and conference room furniture. This year we used it for CARF, electronic monitoring and tablets for the guys. We applied for \$17,000 and received \$14,000 last fiscal year. For FY 22-23 we are the highest by far thanks to the judges imposing we receive the greatest amount, which is \$28,000. The funding panel meets September 8th. We think whatever each county brings in should go back to that county. Judge Phillips: The treatment court surcharge assessment fee should be imposed statewide and be based on the number of slots, maybe 25% to Jim and 75% to adult treatment based upon the number of participants. I'm not asking for a vote, just an awareness. Janeice: No probation fees being collected at this time. Jim Lyon: It would be ideal to roll it over into program fees without constraints to spend it within the fiscal year. Judge Phillips will put in a call to Chief Justice Fox.
- c. Change to defense attorneys – Chad Beeman reported that Amber Beaverson of Legal Aid of Wyoming for the DWI side and Chris Goetz from the Public Defender's Office for the Felony side will be joining the Treatment Court Team. They will be backing each other up.
- d. Discussion on how to increase referrals/change – Chad Beeman reported that we have been working with Greg Steward. Mitch Damsky's office is doing great on referrals to us. We are anticipating getting busy when school starts up again. Judge Phillips will look at waivers such as some violence charges. Reviewed Department of Health report regarding numbers received through

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6376

District Court and Circuit Court. We could ask the Treasurer for actual amounts collected, request a balance as of end of fiscal year. Campbell County has a hierarchy of payment.

- e. ATC participants mentoring YIT or JFDC participants. – Jim Lyons addressed this yesterday in JFDC Board Meeting.
- f. Waive some or all fees and HiSeT for B.F. if needed. – Scott Appley reported one participant broke his leg. He went from two kids to four kids and sharing one. He has done really well. He passed part of the writing test once. Requested more time but was denied . Chad Beeman requests to waive all or part of his \$1150 remaining fees and waive his HiSet requirement. Motion to Approve by Mitch Damsky. Seconded by Del Shelstad. Motion Approved to waive all remaining fees and high school equivalency requirement.

VI. Other Business: No August meeting. Next meeting Sept 21, 2022 – Due to conflicts with Chad Beeman’s schedule.

VII. Public Forum:

Motion to Adjourn by Del Shelstad. Seconded by Mitch Damsky. Moved to Adjourn at 12:48 pm.

Consent Agenda: Purchase Orders/Invoice and Minutes from June 15, 2022.

