

Campbell County CARE Board
(Community, Advocacy, Resources, Education)

Date 10/20/22

Present

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| ☒ Commissioner Hamm | ☐ Cris Schmitz |
| ☒ Lindsay Turgeon | ☒ Liza Thomson |
| ☒ Richard Burton | ☒ Amanda Muhlbauer |
| ☒ Michelle Geffre | ☐ |
| ☒ Megan Swords | ☒ Kristin Young, Liaison |
| ☒ Mikki Pierce | ☐ |

The meeting was called to order by Richard Burton at **11:03am** in the Commissioner's Board Room.

Consent Agenda:	Review of meeting minutes from previous meeting on September 15th, 2022. Kristin Young made correction to mark Lindsey Turgeon as present. Michelle Geffre moved to approve minutes presented. Megan Swords seconded the motion. Motion passed.
Treasurers Report:	Presented by Kristin Young
	CSBG Financial Report-still working on their financial The line-item adjustments for council of community services and personal frontiers were sent to the state for approval Gillette Reproductive Health underbilled, but I will continue to work on that All our grants should be 0.00 out GARF did not spend all their money in grants and aid, and they decided to move funds to pay for utilities in their safe housing The approach in the past has been it's their responsibility to spend it down. They haven't been advised in the past of line-item adjustments. I am verifying with the state that this would be allowed. In July and August, we will reach out to our recipients to find out if they need to move their funds to another category State is required to either spend as much of budget as possible or risk losing funding As long as it is being contributed to the outcomes, they designated the funds for, that should be encouraged. COUNTY 1% Update-we have started getting bills in, but the contracts were not signed until last Tuesday. Those have all been sent out, so we are just waiting to receive those back to begin processing their reimbursements. Who is our treasurer? It Is Liza. We need to verify if she would like to continue this role.

	Michelle Geffre moved to approve treasurer's report, Megan Swords seconded. Motion passed.
Unfinished Business:	Results from site visit from State of Wyoming. Improve organizational standards from 4% to 75% In review, they do not look very closely at documentation. It is "on us" to ensure we are compliant. DFS posters were required to have in breakroom, now compliant. Open discussion to add Canva to discretionary budget. Canva to be used for social media, etc. Open discussion of committees, to be tabled until after non-profit board training. Resolution and Proclamation to be presented at City Council and County Commissioner's meeting on November 1st. Megan Swords and Mikki Pierce to present. Megan Sword and Mikki Pierce to be on radio with Denton Knapp to promote Operation Green Light. Invite the community to participate. Walmart will be having an end cap with green lights for us. Amanda, Richard and Kristin served breakfast at the monthly Veteran's breakfast at the Senior Center. Megan Swords to send Operation Greenlight information to Liza for Wright participation.
New Business:	YES House and GARF agency site visits needed. The goal would be to do mini site visits, can do two at once.
Upcoming Calendar Items:	Next Board Meeting November 17 th , 2022.

The meeting was adjourned at **11:53am.**