

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307) 687-6376

Judge Paul Phillips/Chairman
Greg Steward/Vice Chairman
Carly Hunter
Del Shelstad
Joseph Bolton
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker

Advisory Member: Nicki Bowden

Adult Treatment Courts Board Meeting Agenda

When: Wednesday October 18, 2023 @ 12:00 p.m.

Where: Adult Treatment Court Conference room

- I. CALL TO ORDER:
- II. Consent Agenda:
- III. Staff Reports –
 - a. Program Census: Felony: 14 / 9 Misd: Total: 23
 - # terminated or opted out: 0 Misd, 0 FEL
 - # screened and not admitted: 2 Fel, 1 Mis
 - # screened and accepted: 0- Misd. 1 Fel
 - # absconded: 0
 - # graduated: 0
 - # pending: Felony Crt: 3 Misd Crt: 2
 - b. Budget/Revenue: Update will be presented.
- IV. Old Business:
 - a. MH Diversion Track update:
 - b. Policy update
- V. New Business
 - a. Coordinator call update
 - b. Upcoming training opportunities, CIT (nov), ORAS (tbd)
 - c. Next Graduation October 19th Misdemeanor (2 participants), late November early December Felony (3 or 4).
- VI. Other Business:
 - a. Next meeting November 15, 2023.
- VII. Public Forum:

Consent Agenda: Purchase Orders/Invoices August, minutes September 20, 2023.

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In Attendance:

Present: Greg Steward, Rhonda Stryker, Janeice Lynch, Joseph Bolton, Scott Mooney, Carly Hunter, Staff Present: Chad Beeman, Kolby Matheny, Scott Appley, Stefanie Kapinus

- I. CALL TO ORDER: 12:06 pm Quorum present
- II. Consent Agenda: Motion to approve by Rhonda / Second by Janeice Lynch
- III. Staff Reports – Kolby Matheny felony track: doing good. Team is doing well, levels III and IV are doing well. Accepted a new participant. November complete the final classes and Graduation by December. Handful compliant and the others are not compliant. Scott Appley – misdemeanor track: Graduate two 10.19.23 and doing a bit of different graduation. Expulsion hearing on questionable honesty and wait on that hearing. Admissions meeting on Monday for another who needs rehab. Tentatively accepted for two. Another one who wants to join but previously did not want to go to jail, work issues and then went to hearing and is sentenced to jail and she now wants to do program.
- IV. Old Business:
 - a. Director review and staff reviews for Merit (executive session personnel) tracking is better with the Treasurer's Office is doing better with payments to correct account. Audit is almost done, not sure if judicial branch will require individual department audit.
 - b. Graduates and new participants. Kolby: the wait for new participants is mostly sentencing dates, PSI's getting done. Janeice: 35 PSI's in the last month and have to give them to everybody now. Kolby: slower process getting new participants in. Scott: there are a lot of new participants that have violence in their past. Janeice's office is very busy getting the PSI's done and with so many coming in having to everyone in the office instead of the designated staff. The timeframe could be the end of November and beginning in December.
 - c. MH Diversion Track update: Chad Beeman – stigma and future growth – idea pretrial or presentence track. Pending budget approval and one more meeting prior to start date January 1, 2024. CST gave approval to track separately in the database and is allowed to use the existing budget to take on the participants for now. Joseph Bolton – wanting to get clarification on what type of individual is considered for the individual and who is not. What is put in place Chad: There is a criminal element to consider applicant, there must be a charging document in place not just someone who is being a nuisance. Janeice & Chad – there must be a screening process decided on those that are needing the diversion program. Scott – conquers on the topic. Serious mental illness (SMI) must be present, and the Prosecutor must be allowed. Janeice – it is broad but there must be SMI, if not they go through the regular sentencing, if yes, then the diversion program. The main issue is how and who is considered mild or severe, so the law enforcement that has first contact is where the beginning needs to be very spot on. Joe – VOA is now part of this and do they have access to the defendant there is a long process

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of getting the information that is needed for this Diversion program. Janeice – the concern is do we have the right policies in place to proceed with being in the program. Chief Justice is on track to the potential issues Director of the VOA is regulating the procedures on the 4 criteria to be considered for this program. ALL – we need more discussion on this program and not push this through if we are connecting the dots. Rhonda – reasonable expectations. Making sure that the officers are trained properly and all that are involved.

- d. Chad – Policy getting updated and will have to submitted to the state before the board meets.
- e. Drug Testing: still pending move to new office before contract is signed and budget approved for drug testing lab.

V. New Business:

- a. Coordinator call update: database, grant applications (CST, and SMHSA), Yes, we have inquired about the federal grants. Continued updates court supervised treatment CSMT – getting new drop downs for the diversion program, we are getting support on getting our page the way we want it.
- b. Upcoming training opportunities, Mental Health First Aide, crisis intervention training, ORAS training still pending due to updates with system. Graduation 2 misd 10.19.23, and felony sometime in December.

VI. Other Business

- a. Next meeting November 15, 2023

VII. Public Forum:

Consent Agenda: Purchase Orders/Invoices October



Adult Treatment Courts Board member Signature

ATC OCT 2023 monthly fiscal summary

Fiscal Year: 2024 Period: 4
Department: Adult Treatment Court

FY	Per	PO Number	Vendor	Date	Dept	Requisition	Order Amount	
2024	4	24003147	Clear Creek Counseling LLC	10/4/2023	ATC	3571	\$ 1,055.00	state
								310015-67220
2024	4	24003148	Rocky Mountain Business Equipment LLC	10/4/2023	ATC	3573	\$ 11.12	County
								100015-64050
2024	4	24003360	Verizon Wireless	10/11/2023	ATC	3807	\$ 146.00	County
								100015-62020
2024	4	24003351	Step Stone Counseling LLC	10/11/2023	ATC	3808	\$ 1,827.45	County
								100015-62240
2024	4	24003373	Step Stone Counseling LLC	10/11/2023	ATC	3819	\$ 1,643.22	County
								100015-62240
2024	4	24003375	Step Stone Counseling LLC	10/11/2023	ATC	3821	\$ 5,855.56	State
								310015-67220
2024	4	24003586	Technical Resource Mgmt. LLC	10/17/2023	ATC	4052	\$ 79.94	state
								310015-67220
2024	4	24003886	Visa-	10/24/2023	ATC	4374	\$ 50.00	County
								100015-63440
Total 8 Purchase Orders							\$ 10,008.29	
2024	4	journal entry clerks	Gasoline				\$ 82.53	100015-64150 county
			Chad, Scott wages, benefits (County)				\$ 18,463.85	
			Stefanie, Kolby wages benefits (state Reimbursed)				\$ 12,360.22	
			Total County				\$ 22,224.17	
			Total State				\$ 19,350.72	
			revenues	reimburseme	nt stepstone		\$ 142.60	
			Revenues	participant	fees		\$ 2,660.00	
				original budget	expended ytd	% used	% remaining	remaining budget
			State	\$ 290,881.08	\$ 57,343.75	19.71	80.29	\$ 233,537.33
			City	\$ 15,000.00	\$ 14,628.25	97.5	2.5	\$ 14,628.25
			County	\$ 365,773.00	\$ 96,741.54	26.5	73.5	\$ 269,031.46