X 
Board Signature

July and August expenditures and revenues 2022 Campbell County Adult Treatment Courts															
Invoice Number	Status	Vendor	Document	Description	Journal Year	Journal Period	Purchase Order	Department	Gross Amount	Net Amount	Invoice Date	Due Date	Received Date	Fund	
342071660-00001/ 9437/Aug22	PAID	Verizon Wireless	4256	Aug22 9912595972	2023	2	23101446	Adult Treatment Court	146.16	146.16	08/03/2022	08/23/2022	08/15/2022	county	
FS-8306073122	PAID	Visa	4297	Walmart 08/03/22 Gift Cards	2023	2	23101454	Adult Treatment Court	150.00	150.00	08/25/2022	08/25/2022	08/25/2022	County	
JUL22CCC	PAID	Technical Resource Mgmt. LLC	4307	Drug Testing	2023	2	23101460	Adult Treatment Court	37.96	37.96	07/31/2022	08/23/2022	08/19/2022	State grant	
M31792	PAID	Clear Creek Counseling LLC	3173	Mental Health Treatment	2023	2	23100879	Adult Treatment Court	545.00	545.00	08/01/2022	08/08/2022	08/01/2022	Fed grant	
SSC-ATC-0722	PAID	Rocky Mountain Business Equipment LLC	3216	Photocopies	2023	2	23100889	Adult Treatment Court	22.40	22.40	08/01/2022	08/11/2022	08/01/2022	County	
SSC-ATC-0822	PAID	Step Stone Counseling LLC	3607	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	455.00	455.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D60-0722	PAID	Step Stone Counseling LLC	4365	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	796.25	796.25	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D60-0822	PAID	Step Stone Counseling LLC	3608	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	105.00	105.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D61-0722	PAID	Step Stone Counseling LLC	4367	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	570.00	570.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D61-0822	PAID	Step Stone Counseling LLC	3609	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	39.00	39.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D62-0722	PAID	Step Stone Counseling LLC	4368	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	105.00	105.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D62-0822	PAID	Step Stone Counseling LLC	3610	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	105.00	105.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D63-0722	PAID	Step Stone Counseling LLC	4369	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	342.00	342.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D63-0822	PAID	Step Stone Counseling LLC	3611	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	105.00	105.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D64-0722	PAID	Step Stone Counseling LLC	4370	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	105.00	105.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D64-0822	PAID	Step Stone Counseling LLC	3612	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	525.00	525.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D65-0722	PAID	Step Stone Counseling LLC	4371	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	915.00	915.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D65-0822	PAID	Step Stone Counseling LLC	3613	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	202.50	202.50	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D66-0722	PAID	Step Stone Counseling LLC	4372	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	750.00	750.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D66-0822	PAID	Step Stone Counseling LLC	3614	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	30.00	30.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D67-0722	PAID	Step Stone Counseling LLC	4373	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	495.00	495.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D67-0822	PAID	Step Stone Counseling LLC	3615	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	165.00	165.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D68-0722	PAID	Step Stone Counseling LLC	4374	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	232.50	232.50	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D68-0822	PAID	Step Stone Counseling LLC	3618	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	292.50	292.50	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-D70-0722	PAID	Step Stone Counseling LLC	4375	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	420.00	420.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-D70-0822	PAID	Step Stone Counseling LLC	3619	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	300.00	300.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F331-0822	PAID	Step Stone Counseling LLC	4376	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	690.00	690.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F332-0722	PAID	Step Stone Counseling LLC	4377	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	67.50	67.50	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F332-0822	PAID	Step Stone Counseling LLC	3620	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	105.00	105.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F333-0722	PAID	Step Stone Counseling LLC	4387	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	105.00	105.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F333-0822	PAID	Step Stone Counseling LLC	3621	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	105.00	105.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F335-0722	PAID	Step Stone Counseling LLC	4390	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	37.50	37.50	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F335-0822	PAID	Step Stone Counseling LLC	3622	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	142.50	142.50	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F336-0722	PAID	Step Stone Counseling LLC	4398	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	75.00	75.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F336-0822	PAID	Step Stone Counseling LLC	3623	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	252.50	252.50	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F338-0722	PAID	Step Stone Counseling LLC	4399	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	315.00	315.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F338-0822	PAID	Step Stone Counseling LLC	3624	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	180.00	180.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F339-0722	PAID	Step Stone Counseling LLC	4402	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	210.00	210.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F339-0822	PAID	Step Stone Counseling LLC	3625	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	232.50	232.50	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F340-0722	PAID	Step Stone Counseling LLC	4404	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	195.00	195.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F340-0822	PAID	Step Stone Counseling LLC	3626	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	352.50	352.50	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F341-0722	PAID	Step Stone Counseling LLC	4405	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	450.00	450.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F341-0822	PAID	Step Stone Counseling LLC	4436	Insurance Payments	2023	2	0	Adult Treatment Court	-250.00	-250.00	07/21/2022	08/25/2022	07/21/2022	Fed grant	
SSC-F343-0722	PAID	Step Stone Counseling LLC	4435	Substance Abuse Treatment	2023	2	23101532	Adult Treatment Court	340.00	340.00	08/21/2022	08/25/2022	08/21/2022	Fed grant	
SSC-F343-0822	PAID	Step Stone Counseling LLC	3627	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	495.00	495.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F344-0722	PAID	Step Stone Counseling LLC	4406	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	840.00	840.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
SSC-F344-0822	PAID	Step Stone Counseling LLC	3628	Substance Abuse Treatment	2023	2	23101127	Adult Treatment Court	210.00	210.00	07/21/2022	08/12/2022	07/21/2022	Fed grant	
SSC-F345-0822	PAID	Step Stone Counseling LLC	4407	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	765.00	765.00	08/21/2022	08/24/2022	08/21/2022	Fed grant	
			4408	Substance Abuse Treatment	2023	2	23101505	Adult Treatment Court	502.50	502.50	08/21/2022	08/24/2022	08/21/2022	Fed grant	
DUI court revenue		7/1-8/31/2022	\$ 1,675.00				Scott, Chad	Wages benefits (aug)	county	\$ 10,908.23		\$ 14,017.25	tot. billed to fed		
Fel Court revenue		7/1-8/31/2022	\$ 3,920.00				Michelle, Kolby	Wages benefits (aug)	state grant	\$ 10,484.56		\$ 10,522.52	tot. billed to state		
total revenues			\$ 5,595.00									\$ 11,204.39	tot. billed to county		